



## TRADE ACCOUNT APPLICATION FORM

Company's Legal Name: .....

Trading Name: .....

Business Address:

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Warehouse Delivery Address:

.....  
.....

Telephone Number .....

Email: .....

Website: .....

Registered Number : .....

Business Description: .....

Vat Reg. No: .....

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Years Trading: .....

No of Employees: .....

Approx. turnover: .....

Bankers Name and Address

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Account Name .....

Sort Code .....

Account number .....

Years with Bank .....

Directors Names and Positions

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Proprietor/Partner Full Name and contact

.....

Primary Contact Name / Position: .....

Direct Telephone Number: .....

Email: .....

Person responsible for ordering/ Position.....

Direct Telephone number .....

Email.....

Accounts Contact / Position.....

Direct Telephone number .....

Email.....

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Trade References

1. Company.....

Address .....

Number of years account held .....

Contact Name .....

Contact Phone / Email .....

2. Company.....

Address .....

Number of years account held .....

Contact Name .....

Contact Phone / Email .....

# TRADE ACCOUNT INFORMATION, TERMS & CONDITIONS

## **Minimum Order Value**

£150 (excluding carriage and VAT).

## **Payment Policy**

Pro Forma on all first orders. 30 days on all subsequent orders if a Trade Account is opened.

Payment can be made in GBP (£) via Internet Bank Transfer direct to our bank account.

Alternatively cheques should be made payable to Ravinala and sent to our UK office.

We do not accept payment by Credit/Debit card.

All wholesale prices listed exclude VAT.

## **Delivery**

Delivery to UK mainland is free on all orders over £200 (ex VAT) otherwise a delivery fee of £12.50 (ex VAT) will be charged. Delivery to other regions and overseas will be charged at cost and agreed prior to the order being dispatched.

## **Trade Descriptions**

We endeavour to describe our goods as accurately as possible, however slight variations may occur due to the nature of the materials and making process.

## **Trade Accounts**

First orders are Pro Forma. Thereafter a 30 day Credit Account may be granted following successful application and good references. Terms are strictly net 30 days once accepted for a trade account. Failure to adhere to the trade account terms may mean withdrawal of any credit facilities, at which time ALL outstanding sums become due for immediate settlement. Ravinala reserve the right to charge interest at 4% above the Bank Of England base rate on all overdue invoices until paid in full. The buyer is liable for any costs incurred in recovering unpaid sums.

## **VAT**

Registration number GB142004667

## **Order Processing and Delivery**

Orders are processed from our stock rooms in the UK and are usually dispatched via courier within 24 working hours of the order/payment being received. Goods dispatched to the UK are usually delivered within 1-2 working days of receiving cleared payment. Overseas customers will be advised of estimated delivery times, normally 5-10 days.

## **Returns and Refund Policy**

Unused, faulty items must be returned to us before a refund or exchange is offered. Ravinala is not liable for the cost of returning any such goods. Please obtain proof of posting as without this Ravinala cannot be held responsible for any goods that do not reach us. Please allow up to 21 days for the goods to be exchanged or for a credit note to be issued.

## **Privacy Policy**

Ravinala will not share your details with any third party. You may choose to unsubscribe from our mailing list at any time.

## **Photos**

Ravinala photography may not be used without written permission. Use without permission may result in legal action. Images available on request, or through the stockist resources section on our website (account holders only).

## **Deposits**

Bespoke and pre orders or stock allocation may be accepted subject to agreement with Ravinala and payment of an agreed deposit. We may require a 50% deposit to be paid upon receiving any PO. Cancellation of such orders prior to delivery will forfeit any deposit paid.

## **Bespoke Labelling and Corporate Custom Design**

A bespoke design service is available should you wish create a customized product range and branding package. All details of bespoke orders will be outlined and agreed at the outset of any custom order. Cost prices will be quoted upon delivery of design samples. Further changes to designs may result in additional charges applying. Terms and Conditions are available on request and will be confirmed where appropriate direct with the client.

*I/We hereby make application for a Wholesale Trade account with Ravinala. I/We have read and agreed to abide with Trading Terms of Ravinala.*

*I/We further that Ravinala may make such enquiries and searches and obtain such references as it considers necessary from any person, firm or company including credit reference agency (which will keep record of any search made) and may disclose the results of those enquiries, searches and references and any information given by the client ("relevant information") to any credit reference agency or to any other company in any corporate group of which it is a member, to any company or business associated with it and to any person, firm or company acting on Ravinala's behalf for any purpose connected to Ravinala business.*

**Signed**.....

**Position**.....

**Dated**.....

PLEASE RETURN COMPLETED FORM TO:

RAVINALA, UNIT 25 HQ BUSINESS CENTRE, 237 UNION STREET, PLYMOUTH, PL1 3HQ

OR SCAN AND EMAIL TO [sales@ravinala.co.uk](mailto:sales@ravinala.co.uk)