

## INFORMATION SHEET

2 X 2 ID PICTURE

**TRANSACTION TYPE:** To be filled out by Malagos.

**[ ] APPLICATION**

Date Applied \_\_\_\_\_  
Evaluation Date \_\_\_\_\_

**[ ] ACCREDITATION**

Date Accredited \_\_\_\_\_

**APPLICATION CODE** \_\_\_\_\_

**TERRITORY** \_\_\_\_\_

**CUSTOMER CLASSIFICATION:**

- [ ] Importer [ ] Reseller  
[ ] Distributor  
[ ] Others (pls specify)

**I. COMPANY INFORMATION / BUSINESS INFORMATION**

Company Name / Business Name		Business <input type="checkbox"/> Home-based <input type="checkbox"/> Single proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation	
Sales Channel	<input type="checkbox"/> Physical Store   Outlet <input type="checkbox"/> Online Store <input type="checkbox"/> Social Media - FB, Instagram etc... <input type="checkbox"/> Others pls specify _____		
Contact Person	Position	E-mail Address	
Office Address	Zipcode	Phone No./Landline No.	Mobile No.
No. of Yrs in Business	No. of Employees	Capitalization	Website

**Existing Sales Channels** Please state URL. Please use another sheet if necessary.

**A. Local Stores | Outlets**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**B. Overseas Stores | Outlets**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**C. Social Media Accounts**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**D. Online Store**

\_\_\_\_\_

**E. Others (e.g., Lazada, Shopee, Ebay etc.)**

\_\_\_\_\_

**For Single Proprietorship Only**

Name of Proprietor	TIN #	BIR Registered <input type="checkbox"/> Yes <input type="checkbox"/> No
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**For Partnership & Corporation Only**

TIN #	BIR Registered <input type="checkbox"/> Yes <input type="checkbox"/> No
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Board of Directors		Company Officers	
		President	
		Vice President	
		General Manager	

**Company Representatives**

A. Orders	B. Collection of Payments	C. Customer Information Sheet Signatory
Name _____	Name _____	Name _____
Position _____	Position _____	Position _____
Specimen Signature _____	Specimen Signature _____	Specimen Signature _____

**IMPORTANT**

- Malagos is premium couverture chocolate (not compound) so storage is important. It must be kept away from heat & light; and stored in a clean, dry, odorless, and slightly cool place (e.g., pantry cabinet etc.) (18-22°C max). Do not store in a refrigerator / fridge / chiller as change in temperature can cause fat bloom. If shipping outside Metro Manila, it must be wrapped in an insulation material as this type of chocolate easily melts.
- No replacement of stocks that melted or expired at the reseller's place of business. Damaged packaging due to reseller's mishandling will not be replaced as well.
- For transparency, we have our own online store <https://www.thegiftfarm.ph/collections/chocolate>. We also have plans to put up our own official page at Lazada and Shopee.
- Outright purchase only.

**II. REQUIREMENTS FOR SUBMISSION**

For Single Proprietorship	For Partnership / Corporation	For Home-Based
<input type="checkbox"/> BIR 2303 <input type="checkbox"/> DTI Registration Certificate <input type="checkbox"/> Mayor's Permit	<input type="checkbox"/> BIR 2303 <input type="checkbox"/> SEC Registration Certificate <input type="checkbox"/> SEC Articles of Incorporation/ Articles of Partnership <input type="checkbox"/> Mayor's Permit	<input type="checkbox"/> Government-issued ID <input type="checkbox"/> Proof of Billing (e.g., electric bill etc.)

This is to certify that the above information are all true and correct.

\_\_\_\_\_  
Signature Over Printed Name/ Date  
**Customer / Principal**

Approved by:

\_\_\_\_\_  
Signature Over Printed Name/ Date  
**Head, Sales & Marketing  
Malagos Agri Ventures Corporation**