#### Job description

#### **General Overview**

Mook Sea Farm is seeking a handyman to maintain our aquaculture farm equipment and facilities. The individual who fills this position should thrive in a fast-paced work environment that offers various unique challenges. We are looking for a new Facilities Technician with some of the following skills: carpentry, plumbing, electrical, welding, plowing, mechanical/automotive repair, etc.

Please check out our website to learn more about us: mookseafarm.com

#### **Specific Responsibilities**

Facilities Technicians are the multi-skilled problem solvers that perform a variety of repair and maintenance duties for the equipment and grounds at Mook Sea Farm. Mook Sea Farm primarily operates in 3 areas: an aquaculture hatchery, a packing plant for shellfish processing and shipment, and on the Damariscotta River at various aquaculture lease sites accessible by boat. Facilities staff work to maintain and improve systems and equipment used in all 3 areas. Specific responsibilities will include:

- Grounds and equipment upkeep and maintenance.
- Fabrication of custom equipment using various materials (wood, metal, plastic, fiberglass).
- Organization and management of inventory of tools, spare parts, and equipment.
- Collaboration with the facilities manager on larger projects that require 2 or more people.
- Record keeping
- Alarm maintenance and response (this will sometimes require work after hours, see below for more information)
- Maintenance of a clean work environment.
- Other duties as assigned.

# **Knowledge, Skills, and Abilities**

- Attention to detail and general awareness.
- Ability to identify problems and troubleshoot solutions.
- Clear and direct communication.
- Ability to work collaboratively and independently.
- Ability to follow strict protocols and checklists/SOP's
- Previous experience with basic carpentry, plumbing, and/or electrical work is a plus.
- Boat maintenance, including fiberglass work, minor engine maintenance and repair is a plus.
- Building management, including systems control and operation, and mechanical maintenance
- A valid driver's license is required.

# **Education and Experience**

- Relevant experience or education is required.
- The facilities work is unique and on-the-job training will be provided.

### **Physical Requirements**

- Requires an average of eight hours per day of standing and moving.
- Must have physical strength, balance, hand-eye coordination, and stamina necessary to complete jobs in various areas.
- Must be able to lift, push and/or pull up to 75 pounds.
- Manual dexterity as needed to operate a variety of equipment.
- Should be able to work in a variety of weather conditions and tolerate exposure to typical noises associated with the farm.

# **Supervisory Responsibilities**

- None.
- Reports to: Facilities Manager.

#### **Schedule and Pay**

This is a full-time job, five days per week. Daily shifts are approximately 8 hours, beginning at 8am. There is a possibility of some flexibility, such as a Tuesday-Saturday schedule once training is complete, but the schedule is currently Monday-Friday.

It is important to note that this position requires a flexible work schedule that may vary in the number of hours worked in a day, or in which the stop times may vary. The employee will also be expected to be available for pre-scheduled "on-call" shifts, responding to system alarms as necessary.

This is an hourly position; compensation is determined based on experience. There are opportunities for pay increases after training and demonstration of competency and the ability to work as a team member.

#### **Benefits Package**

The following benefits are offered to all full-time, permanent employees: Health, Dental, Vision, and Short-term Disability insurance, Paid time off, and a retirement contribution.

Mook Sea Farm is an Equal Opportunity Employer.

Job Type: Full-time

Expected hours: 40 per week

#### Benefits:

- 401(k)
- 401(k) matching

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- Dental insurance
- Employee discount
- Health insurance
- Health savings account
- Opportunities for advancement
- Paid time off
- Parental leave
- Retirement plan
- Vision insurance

# Schedule:

- 8-hour shift
- Holidays
- Monday to Friday
- On call
- Rotating weekends

People with a criminal record are encouraged to apply

# Ability to Relocate:

• Walpole, ME 04573: Relocate before starting work (Required)

Work Location: In person