



Pre-Opening Check List 2024

Admiral Lord Nelson School - Portsmouth

Physical Setting:

1. Are all facilities clean, risk assed and fit for purpose?
2. Is the temperature warm enough and is there ventilation?
3. Is the setting visually well-lit and appealing?
4. Is there easy access for all individuals and are fire exits clear?
5. Are the facilities safe, well maintained and are the facilities clear of any debris or obstacles?
6. Are there clean and accessible toilets for children and staff to use?
7. Are the First Aid boxes accessible, ready for use from a dedicated treatment space in the sports hall?

Social Setting:

1. Have all participants completed a medical and consent form?
2. Is the setting big enough for the number of children attending?
3. Do the children attending work as a team and follow the PPS rules and expectations? See behaviour plan for more information.
4. Will the children in the setting understand and hear instructions?
5. Are there adequate processes in place to deal with unwanted behaviour and bullying?