

## **Progressive Business Systems, Inc. Folder Inserter Evaluation**

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Contact Email: \_\_\_\_\_

Contact Phone: \_\_\_\_\_

1. How many items in total will you fold and insert in a month?

\_\_\_\_\_

2. How many items do you wish to fold and insert into the envelope?

\_\_\_\_\_

3. Do you require a fold type other than a standard letter fold (c-fold)?

\_\_\_\_\_

4. Do you wish to seal the envelope when folded?

\_\_\_\_\_

5. Will you need to fold and NOT insert any documents?:

\_\_\_\_\_

6. Do you use a current folder inserter? Please provide make and model:

\_\_\_\_\_

***Please send this completed form and the following items to the address below:***

Take a "printed" form and fold it as you normally would into the envelope and do not seal it. Please do this for each different fold and inserting process that you currently do. The "printed" form request is so that we can see how the address lines up in any window envelopes.

Please send us 30 envelopes and 30 pieces of the paper that you currently use. Please provide these samples for any different envelopes or media that you may use. We will test them in various machines based on your exact needs and provide you a free report!

**Please mail completed form and samples to:**

Progressive Business Systems, Inc.

1393 Duncan Lane, Suite 600

Auburn, GA 30011

