

Buffalo & Erie County Botanical Gardens

Education Internship Program



Duties

This internship opportunity is available to college students who have demonstrated knowledge and interest in education, science, botany and/or natural history. Suggested majors include but are not limited to: early, elementary and secondary education; environmental education; environmental studies; museum studies and museum education.

The Education Internship Program is designed to provide practical experience in environmental/museum education, botany and conservation. This program also includes the opportunity to gain a broad insight into the Botanical Gardens and the local non-profit cultural institution community and how it operates.

Responsibilities

- Assist the education team and volunteer docents in the execution and instruction of programs including Hands-On School and Scout Programs, Guided Tours and Wegmans Family Day Programming.
- Edit and coordinate program materials for Horticulture Classes, Scavenger Hunts and Docent Training program.
- Work closely with the Education Team to assist with daily operations.

Requirements

Candidates should have strong organizational skills, be a team player, possess attention to detail and be comfortable working with the public in both organized and informal situations. Experience with public speaking and working with children is preferred. Interns must pass a background check. The internship is unpaid, and transportation is the responsibility of the intern.

To apply, send a cover letter and resume to:

- Karen Hammer, Volunteer Coordinator- khammer@buffalogardens.com
- Kristy Schmitt, Director of Education- kschmitt@buffalogardens.com

Interview arrangements will be made with select qualified candidates.