

Versa Loft: Desk and Bookcase Assembly Instructions

Contents:

- (A) = 2 desk sides (inside surface is identified with pilot holes for screws (H) "Figure 2")
- (B) = 1 desk top (remove drawer prior to assembly)
- (C) = 1 board, 2 sided (choose which surface will face the desk prior to assembly)
- (D) = 1 desk bottom rail
- (E) = 1 chest
- (F) = 1 bookcase
- (G) = 6 connector bolts (70mm long)
- (H) = 8 wood screws (2-1/2" long)

Tools required:

- #2 Robertson or Phillips screwdriver
- Allen key from bed hardware



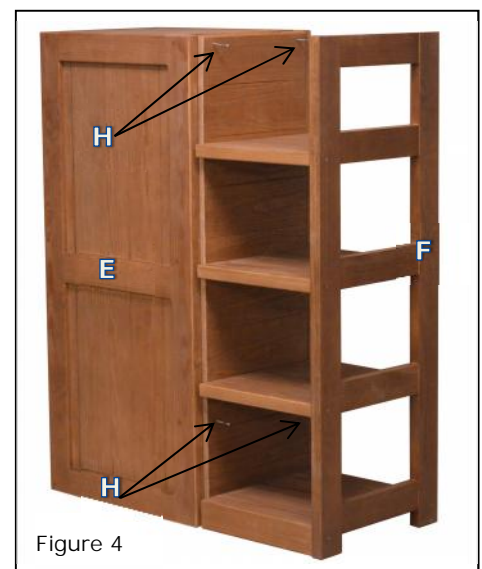
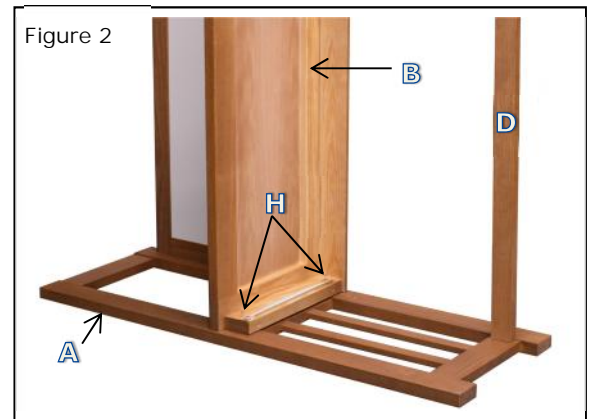
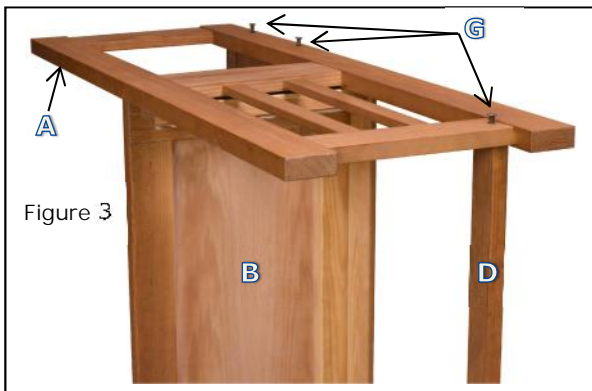
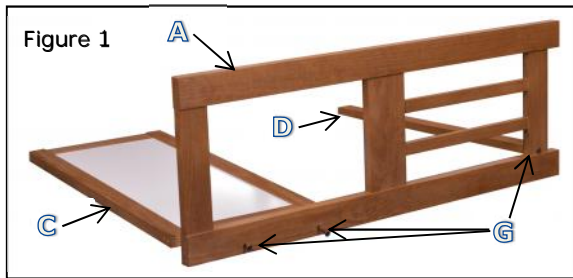
(G) Connector bolts (70mm long)



(H) Wood screws (2-1/2" long)

Please read all instructions before beginning

1. Desk: Fasten bottom rail (D) to inside surface of desk side (A) using 1 connector bolt (G). Fasten desk board (C) to the desk side using 2 connector bolts (G). Refer to "Figure 1" for correct position of desk side, board, bottom rail and bolts.
2. Turn assembly upright and position the desk top (B) as shown in "Figure 2". Insert 2 wood screws (H) into the pre-drilled holes in the desk top. Ensure that these screws enter the pre-drilled holes in the desk side and tighten to be snug.
3. As shown in "Figure 3", place the second desk side (A) on the assembly and fasten the desk top (B) to the desk side using 2 wood screws (H) as in step 2.
4. Fasten the desk side (A) to the desk board (C) and bottom rail (D) using three connector bolts (G).
5. Rotate the completed desk onto its feet, re-install the drawer and place in desired position.
6. Place the bookcase (F) in the desired position in the room* and place the chest (E) against it, as shown in "Figure 4".
7. Insert 4 wood screws (H) into the 4 pre-drilled holes. Ensure that the two units are aligned vertically and tighten the screws.
8. Insert the bunk bed pins included with the bed hardware and place the bed on the desk and chest/bookcase units.



- Note: If it is necessary to move the chest/bookcase after assembly do not pull on the bookcase as the combined unit is extremely heavy and the joint could be damaged by incorrect handling. Maneuver the chest to reposition the unit.



Versa Loft Assembly Instructions

Contents:

- (A) = 2 bed ends
- (B) = 1 rear bed rail
- (C) = 1 front combination guard/bed rail
- (D) = 9 slats
- (E) = 8 connector bolts (70mm long)
- (F) = 8 cross dowels
- (G) = 18 wood screws
- (H) = 4 bed pins
- (I) = 1 Allen key
- (J) = 1 rear guardrail (not shown)

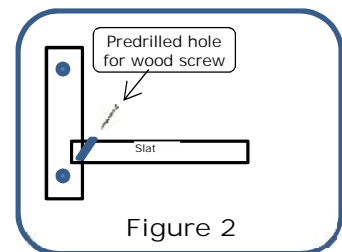
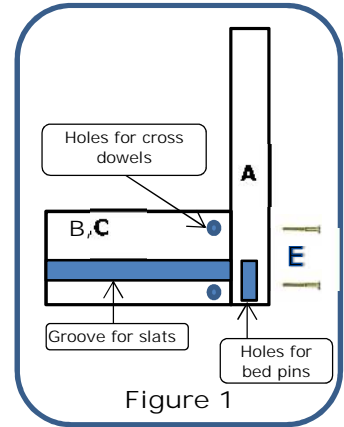
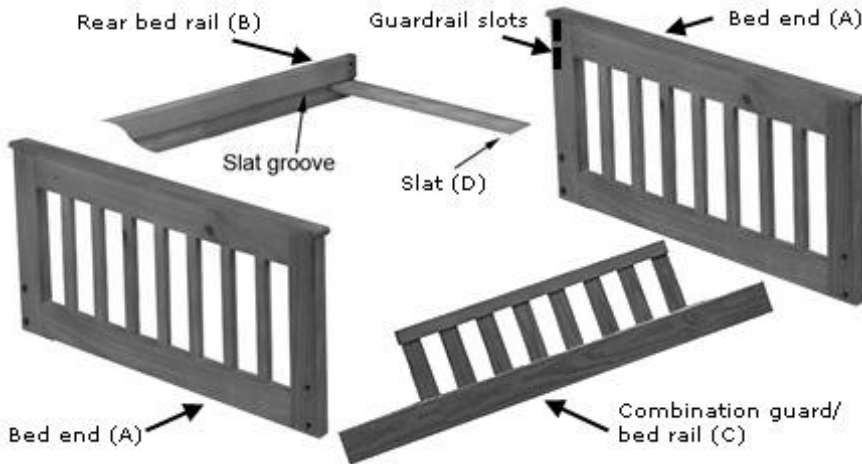
Tools required:

- Slotted screwdriver
- #2 Robertson or Phillips screwdriver



Please read all instructions before beginning

1. Assemble the bed using 2 bed rails (A & B), 2 bed ends (A), Rear guardrail (J) and 8 connector bolts (E) with 8 cross dowels (F). Refer to "Figure 1" for correct position of bed rail, bed end and hardware. Before tightening the bolts, insert the rear guardrail into the slots in the bed ends. Finish tightening the bolts.
2. Insert 4 bunkbed pins (H) into the predrilled holes of the desk, chest & bookcase. Place the bed assembly onto these components, ensuring that the bed pins are captured in the predrilled holes.
3. Slide 9 slats (D) into the bed rail grooves and secure each slat with 2 wood screws (G) using predrilled holes, refer to "Figure 2".
Position 1 slat 3" from each bunk bed end and 7 evenly spaced in between. Ensure that the spaces between slats are less than 3 1/2".



Important Safety Tips:

- Children under 6 years of age should not use the top bed.
- Teach children that rough play on bunk beds is dangerous.
- Use provided ladders or stairs to climb in and out of the top bed.
- Do not tie anything to the bunk bed, such as cords and ropes.
- Keep guardrails in place.
- Check that all hardware is properly secured twice a year.

