

First Aid Policy

Peak Performance Sports Ltd 2023



Peak Performance Sports Ltd has the following arrangements:

Parents / Guardians:

- Please ensure you have completed the medical forms for your child. Please note it is your responsibility to update medical information as necessary. This must include two current emergency contact numbers.
- Please label any inhalers and specific medication with your child's full name. Children must hand any medications to the Camp Manager at the start of each session so if required, they are accessible on the First Aid table.
- Our Qualified First Aid Coaches will provide any basic First Aid care.
- If a serious accident or situation occurs, 999 will be contacted immediately and you will be notified as soon as possible.

Peak Performance Sports Coaches:

- Arrange a suitable location in each location to carry out basic first aid treatment.
- Replenish First Aid kits every weekly to list found in each box.
- Ensure every child has access to basic First Aid treatment.
- Ensure verbal communication is given to every child at the start of every session of what will happen if an incident, minor and major occurs.
- Set up and have access at every session to all basic first aid equipment and a phone to call 999 should this be required.
- Record every incident and keep in the logbook and to inform in writing to the Parent / Guardian that day.
- Complete a visual risk assessment at the start of every session.
- Ensure ALNS (through Steve Johnson, Site Manager) is informed of any accidents to prevent future occurrence.

If a serious incident occurs, Coaches will phone 999 without hesitation. Parents / Guardians will be informed as soon as possible. An Incident report will be completed, and a copy will be passed to the school for record.

In the case of a serious incident, the Director of Peak Performance Sports will work with the Coach to obtain all the necessary information and will keep in regular contact with the Parent / Guardian to check on the wellbeing of the Child.

An investigation will then take place to see how the accident happened and what can be done to ensure it does not happen again.

Full communication will be open and clear with the School, Parent and Coach.