

# Victoria's 25th Ultimate Hobby and Toy Fair

## Vendor Information Package

Location: Pearkes Arena, 3100 Tillicum Road, Victoria, BC  
Dates: May 14 & 15

**Vendor Set Up on Saturday: 7am -8am**  
Unload from the back of the arena.

**Early Bird Vendor Friday Set-up (May 13- 4pm-9pm)**  
(Drive in Unloading from 4-7) No leaky or stinky exhaust cars please!  
- \$15 Extra

### **WEEKEND Table Rates**

Before April 14 - Table Rate: \$120 per 8ft Table OR 3 Tables for \$345  
After April - Table Rate: \$130 per 8ft Table  
\*Vaccine Passports and Masks Required\*

### **Vendor Information**

1. We provide vendors with some extra bonuses for participating in the toy fair. You will be entered for a chance to win any door prizes that are drawn at the show. Over \$2000 in prizes drawn throughout the day. For vendors with 1 table you will receive 2 food coupons. If you have 2-3 tables, you receive 4 food coupons. We also walk around with bottled water around noon.
2. Return the signed waiver form with your payment or send it promptly after your online payment by email or mail. If we do not receive your waiver in 5 business days, your table will be refunded. Tables will not be held without full payment. No post-dated cheques. Sorry, no refunds.
3. We send show information by email to most sellers with a non-spam email list. Please add our email to your address book. [cbtoys@telus.net](mailto:cbtoys@telus.net) If you have no email, please phone with any questions. We do not share your information!
4. If you need items for local advertising, please let us know. We can send you posters or flyers if necessary.
5. All loading/unloading for the show is at the rear entrance of the arena. No unloading from the front please. Please park in the mall area. The back parking lot is NO LONGER available to park and neither is in front of Fabricland. These areas are at risk for towing.

**Drive in unloading will only be available during Early Bird Vendor Set Up the night before the show on FRIDAY from 4pm till 7pm.** We have exciting charity events that will be taking up the back of the arena. Sorry, there is no drive in unloading available the morning of the show. All morning unloading will be done from the rear entrance of the arena.

6. If you are driving in to unload, **please unload and move your car outside before unpacking your table**. Cars sitting in the arena are a fire hazard and we do not want to lose the drive-in option. If your car is leaking fluid, please do not bring it into the arena.
7. Your table(s) **do not** include a tablecloth. Please bring a tablecloth and feel free to decorate your area as you see fit, but do not staple or do anything that may ruin the table. Keep your area clean and be aware of the other vendors around your area. You are responsible if anything happens. We will be charging a \$50 clean up fee for tables who leave used food, drinks, spilled drinks, etc. Please dispose of your garbage into the garbage cans around the arena.
8. To confirm your location at the show, please check in with a Cherry Bomb Toys staff member and you will be shown where your table is. On your table you will see an envelope with your name on it. Inside you will find your lanyards with door prize tickets on the back and your food coupons. Please wear your lanyard at all times.
9. Please do not touch anything on someone else's table unless the seller is present and allows you. Some vendors prefer to leave a table cloth covering their table when they leave.
10. HAVE FUN and if you have any questions, please ask the show staff.
11. Please stay till the end of the show. We have late entries which could result in more profit for you. **DO NOT PACK UP EARLY**. Due to charity events, driving in to pack up will not be an option until the show is over at 3 pm.
12. Due to our show growing and evolving over time, we try to accommodate vendors wanting certain tables or areas. We **CANNOT** guarantee that you will be in the same area or have the same tables as previous shows. Thank you for your understanding.
13. Please be at your table, unpacked and ready by 7:45am on Saturday and 8:45 on Sunday at the latest. The doors open to Early Birds at 8am on Saturday. General Admission starts from 9am till 3pm. Please do not start packing up your table until after the show ends at 3pm. Thank you!
14. Please do not invite people to come into the arena during Early Bird Set up unless they are helping you at your booth. You are only allowed to bring the people helping at your booth. Please wear your vendor tag as soon as you get to your table, as well as the people helping you. People not wearing vendor tags will be escorted out.
15. **In accordance with the provincial health mandate: All vendors and helpers will require vaccine passports with ID to participate in the toy fair. This will be checked when you arrive at the arena. If the show is postponed due to COVID, all table payments will be transferred to the next show.**

## **Vendor Tips**

- 1. Watch for counterfeit money or shoplifters.**
- 2. There are two bank machines in Pearkes in the lobby.**
- 3. Bring adequate change, business cards if available, pen, paper, bags, etc.**
- 4. Bring food and water.**
- 5. Bring a sweater just in case you get cold.**
- 6. Have your items priced beforehand.**
- 7. Please don't leave garbage at your table after the show.**
- 8. Tell everyone about the event, more people = more sales.**
- 9. You're welcome to bring shelves as long as it does not affect your neighbor.**
- 10. Keep the aisles clear.**
- 11. MOST IMPORTANT - SMILEY HAPPY VENDORS = MORE SALES**
- 12. If you have any issues, talk to B at the Cherry Bomb Toys booth**

## Payment Information

### Victoria's 25th Ultimate Hobby & Toy Fair- May 14-15, 2022

Mailed payments can be a cheque or money order made payable to Cherry Bomb Toys. We are not responsible for items that get lost in the mail, so please don't send cash. At our retail store we can accept cash. Online we can do Visa, MasterCard or PayPal. We can also take e transfers to [cbtoys@telus.net](mailto:cbtoys@telus.net) Make sure you give us a copy of your signed waiver form either by mail, in person before the show or email to secure your table.

Mailing Address:

Cherry Bomb Toys

1410 Broad Street

Victoria, BC V8W 2B1

If you have any questions, please phone Cherry Bomb Toys at (250)385-8697 or feel free to email at [cbtoys@telus.net](mailto:cbtoys@telus.net) [www.ultimatetoyfair.com](http://www.ultimatetoyfair.com)

### **Waiver Form**

Vendor Name: \_\_\_\_\_

Business Name if applicable: \_\_\_\_\_

How many people at your table (including yourself): \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

Types of items for sale: \_\_\_\_\_

\_\_\_\_\_

Number of Tables Required: \_\_\_\_\_ early bird setup \_\_\_\_\_

I, \_\_\_\_\_, am fully responsible for any damages, personal injuries, or losses that I may sustain, suffer or incur while attending the venue. I am responsible for all the helpers, employees, and materials that I bring with me. I will not invite early buyers into the arena during early set up. The organizers of the venue as well as Pearkes Arena and the District of Saanich will not be found responsible for any problems that arise. I also am aware that my table fee is non-refundable. I agree to follow show rules.

Signature: \_\_\_\_\_

Date: \_\_\_\_\_