

The Perfect Pair Pop Up Vendor Guide

GUIDELINES & DETAILS

WHERE: The Perfect Pair located at 266 IL-121, Warrensburg, IL 62573.

SPACE: Vendor is allowed approximately a 10'x10' indoor space.

FEE: \$25 Per Pop-up Date

PRODUCT PICTURES: Pictures must be emailed (theprecfectpair01gmail.com) at least one week before the reserved date. If it is determined by The Perfect Pair that products do not comply with this policy (see below) the reservation may be canceled and a refund issued.

SETUP/TAKE DOWN: Each Vendor is required to provide their own tables or displays and is responsible for their own setup and takedown. For Saturday Pop-ups, it is preferred that Vendors set up the Friday before during business hours. If setup is done on Saturday, Vendors may begin no sooner than 1.5 hours before the opening of the Shop on the day of the event (unless otherwise arranged.) Vendors must be ready to open by 10:00 am. Vendors are responsible for cleaning up their space after the shop closes, including removal of all garbage. The Perfect Pair is not responsible for any loss or damage of Vendors' property or products.

PRODUCTS: All products must be homegrown, original, handmade or handcrafted items (reselling and MLM are prohibited.) Vendors offering food products are required to adhere to all Illinois and County regulations regarding the selling of produce, meat, poultry, dairy, eggs, or pet treats. This policy is strictly enforced. If a Vendor is uncertain about the compliance of their products to this policy, pictures of the products should be emailed for approval (theprecfectpair01@gmail.com) prior to booking a date to avoid cancellation.

CUSTOMER TRANSACTIONS: Each Vendor space must have someone working it from open to close. Vendors are responsible for collecting payment for their items sold. Each Vendor must have their own tax ID and is responsible for collecting the applicable sales tax for their transactions.

APPLICATIONS: Applications will be reviewed to ensure all criteria are met. Payment is due with the application submitted through the online booking calendar in order to secure a space. The Perfect Pair reserves the right to remove, without refund, any vendors misrepresenting themselves or products, or is deemed inappropriate or detrimental to the Shop's intents and purposes or the professional image of The Perfect Pair.