



AdventureUs

101 W Bayfield St
PO Box 64
Washburn, WI 54891
715.209.4057

Retail Associate

OVERVIEW

We're looking for an energetic, positive person to join our retail team. This position is responsible for store operations, customer service and communication.

Responsibilities

Your primary responsibility is to assist customers in brand, product, and service awareness, maintaining the cleanliness and organization of the store, and ensuring a positive shopping experience for all customers.

1. Store opening and closing responsibilities
2. Fulfilling online orders
3. Knowledge of products and sewing services offered
4. Maintain cleanliness and organization within the store and merchandise
5. Stocking shelves and merchandising products
6. Receiving and processing inventory orders
7. Customer liaison in-store & via communication channels (email, phone, text, messaging)
8. Assist in social media posting in accordance with a our brand identity and marketing plan

Job Requirements

- High school diploma or equivalent
- Previous retail experience preferred but not required
- Excellent customer service skills
- Strong communication and interpersonal skills
- Ability to work weekends and occasional holidays as needed

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- Strong, effective verbal and written communication skills
 - Basic computer skills
 - Attention to detail and self motivated
 - Positive, friendly customer service skills

Current Software

Google Suite

Website, CRM & POS: Shopify

Job Details

Year-round 4-5 days a week on-site, weekends required. Positive work environment with time-off flexibility. Hourly wage \$11-13 depending on experience.

AdventureUs' Tagline

Creating fun and function one stitch at a time.

Mission

Inspiring friends & family to get outside together.

We aim to do this through offering quality outdoor-themed accessories and building a positive, inclusive community who share the love of the outdoors.

Values

We are committed to combating fast fashion and textile waste through the ethics of repair and thoughtfully designed products.

For more information visit: <https://www.getadventureus.com/pages/mission-and-values>

How to Apply

Please send general application, cover letter & resume to amy@getadventureus.com