



Production Manager

Jerky Labs LLC
46-178 Kahuhipa Street, Space K-2
Kaneohe, HI 96744
(808) 551-9227

Job Details

As Production Manager, you will ensure that manufacturing equipment and tools function properly and efficiently, you will support warehouse operations to ensure that all incoming and outgoing inventory is processed according to schedule, and you will support retail operations to hold events and attract and retain customers to meet their shopping, including (but not limited to) the duties below:

General Duties:

Production

- Building and executing production schedules
- Training, supporting, and providing guidance to production staff
- Ensuring adequate scheduling of production staff
- Setting productivity goals for each production team/shift
- Ensuring all safety and health standards are met to keep our organization incident-free
- Evaluating equipment and resources to ensure continued production and minimal downtime
- Ensure production processes stay within budgets and deadlines
- Communicating with upper management regarding problems or issues impacting production

Warehouse

- Ensure products are shipped in a timely manner
- Assist upper management with inventory and recommend which items to restock
- Assist upper management in establishing efficient warehouse practices and protocols

Retail/Events

- Training new employees and providing ongoing education for employees working events
- Assist upper management with retail presence, including inventory for events and loss prevention
- Assist upper management with creating advertising campaigns and/or retail promotions to attract new customers and retain current customers

Work Environment:

- The production areas have moderate to loud noise levels.
- Production areas are temperature controlled, which may include cold or hot environments.
- You may be required to work overtime, which may include Saturdays, or the possibility of working in another department as needed.
- Must maintain a reasonable production speed once the training period has ended.



Education, Experience and Additional Requirements:

- Must be at least 18 years of age
- High School Diploma and/or 1- 2 years of relevant experience within a manufacturing environment
- Ability to understand and communicate effectively
- Computer skills: MS Office Suite
- Demonstrates attention to detail
- Identifies and resolves problems in a timely manner
- Works well in group problem-solving situations
- Completes work with minimum supervision
- Ability to continuously build knowledge and skills
- Prioritize and plan work activities; Uses time efficiently

Physical Requirements:

The physical requirements listed in this section include but are not limited to the motor/physical abilities and skills required of the position to successfully undertake the essential duties and responsibilities of this position. While performing the duties of this job, the employee may be required to stand, reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear 8-9 hrs. per day.

- Ability to work within temperature-controlled environments (Heat/Cold)
- Walk on slippery wet surfaces
- Hand/eye coordination
- Handling (holding, grasping)
- Seeing/depth perception
- Walk/stand 100% of shift
- Occasionally required to reach with hands and arms, stoop, kneel, or crouch
- Occasionally lift and/or carry loads of up to 50 lbs
- Perform other duties as assigned

Shift and Schedule

Job Type: Part-Time or Full-time

Compensation

Pay: Hourly (\$15/hr) or Salary (negotiable)

Supplemental Pay: Overtime or Bonus pay

Benefits:

- Dental insurance
- Health insurance
- Vision insurance
- Access to company vehicle
- Flexible hours

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