



Thank you for choosing us to help with your fundraising event. We are just a few steps away from reaching your fundraising goals!

Step 1:

Complete the application form. Be sure to provide your organizations information, start and finish date, and number of participants. Shipping address must be a street address as we cannot ship to a PO Box. Return completed application form via email to info@happyhippobath.com or fax to (403)887.6232

**** We recommend running your event for at least 2-3 weeks****

Step 2:

You will receive an email from Happy Hippo Bath confirming that your completed application form has been received. At this time, you will receive via email, a digital starter kit. This kit will include a printable version of the current campaign, a printable order form, and a master order form. We will also provide you with an online link if you would prefer to advertise your fundraiser online.

Step 3:

Once you receive your digital starter kit, print the amount of campaign flyers and order forms that match your participant number and attach them together. Distribute flyers to all participants and encourage support for your fundraiser through these sales.

Step 4:

Once your event has ended, collect all order forms from your participants. Combine all orders together and complete the master order form. This will give you the amount owing to Happy Hippo, as well as the number of units sold. This is the form we will use to pack your order. Double check to make sure every item was transferred to the master form correctly to avoid errors in your order.

Step 5:

Return the Master order form to Happy Hippo via email at info@happyhippobath.com or via fax at (403)887.6232. At this time, you will also send payment. We accept Credit Card, e transfer or Cheque.

Cheques: Bay 130, 7750-79Street /Red Deer/Alberta/T4P 0W1

E Transfer : info@happyhippobath.com

Credit Card: Call 403.887.7177 with payment information

Shipping:

Payment is required before your order is shipped. Shipping is free when your total portion to Happy Hippo exceeds \$1200. If less then \$1200, an invoice will be sent via email with shipping cost. Typically your order is shipped in 3–5 business days after payment is received.

Step 6:

Once payment and master order form has been received, your order will be packed and shipped out to your organization. On average, orders ship within 3-5 business days after payment is complete.

Please let us know if you have any questions at all. We are always here to help!

The Happy Hippo Team!

#130 7750 79 Street
Red Deer, AB, T4P 0W1
info@happyhippobath.com

Phone: 403-887-7177
Fax: 403-887-6232