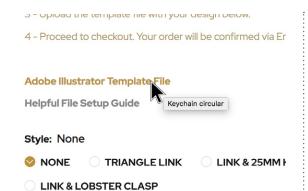
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- How to Order -

Step 1

Download template



Once you have chosen the product in which you would like to order, click on the link to download the template of the product.

Step 2

Add your designs



Create your own design, ensuring you lay it out exactly as you wish it to be produced. For more information on how to correctly layout your design please see the next page of this guide.

Step 3

Save and Upload



To help, we would ask you to name the file by the same name that will be on the order details for example 'Helsinki_Coffee.ai' Please make sure that you have read and understood the check list at the end of this setup guide.

Once the file is complete, simply drag-and-drop it into the marked area on the product page or click 'browse' to manually locate and upload your file.

Step 4

Pay and Confirm



Once you have confirmed the amount you would like to order, add the product to checkout, then follow the normal checkout process. We will send you a confirmation email with your design attached for you to approve.

Once we have approval, your order will be sent to production. You will be notified at the time of confirmation when you should receive your order.

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- File setup -

Text and fonts



When saving the file please ensure you have converted all text elements into vector outlines. This can be done very simply by selecting the text, then right-clicking and then selecting 'create outlines'.

White areas



Please note that we do not print with white. Any white areas in your design will not be printed, so the natural wood surface will be visible.

Do not worry if your design has white areas, for example if you have a design that is an image with a white background this will disappear automatically in the printing process.

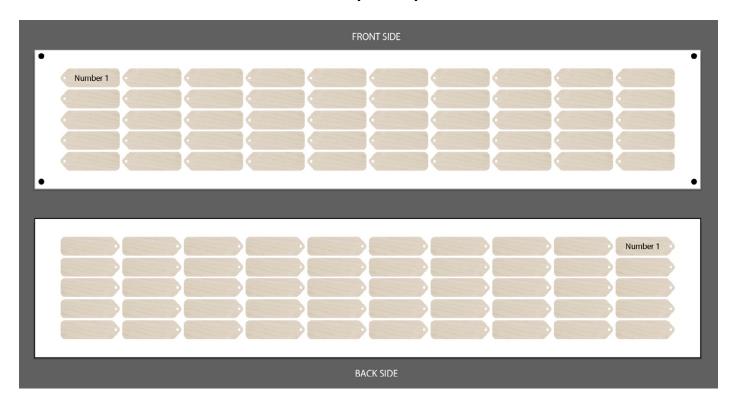
Front and back



Some of our products are available with front and backside printing. This will be visible in the template files where two sides are shown. This means each side can be unique giving you more creative control.

Please see page 3 for more information on double-sided printing items.

Double-sided printed products



Some of our double-sided products are laid out in templates as shown above. This allows you to add different designs to each product individually giving you greater creative control of the products. Please ensure you pay close attention to the layout of each item.

As shown above, on the front-side template product one is located on the far left of the template, but on the backside

template the same product is located on the far right of the template. This will ensure that you will then have the matching design on both sides of the product.

A simple way to think about this would be if you made a hole in the top left of a sheet of paper then flipped the paper over. The hole is now on the top right.

Custom shaped products



Some of our products are available with custom shape. This allows you to design your own shape, as shown above as a custom shape brooch / name tag. To show the shape of the product simply use a vector line, making sure it is perfectly complete and does not have any gaps in the line. Then place your printing design within that area.



Please note if you would like the printed design to go all the way to the edge, make sure you extend the printed design 1mm over the edge of the vector line (if you arrange the line to be on top or in a separate layer this will help you ensure it extends over the vector line correctly).

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More info

If you can send the files setup correctly, it will reduce any further waiting time and speed up your order. If you have any questions please feel free to contact us info@laser-cutstudio.com

Once we have received your order we will confirm your design within 24 hours (Monday - Friday) please ensure you are checking your emails for this email. We will not start with producing your order until we have received confirmation from you.

Our production time is usually between 3-5 days. It may be longer for larger order quantities. We will notify you of the production time once we have confirmed your design.

If you require an order within a certain deadline, please contact us first before making your order so that we can give you an exact production time. In some cases it may be possible to produce orders within 24 hours.

Check list

Any text within your design has been converted to outlines if created in Illustrator.

If you need the printed design to go all the way to the edge of the design, it must extend at least 1mm over the edge of the product.

If you have created a custom shape product, ensure that the vector cutting line is complete and does not have any gaps within the line.

You have saved the file name with your company name.

You have uploaded the correct file.

Terms and Conditions

By placing an order with us you are accepting our Terms & Conditions.

Custom made items are not covered by the same consumer rights. Customers do not hold the right to a refund for their order unless a fault in printing or a damage has occurred to the product. If the product has been produced in accordance with the product description and the printing files confirmed by the client then that is deemed a successful product and cannot be returned for refund.

The colour in the final printed item will be slightly different than what is shown on your computer screen. If you require a proof to be printed to ensure your colour will

be reproduced accurately, please contact us first before making an order. Proofs are charged, but the price will be discounted if a final order is made.

Please note - there is a quantity accuracy of +/- 4%. This means within an order of 100pcs the client may receive from 96 to 104pcs. In the vast majority of cases clients do receive more than the original 100pcs in the order. This also allows for any possible damages caused by shipping companies.

For more information please contact us: info@lasercutstudio.com