

## PERSONAL INFORMATION

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*

\_\_\_\_\_ *City State ZIP Code*

Date of Birth: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ Cell Phone: ( \_\_\_\_ ) \_\_\_\_ - \_\_\_\_

Are you 18 or over?      YES      NO  
                                      

Are you a citizen of the United States?      YES      NO  
                                                              

Have you ever worked for this company?      YES      NO      If yes, when? \_\_\_\_\_  
                                                              

Have you ever been convicted of a felony?      YES      NO  
                                                              

If yes, explain: \_\_\_\_\_

### IN CASE OF EMERGENCY NOTIFY:

Name: \_\_\_\_\_ Day Phone: \_\_\_\_ / \_\_\_\_ - \_\_\_\_ Even Phone: \_\_\_\_ / \_\_\_\_ - \_\_\_\_

## PRE-EMPLOYMENT CERTIFICATION

**Please read the following statements carefully before signing this application. Only those applications that are signed and dated are considered valid. If you have any questions regarding these statements, please ask about them before you sign.**

I understand that this application is only valid for the position applied for at **Fashion Trend LA**. I understand that federal law prohibits that employment of unauthorized aliens; **all persons hired must submit satisfactory proof of employment authorization and identity; failure to submit such proof will result in denial, or termination, of employment.**

I authorize investigation of all statements contained in this application and any attachment provided by me. **I understand that falsification, misrepresentation or omission of facts will result in removal of my application from consideration, or if employed, immediate termination.** I authorize the Company to secure information about my experience with former employers, education institutions and agencies and for those parties to provide information concerning my experience. I hereby release the Company and all of its employees and agents from all claims and liabilities arising from such investigation or the supplying of information as part of such process. I further understand and agree that identifying this ground for termination in no way impliedly of expressly alters the at-will nature of my employment with the Company.

If employed by the Company, I will abide by the Company's policies and rules and standards of conduct. The Company's business needs may at times make the following conditions mandatory: overtime or a work schedule other than Monday through Friday. The Company retains sole discretion regarding the following types and terms and conditions of employment – promotion, demotion, transfers, work assignments, job duties/responsibilities, wage rates and benefits – or any other terms and conditions that the Company may determine to be necessary for the operation of its business. I understand and accept these as conditions of my employment.

If I am employed by the Company, **I understand my employment is at-will and can be terminated, with or without cause and with or without notice, at any time at the option of the Company or myself.** Only the Board of Directors of the Company has the authority to make any agreement contrary to the foregoing, and then only in writing, sign by me and by The President, which expressly refers to the alteration of my at-will employment status. I further expressly agree that, with respect to the at-will employment relationship, this application and the company's "At-Will" Employment Agreement constitutes the full, complete and final expression of the parties' of intent concerning the nature any employment relationship between me and the Company. My signature below certifies that I agree to be bound by the terms and conditions stated on this application. I understand that this application is not a contract of employment.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_ / \_\_\_\_ / \_\_\_\_

## EMPLOYMENT DESIRED

Position: \_\_\_\_\_ Date you can start: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

## EMPLOYMENT HISTORY

Are you presently employed?    YES     NO

Please list the last three employers or attach resume. Resume attached?    YES     NO

Present Employer (Name and Location)		Phone No.	Dates of employment
Job Title (Start) (Final)	<input type="checkbox"/> F/T <input type="checkbox"/> P/T <input type="checkbox"/> Temporary	Base rate of pay (Start) (Final)	
Description of job duties			
Reason for leaving			
Present Employer (Name and Location)		Phone No.	Dates of employment
Job Title (Start) (Final)	<input type="checkbox"/> F/T <input type="checkbox"/> P/T <input type="checkbox"/> Temporary	Base rate of pay (Start) (Final)	
Description of job duties			
Reason for leaving			

May we contact your previous supervisor for a reference?    YES     NO

## EDUCATION

School Name & Location	Graduated? Yes / No	Degree Earned?
High School or GED		
Trade or Vocational		
College/University		
Special Training or Skills (e.g., typing, computer software, foreign languages, etc.)		

**REFERENCES**

How were you referred to the company?  Current Employee  Walk In  Other:

To check for any potential conflict of interest, please respond to the following questions.

a) Do you have any family members currently employed by the Company?

YES  NO  If yes, list names & where

b) Are you, or any of your friends or relatives, a current or former vendor of the Company?

YES  NO  If yes, vendor name

c) Do you, or any of your friends or relatives, own or operate an apparel or accessory retail business?

YES  NO

(List only those people who have actual knowledge of your job performance. Do not include relatives.)

Name	Telephone	Type of Business or Duties	Years Acquainted

**Disclaimer and Signature**

*I certify that my answers are true and complete to the best of my knowledge.*

*If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_