



Checklist for an art show for newbies

As you'll know I had the opportunity to display my art at a [local coffee shop](#) and my first public exhibit ever in summer of 2017. It was exciting to have my art viewed by people from different walks of life.

I also participated in my first art walk and a first live painting demonstration. I registered and just went with it, I had no idea what I was getting into until I realized I needed to have a few things to make this successful.

I want to help other emerging artists who have never participated in an art show by giving you a few basic checklist items that you absolutely need for your first art show!

Please feel free to download this list (pdf format) below and tag me on [Instagram](#) , [Facebook](#), [Twitter](#) and [Pinterest](#) to let me know how if you found it helpful.



Art Fair Checklist

Business	Display	Personal
<ul style="list-style-type: none"> <input type="checkbox"/> Business Cards <input type="checkbox"/> Website <input type="checkbox"/> Square reader <input type="checkbox"/> Square app <input type="checkbox"/> Printed blank invoices(if Square does not work) <input type="checkbox"/> Packaging to wrap sold paintings <input type="checkbox"/> Pens <input type="checkbox"/> Flyer/Brochure about Artist <input type="checkbox"/> 'Join Mailing List' materials/ Guest Book <input type="checkbox"/> Cashbox or Purse with change for cash sales <input type="checkbox"/> Price Tags <input type="checkbox"/> Bags for customers <input type="checkbox"/> Small trash bag <input type="checkbox"/> Event organizer contact's name, number and email id <input type="checkbox"/> Certificate Of Authenticity, if providing one <input type="checkbox"/> Art Print Size cards <input type="checkbox"/> Art Supplies for live demo 	<ul style="list-style-type: none"> <input type="checkbox"/> Tent structure, including poles, top and sidewalls <input type="checkbox"/> Display mesh <input type="checkbox"/> Tent Banner <input type="checkbox"/> Create labels for each artwork containing the title, price, medium and size. <input type="checkbox"/> Paintings <input type="checkbox"/> Command Hooks <input type="checkbox"/> Folding Table <input type="checkbox"/> Table Cover <input type="checkbox"/> Lights <input type="checkbox"/> Tape <input type="checkbox"/> Scissors <input type="checkbox"/> Cutter <input type="checkbox"/> Clamps <input type="checkbox"/> Electrical extension cords <input type="checkbox"/> Zip Ties 	<ul style="list-style-type: none"> <input type="checkbox"/> Drinks and snacks <input type="checkbox"/> Chairs <input type="checkbox"/> Repair kit for products/displays <input type="checkbox"/> Paper Towels <input type="checkbox"/> Sharpies, pens <input type="checkbox"/> Notebook <input type="checkbox"/> Phone charger <input type="checkbox"/> Ipad, with charger <input type="checkbox"/> Medicines, bandages <input type="checkbox"/> A friend, to take your pictures and videos