

Jewelry Assembler

Details:

- Part-Time (20-30 hours/week)
- High-school diploma required
- Must be local to Downtown LA area
- Pay TBD based on experience

What we're looking for:

- Creative mindset with a willingness to learn
- Quick learner with a high level of initiative and attention to detail
- Strong organizational and time-management skills in order to prioritize and complete tasks quickly and successfully
- Ability to work effectively individually, as well as with team members
- Capable of handling and maintaining a high level of confidentiality
- Experience in assembly and/or design a plus

Job Responsibilities:

The Jewelry Assembler is responsible for helping with the assembly of Lili Claspe's handmade pieces. Will be expected to assemble large quantities of jewelry and to learn basic metal-smithing and soldering techniques. Ability to work with stones a plus. Based on performance, responsibilities could expand into planning/forecasting/design rendering.