

Single-use Plastic Policy

Single-use plastics are the largest cause of ocean plastic pollution, an increasingly devastating problem for the health of our oceans. With this in mind, we have committed to reducing its consumption of single-use plastic and ultimately eliminating use of them entirely from our supply chain.

Target: To remove all single-use plastic from our business by 20xx.

What we mean by single-use plastics

Plastics items that are intended to be used only once for a short period of time (i.e. a week) before they are thrown away. This includes those that can be recycled (e.g. petroleum-based plastics, food packaging and containers, disposable items and materials used for temporary branding and marketing use), unless there is a legal and/or health and safety issue where single-use plastics are required (e.g. food gloves, food preservation, etc).

What we consider not to be single-use plastic

Products themselves that have an end of use value beyond the market recycling value (mobiles, etc.). Packaging and products that are designed to be used over a number of years and that can be paired or dismantled and industrially recycled.

The policy will be updated when new technology and innovation become available.

Business scopes of single-use plastic impacts are:

1. All products and supply chain: including product, logistics.
2. Operations: catering, office, call centres, technical sites, services, etc.
3. Branding and marketing across physical events and direct advertising.
4. Merchandise e.g. packaging for merchandise products, promotional giveaways, etc.

Suppliers

We will work with suppliers to ensure that all products supplied to us will adhere to this policy and encourage suppliers to adopt the same standards within their organization and supply chains:

- All suppliers that provide products to us that are packaged or contained in single-use plastics
- Our products and supply chain that covers all items from component to customer and includes retail, engineers etc.
- Direct and indirect suppliers that provide products used by us or our employees e.g. food containers provided to us through a third tier supplier are in scope.



To comply with the commitment set, we have the following options to realize the vision. These will ensure appropriate choices, effort and resources towards reduction of single-use plastics relative to risks and constraints.

1. **Eliminate** – Avoid through redesign or behavior change e.g. water fountains instead of bottle water, designing out plastic film for batteries, etc.
2. **Reusable alternative** – Use reusable alternative item enabled by a system e.g. Cup Club, Keep Cop, etc.
3. **Sustainable alternative from renewable source** – Use more sustainable materials from renewable source with better recycling outlets or biodegradability e.g. FSC paper, etc.
4. **Recyclable alternative** – Other materials that have a high recycling rate that is not plastic e.g. glass, steel, and tin.
5. **Recyclable plastic** – Where single-use plastic is necessary due to regulation (e.g. food packaging), the aim is to source appropriate recycled plastic that will be fully recyclable and compatible with kerbside collection.