



# SignUp+



## Each SignUp+ kit includes:

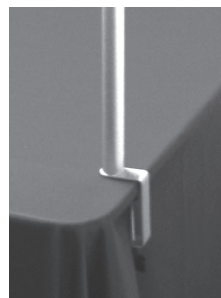
- (1) 4" x 48" nylon carrying bag
- (1) Two-piece 78" aluminum center pole
- (1) Collapsible metal base for floor display
- (1) "C" clamp for tabletop mounting
- (2) Pole clips to hold vertical sign panels

## Instructions for putting together a Sign-Up+ stand for floor use:

1. Starting with the metal base, turn the center foot of the base so that it is centered between the other two feet.
2. Remove the black plastic stopper from the top of the screw situated at the center of the metal base.
3. Take the shorter aluminum pole and screw the bottom of that pole onto the screw in the center of the metal base until it is tight. This will lock the feet into position.
4. Take the remaining longer aluminum pole and screw the bottom of this pole onto the top of the pole you just screwed into the base.
5. To attach a **Header Sign** to your stand, remove the black plastic triangular cap from the top aluminum pole. Slide the aluminum pole through the larger hole at the bottom of the special mounting bracket on the back of your Header Sign, then slide the screw at the top of the pole through the hole at the top of the bracket. Screw the black plastic triangular cap back onto the top of the pole.
6. To attach a **Vertical Side Panel Sign**, slip your vertical side panel sign into the provided clear plastic pole clips, then snap the clips to the pole.



Special mounting bracket on the back of a Header Sign



"C" clamp for tabletop mounting

## Instructions for putting together a Sign-Up+ stand for table use:

1. Take out the desired sized aluminum center pole and the "C" clamp.
2. Screw the "C" clamp onto the bottom of the aluminum pole.
3. Clamp the SignUp+ stand to your table using the screw at the bottom of the "C" clamp.
4. To apply Header and Sign graphic signs, see above instructions 5 & 6.