



BIRTHDAY PARTY RESERVATION FORM

\$24.95/PER GUEST

HEBERT CANDY MANSION PARTY GUIDELINES

Please include your desired time & date, and we will do our best to accommodate you.

Reservations must be made no later than 14 days prior to desired party date as staff schedules are made in advance. If reservations are made with less than 14 days prior notice, we cannot guarantee the reservation.

DEPOSITS ARE REQUIRED TO RESERVE A DATE AND TIME SLOT.

- A deposit of 50% of the total expected number of guests is required at booking.
- Parties are booked for a two hour time slot.
- A minimum of 8 children may participate and a maximum of 40. If booking the minimum, the deposit must include all 8 children.
- Deposits are refunded for events canceled 48 hours or more before a scheduled camp.

PARTIES INCLUDE

- Two chocolate crafts to be taken home which are instructed by retail staff members
- 1 piece of pizza per child (8 pieces come in each box)
- 1 juice box per child served with pizza
- A refillable pitcher of water
- Balloons on the tables/chairs (which can be taken home after the party)
- Happy Birthday wish to the child on the Hebert Candy Mansion roadside sign
- Each participant is able to make a small sundae at our famous make your own sundae bar with their choice of ice cream

OPTIONAL (ADDITIONAL COSTS)

- Extra Pizzas (\$10 Each) If yes, please note how many and what kind

-
- Goodie Bags - Chocolate Pop or bar with assorted penny candy (\$2.95 each)

How many? _____

- Ice cream products are available for parents not participating in the craft for 10% off!

Desired Reservation Date / Time: _____

Contact Name: _____

Contact Phone: _____

Contact Email Address: _____

Number of Participants: _____

Allergies: _____

ADDITIONAL INFORMATION

- All children must be 5 years or older unless accompanied and assisted by an adult.
- Chaperons must supervise children while they go through the sundae bar.
- Staff must be notified of allergies at least 24 hours before the event.
- Including participants, chaperons/parents and staff, no more than 45 people can be in the event room at one time.
- Chaperons/parents may participate as well, but must pay the fee of \$10.95.
- Due to consecutive events, retail staff needs time to clean and set up for the next one. Guests will be notified of this and are asked to adhere to the time slot they have been given for their event.
- No outside food is allowed in the facility due to our strict wholesale certification guidelines.
- All participating guests are required to stay in the function area during the craft, food and ice cream portion of the event. Children must be supervised at all times. Respect must be given to the retail store staff conducting the event. In the event of a guest needing discipline, the store manager will notify the person in charge and guest will be asked to leave if immediate action is not taken.
- The Candy Mansion is a retail store and running, jumping and playing among the fixtures , curtain walls or retail store is not allowed. Items broken or damaged by an event guest will need to be paid for.
- Gratuities are not required, but are appreciated by staff for exceptional service!

PLEASE SIGN THIS FORM AND SEND IT TO EVENTS@HEBERTCANDIES.COM

A candy camp coordinator will contact you within 24 hours to confirm your reservation!

Please note that the retail store is closed on Mondays.

Please contact the retail store for any additional questions at (508) 842-5583.

We look forward to working with you!

Understood and agreed to by: _____

Date: _____

.....

For Hebert's use only:

Confirmed by retail staff member: _____

Date: _____

Event Total: _____

Deposit Amount: _____