

Everyday Coffee

PRICE
LOCATION
ACCESSABILITY
FLEXIBILITY
HOT MENUS
THOUGHTFUL TEAM



EVENTS GUIDE



THE VENUE

Everyday Coffee Collingwood is located at 36-38 Sackville Street, Collingwood VIC 3066.

During the day we run as a cafe and roastery, every day of the week. Each evening from 5pm the venue is available for a range of events from screenings and talks to fully catered weddings.

The venue has polished concrete floors, high ceilings, roller-door access, three (3) toilets including one (1) accessible, a commercial kitchen, quality speakers and space for 100 people inside with an open courtyard directly out the front.

The layout and furniture are entirely flexible, creating a dynamic space for long tables or open spaces for dancing. The vast space can remain very open and is particularly wheelchair accessible.

Suitable capacity: 50 - 100

For most events such as weddings or private functions the space requires \$5,000 minimum spend on the bar, with food in addition.



FUNCTIONS

Everyday Coffee is available for private functions from 5pm to 11pm, every day.

Exclusive hire is available for a minimum of 50 people and a maximum of 100 people with beverage and food packages encouraged.



Details

Exclusive hire includes:

Full bar service

Food service

6 hour event period from 5:00 PM to 11:00 PM

Setup and clean up

Front of house staff and event manager

Use of both indoor and outdoor areas

Unlimited still and sparkling water

Bathroom access

Cost:

Minimum bar spend \$5,000

Food from \$25 per person

Additions as required:

Ready to play Audio Equipment including:

-CDJs (XDJ1000)

-Technics (SL-1200)

-Analogue mixer (DJM800)

-Four point JBL Hifi Speakers

Smoke machine and LED lights

Microphone

Photographer or DJ (we know plenty!)

Curtain and basic staging

DRINKS

Our full bar service includes local tap and packaged beer, nice party wine, classic cocktails and great non-alcoholic options. If the minimum bar spend is not reached, the difference will be invoiced following the event. Once the minimum bar spend is reached, you can either add more to the tab or let guests purchase their own drinks.

\$5000 minimum bar spend

Please see an indicative bar menu →



Cocktail

Negroni

Beer

The Mill Lager (425ml)

The Mill Daydream Session Ale (375ml)

Captain Sensible Mid Strength (375ml)

Wine

Continental Platter Punccheon Darts Prosecco NV (Sparkling)

Noisy Ritual Skinsky Sav Blanc (Orange)

Jean-Paul Trijsburg Pinot Gris (White)

William Downie Cathedral Pinot Noir (Red)

Non Alc

Heaps Normal XPA

TINA

Yumbo Soda Mandarin

Yumbo Soda Lemon

Coca Cola

There is some flexibility with our drink offering, so please let us know if you have any favourites you would like included.



FOOD

A menu that provides substantial and tasty food from the outset of the event.
\$25 per person (including vegan, vegetarian and gluten-free options as required)

For example, a grazing table, that is constantly maintained and topped up featuring a selection of breads, crudités, charcuterie and dips. Little cups of french fries circulated inside and out. Once the drinks are flowing, fresh pizzas cut into manageable pieces will be placed out for guests.

Please note food is a requirement for all functions as it is a condition of our liquor licence. That said, we are always open to working on custom menus and structures that suit your event. Other options such as oysters or cakes can be discussed according to interest.

ACCESSIBILITY

The venue is a large converted warehouse with high ceilings, brick walls and concrete floors that are fairly consistently flat throughout.

There are three (3) toilets, including one accessible cubicle. All doorways are at least .9 m wide, 2 m high and the majority of the furniture can be moved around. The entrance to the venue is through a glass door that opens out onto the front courtyard with a width of .9 m and a height of 2 m. There is also a large roller door next to this that is several metres wide and high.

The front courtyard slopes down slightly towards the centre for drainage. The footpath and front courtyard are level with one another and connect directly. The footpath slopes down towards the road as a driveway for cars and there is a small lip connecting the driveway and the road by approximately 50mm.

If you have any other accessibility requirements please reach out to us to discuss.



PARKING

There is ample parking on Sackville, Budd and Easey streets. It has a 1hr free limit until 5pm. Parking on Smith street is limited to paid 2hr until 6pm and Johnston street is limited to free 2hr until 6pm.

Everyday is also conveniently located to public transport including the 86 tram located 50m away on Smith Street and the bus on Johnston Street located 100m away.



Questions? Please contact
events@everyday-coffee.com

SEE YOU SOON!

