



1060 World's Fair Park Dr
Knoxville, TN 37916
865-522-2049

Due to the volume of donation requests this form must be submitted in person at our Downtown Knoxville Location. **We do not accept requests through the mail or by email.** Please make your request at least 4 weeks in advance of when you need the donation.

Organization Information

Organization Name: _____ Today's Date: _____

Phone Number: _____ Federal Tax ID: _____

Mailing Address: _____

Mission Statement: _____

Contact Information Contact Name: _____

Phone Number: _____

Email Address: _____

Donation/Sponsorship Specific Request –e.g. gift card for raffle/auction, type/

Event Name: _____

Desired Date of Donation: _____ Preferred time of pick up: _____

Notes _____
