Native Seeds/SEARCH seeks to find, protect, and preserve the seeds of the people of the Greater Southwest so that these arid adapted crops may benefit all peoples and nourish a changing world

**Patagonia Farm Project Manager - Contractual**

Native Seeds/SEARCH (NS/S) is a non-profit that conserves and promotes the food and farming traditions of the desert Southwest. Our collection of dryland open-pollinated seeds has cultural roots in over 50 indigenous and other communities. Each year we regenerate a portion of the seed collection for conservation needs and to distribute to the public.

NS/S is seeking a Patagonia Farm Project Manager to facilitate equipment inventory, sale, and site cleanup and repair at our 52-acre farm in Patagonia, Arizona. This is a **contractual position without benefits**. The expected length of contract is 40-60 days between October and December 2021. The contract rate will be competitive and should be determined by the candidate’s experience, salary history, and estimated timeframe to complete the project. The project manager would coordinate with NS/S staff, volunteers, and independent contractors to sell unneeded farm equipment, clean and maintain site buildings, and prepare the site for agricultural tenants. The land includes two buildings: a seed processing building and a small office.

**Responsibilities of the Contractual Farm Project Manager:**
- Inventory farm equipment and facilitate sale, donation and removal of extraneous implements
- Organize, clean, and repair outbuildings; may include hiring and managing contractors
- Direct volunteer teams during work events to clean and move equipment
- Work with NS/S staff to ensure buildings, irrigation systems, and needed equipment is ready for use by farm tenants

**Required Qualifications**
- Excellent attention to detail, organization, and time management skills
- Experience managing large projects, including coordinating with teams and contractors to efficiently meet deadlines
- Ability to work independently and proactively communicate project status and progress
- Knowledge of farm equipment: tractors, implements, irrigation systems, etc.
- Ability to work in Patagonia, AZ or reside in the area for the duration of the position
- Valid Driver’s License with paid insurance and reliable transportation
- Ability to occasionally lift up to 50 lbs.
- Ability to work outdoors for long periods of time in adverse weather conditions

**How to Apply:**
Send the following application documents to jjohnson@nativeseeds.org with the subject line “Patagonia Farm Project Manager Application”:

1. Cover letter
2. Resume listing previous employment, relevant experience, and skills
3. Contract estimated cost (daily rate x proposed timeframe)
4. Three professional references

Application deadline: **Monday, September 20, 2021**. Direct additional questions to jjohnson@nativeseeds.org.