

Care & Maintenance

for Next Floor Modular Carpet Tile

The carpet must be installed and maintained in accordance with the Carpet & Rug Institute's Carpet Installation Standard. Regular commercial carpet maintenance can enhance your indoor air quality and prevent your carpet's appearance from deteriorating prematurely. Because preventative maintenance is less expensive and more effective than infrequent restorative cleaning, Next Floor recommends that you:

1. Vacuum and spot clean your carpet daily.
2. Implement a preventive maintenance program.
3. Use hot water extraction to restore heavily soiled carpet.

Maintenance

Vacuum and spot clean your carpet daily. All good maintenance procedures consist of thorough dirt and grit control, removal of spills and the protection of the floor surface. You can extend your carpet's life by placing walk-off mats at exterior entrances, and vacuuming traffic areas thoroughly every day.

Only about 20% of carpet soil is soluble in water or solvent. You can remove much of the remaining 80% (fibers and particles) by vacuuming thoroughly every day, emphasizing heavy-soil areas like entrances. Your vacuum should have a powered brush and strong suction.

To ensure spots are removed promptly, give your daily cleaning staff a carpet first aid kit containing:

- Dry cleaning solvent (e.g. perchlorethylene)
- Detergent solution (a teaspoon of non-bleach powder in a cup of water)
- Ammonia solution to neutralize acid stains (a tablespoon of ammonia in a cup of water)
- Vinegar (of citric acid) solution to neutralize alkaline stains (1/3 white vinegar, 2/3 water)
- White absorbent clothes or paper towels.

The local conditions of your area will determine specific maintenance needs. Prepare an appropriate maintenance program that meets the needs of the specific facility.

Regular Maintenance

An effective carpet maintenance program keeps soil below the threshold of visibility. If the program is working satisfactorily, the carpet should never look soiled.

The chart below shows a hypothetical maintenance plan for a multi-color, medium shade, patterned, loop carpet installed throughout a typical office building. This plan is nothing more than a starting point, to be modified based on site conditions and periodic visual inspections. Your carpet requires more frequent and intensive cleanings (such as hot water extraction) if it is a light, dark or solid color, or if your site includes heavier traffic (e.g. frequent visitor such as retail customers), interior soil sources (e.g. industrial processes, neighborhood soil (e.g. winter conditions, construction)).

Sample Carpet Care Guide

Traffic Level	Vacuum
Light/Medium (Private offices, cubicles, shared offices and conference rooms)	Every 2-3 days
Heavy (Entrances, elevators, main hallways, break rooms, work/copy rooms & mail rooms and interior hallways)	Daily

Professionally deep clean at the right frequency to remove embedded dirt and grime using the reference guide below:

Traffic Level	Pile Lift	Deep Cleaning
Light (Private offices & cubicles)	As needed	Annually
Medium (shared offices & conference rooms)	Quarterly	Every 6 months
Heavy (Entrances, elevators, hallways & frequently visited rooms)	Monthly	Quarterly