



Production Assistant

Jerky Labs LLC
46-178 Kahuhipa Street, Space K-2
Kaneohe, HI 96744
(808) 551-9227

Job Details

As Production Assistant, you will support the manufacturing operations, warehouse operations, and retail operations for the production and sale of Jerky Labs products, including (but not limited to) the duties below:

Essential Duties:

- Perform a variety of tasks involved in the manufacturing of products
- Must be able to multi-task in a fast-paced environment
- Packing, general labor straighten, and count to specification
- Monitor and/or assists in identifying foreign materials
- Comply with all Health & Safety policies and procedures
- Notify Supervisor of any mechanical or material issues
- Rotate through various positions as needed
- Work in various areas of production of the plant as required by production demands
- Maintain a safe and clean work area
- Maintain adherence to company policies, safety standards, and good manufacturing practices

Desired Skills/Traits:

- Punctual and good attendance
- Good communication, math, read and writing skills
- Able to complete Quality, Safety training
- Able to work at a fast pace, repetitive and work environment
- Ability to work in a team environment and a diverse workforce
- Must be flexible and able to work overtime and weekends as needed
- Quality, safety-minded, reliable, precise, and self-motivated
- Production, manufacturing, or warehouse experience preferred

Work Environment:

- The production areas have moderate to loud noise levels.
- Production areas are temperature controlled, which may include cold or hot environments.
- You may be required to work overtime, which may include Saturdays, or the possibility of working in another department as needed.
- Must maintain a reasonable production speed once the training period has ended.



Education, Experience and Additional Requirements:

- Must be at least 18 years of age
- High School Diploma and/or 1- 2 years of relevant experience within a manufacturing environment
- Ability to understand and communicate effectively
- Computer skills: MS Office Suite
- Demonstrates attention to detail
- Identifies and resolves problems in a timely manner
- Works well in group problem-solving situations
- Completes work with minimum supervision
- Ability to continuously build knowledge and skills
- Prioritize and plan work activities; Uses time efficiently

Physical Requirements:

The physical requirements listed in this section include but are not limited to the motor/physical abilities and skills required of the position to successfully undertake the essential duties and responsibilities of this position. While performing the duties of this job, the employee may be required to stand, reach with hands and arms; stoop, kneel, crouch, or crawl; and talk or hear 8-9 hrs. per day.

- Ability to work within temperature-controlled environments (Heat/Cold)
- Walk on slippery wet surfaces
- Hand/eye coordination
- Handling (holding, grasping)
- Seeing/depth perception
- Walk/stand 100% of shift
- Occasionally required to reach with hands and arms, stoop, kneel, or crouch
- Occasionally lift and/or carry loads of up to 50 lbs
- Perform other duties as assigned

Shift and Schedule

Job Type: Part-Time or Full-time

Compensation

Pay: Hourly (\$15/hr)

Supplemental Pay: Overtime

Benefits:

- Dental insurance
- Health insurance
- Vision insurance
- Access to company vehicle
- Flexible hours