

POLO SHIRT ORDER FORM

Plain Cotton Blend Polo Shirt
Code: Z1
Hot Pink



Plain Cotton Blend Polo Shirt
Code: E1
Pea Green



Contrast Trim Cotton Blend Polo Shirt
Code: NC2
Navy/Red

Polyester Polo Shirt
Code: UW3
Aqua/White



IMPORTANT INFORMATION:

- Minimum order 20 shirts.
- Each shirt includes the approved Queensland Government uniform logo embroidered on the front left chest
- All shirts are supplied folded and presented individually bagged.
- Individual tax receipts can be supplied if required on request at time of order.
- Shirts now available in a wide range of new colours & fabrics (see page 2&3).
- Please choose carefully as we do not refund or exchange for change of mind.

HOW TO ORDER:

1. Appoint a coordinator for your area/unit/department who will organise your bulk order & collect all the forms.
2. Each person then completes their own individual Order Form (on page 4) and returns this to the person coordinating your areas bulk order.
3. Full payment (or a Purchase Order) is required to confirm your order - production will commence once this is received.
4. Standard production is approximately 3-4 weeks from full payment

Polo Shirt Contact Person - **Melanie Blake**
Phone: **1300 102 246**

For our full range of great branding ideas check out our online catalogue.
www.primaconnection.com.au



COTTON BLEND POLO SHIRT

Standard Comfort Fit - made from easy care poly-cotton fabric

PLAIN COLOURS



CODE: B1
LADIES/MENS
BLACK



CODE: W1
LADIES/MENS
WHITE



CODE: Y1
MENS
GOLD



CODE: C1
LADIES/MENS
RED



CODE: O1
MENS
ORANGE



CODE: P1
LADIES/MENS
PURPLE



CODE: L1
LADIES/MENS
LIGHT BLUE



CODE: N1
LADIES/MENS
NAVY



CODE: R1
LADIES/MENS
ROYAL



CODE: E1
LADIES/MENS
PEA GREEN



CODE: J1
LADIES/MENS
JADE



CODE: Z1
LADIES/MENS
HOT PINK



CODE: A1
LADIES/MENS
KELLY GREEN



CODE: Q1
LADIES/MENS
GUN METAL



CODE: U1
LADIES/MENS
AQUA



CODE: S1
LADIES
MULBERRY



CODE: I1
LADIES
IRIS



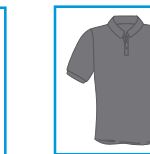
CODE: X1
LADIES ONLY
MUSK



CODE: G1
MENS ONLY
GREY



CODE: F1
MENS ONLY
BOTTLE GREEN



CODE: T1
MENS ONLY
GREY MARLE



CODE: M1
MENS ONLY
MAROON

CONTRAST TRIM COLOURS



CODE: BW2
LADIES/MENS
BLACK/WHITE



CODE: BC2
LADIES/MENS
BLACK/RED



CODE: BU2
MENS
BLACK/AQUA



CODE: BE2
MENS
BLACK/PEA GREEN



CODE: CW2
LADIES/MENS
RED/WHITE



CODE: WN2
LADIES/MENS
WHITE/NAVY



CODE: RW2
LADIES/MENS
ROYAL/WHITE



CODE: NW2
LADIES/MENS
NAVY/WHITE



CODE: NY2
MENS
NAVY/GOLD



CODE: NC2
MENS
NAVY/RED



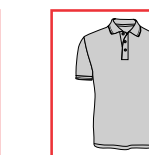
CODE: MW2
MENS
MAROON/WHITE



CODE: NF2
MENS ONLY
NAVY/GREEN



CODE: FY2
MENS ONLY
BOTTLE GREEN/GOLD



CODE: GB2
MENS ONLY
GREY/BLACK



CODE: BO2
MENS ONLY
BLACK/ORANGE



CODE: BY2
MENS ONLY
BLACK/GOLD



*Sizing is based on half chest measurement. Size tolerance +/- 2 cm.

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front chest from each armpit. **IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order. These shirts are custom made to order and no exchange or refunds are available for change of mind.**

Size Guide

Mens Size	S	M	L	XL	2XL	3XL	4XL	5XL	
Half Chest (cm)	53.5	56	58.5	61	63.5	66.5	70	73.5	
Ladies Size	8	10	12	14	16	18	20	22	24
Half Chest (cm)	46	48.5	51	53.5	56	58.5	61	63.5	66

POLYESTER POLO SHIRT

Fashion Slim Fit - made from breathable polyester fabric

POLYESTER COLOURS



CODE: UW3
LADIES/MENS
AQUA/WHITE



CODE: BU3
LADIES/MENS
BLACK/AQUA



CODE: BE3
LADIES/MENS
BLACK/PEA GREEN



CODE: BC3
LADIES/MENS
BLACK/RED



CODE: BW3
LADIES/MENS
BLACK/WHITE



CODE: NW3
LADIES/MENS
NAVY/WHITE



CODE: CW3
MENS
RED/WHITE



CODE: RW3
MENS
ROYAL/WHITE



CODE: QO3
MENS ONLY
CHARCOAL/ORANGE



CODE: BO3
MENS ONLY
BLACK/ORANGE



CODE: NY3
MENS ONLY
NAVY/GOLD



CODE: NL3
MENS ONLY
NAVY/LIGHT BLUE



CODE: MW3
MENS ONLY
MAROON/WHITE



CODE: FW3
MENS ONLY
BOTTLE GREEN/WHITE



CODE: BQ3
MENS ONLY
BLACK/CHARCOAL



CODE: BR3
MENS ONLY
BLACK/ROYAL



*Sizing is based on half chest measurement. Size tolerance +/- 2 cm.

To check your sizing simply lay a shirt you feel comfortable wearing on a flat surface and measure across the front chest from each armpit. **IMPORTANT: Please ensure you have taken the time to check carefully your shirt size from the below size chart before submitting your order.** These shirts are custom made to order and no exchange or refunds are available for change of mind.

Size Guide

Mens Size	S	M	L	XL	2XL	3XL	4XL	5XL	
Half Chest (cm)	51	53.5	56	58.5	61	64	67.5	71	
Size	8	10	12	14	16	18	20	22	24
Half Chest (cm)	43.5	46	48.5	51	53.5	56	58.5	61	63.5

Polo Shirt Order Form

Step 1 - Complete Contact Details

Contact Name: _____ Date: _____
 Area/unit/department: _____ Phone: _____
 Delivery Street Address: _____ Fax: _____
 _____ Mobile: _____
 Email: _____

Step 2 - Select Shirt Style, Colour & Size

SHIRT COLOUR		SIZING								
1st Polo Shirt Code <small>(refer to pages 2&3)</small>	MENS	S	M	L	XL	2XL	3XL	4XL	5XL	Total No. of Shirts
	Quantity									
	LADIES	8	10	12	14	16	18	20	22	24
	Quantity									
2nd Polo Shirt Code <small>(refer to pages 2&3)</small>	MENS	S	M	L	XL	2XL	3XL	4XL	5XL	Total No. of Shirts
	Quantity									
	LADIES	8	10	12	14	16	18	20	22	24
	Quantity									
3rd Polo Shirt Code <small>(refer to pages 2&3)</small>	MENS	S	M	L	XL	2XL	3XL	4XL	5XL	Total No. of Shirts
	Quantity									
	LADIES	8	10	12	14	16	18	20	22	24
	Quantity									
<small>*Please refer to the full size guide attached.</small>										
GRAND TOTAL NUMBER OF SHIRTS										

Step 3 - Pricing

Style	Standard Pricing 20 to 49 shirts in total	Large Order Pricing 50 shirts or more in total
Plain Cotton Blend Polo Shirt	\$35 inc GST*	\$30 inc GST*
Contrast Trim Cotton Blend Polo Shirt	\$35 inc GST*	\$30 inc GST*
Polyester Polo Shirt	\$40 inc GST*	\$35 inc GST*

* Price includes 1 position embroidery of the approved Queensland Government uniform logo on the front left chest of each shirt
 * Freight to one Queensland Metro location is included for all orders of 20 shirts or more

Step 4 - Extras (please tick)

- A line of extra text can be embroidered on the right chest if required (i.e. department / area / unit name) at a cost of \$5 inc GST per shirt.
* Please note that extra text can only be added if it is the same text on at least 10 or more shirts in your area's total bulk order .

Would you like to add an extra line of text to ALL the shirts in your order? **YES** **NO**

If applicable, please state what line of extra text is to be embroidered on ALL the shirts in this order: _____

Step 5 - Payment. Please select one payment option below

Option 1 Credit Card

<input type="checkbox"/> VISA	<input type="checkbox"/> MASTERCARD
Name on card:	
Card number:	
Expiry Date:	
Signature:	

Option 2 Purchase Order

Option 3 Direct Deposit
(one payment transfer per order)

Please contact us for our banking details ph: 07 3238 0900

**Step 6 - Once you have completed your Order Form please return it to the person coordinating your areas bulk order.
 The appointed coordinator can then either fax or e-mail a copy of all Order Forms to the below contact:**

Attention: Melanie **Email:** Melanie@primaconnection.com.au

**Once all order forms for your areas bulk order have been received your coordinator will be sent a Confirmation of Order to check & approve.
 Production will commence once the signed Confirmation of Order & payment has been received.**