

Outdoor Stand-Alone Weatherproof Keypads

Quick User Programming Guide





(SK-2323-SDQ shown)

(SK-1323-SPQ shown)

	Model Number	2 Relay Outputs	Backlit Keys	Proximity Reader
Mullion-Style Keypads				
	SK-2323-SDQ	\checkmark	√	
	SK-2323-SPQ	√	~	✓
Sealed-Environment Keypads				
	SK-1323-SDQ	✓	√	
	SK-1323-SPQ	✓	\checkmark	✓

For complete programming instructions, please see page 10 of the User Manual.





Programming Tips

- Program new Master Code immediately.
- Program the Output #1 access mode immediately, or the keypad will only accept user cards.
- Take note of the keypad status LEDs
 - o Right LED Green: Standby
 - o Left LED Solid Red/Right LED Solid Orange: Programming Mode
 - Right LED Flashing Orange: Awaiting code/card entry
- If unsure of which mode the keypad is in, press # until the right LED is green. The keypad is now in the standby mode. Enter the master code twice to return to Programming Mode.
- For complete programming instructions, see page 10 of the User Manual.

Programming the Master Code

- 1. Enter Programming Mode by entering the Master Code twice. (Default Master Code is **12345**)
- 2. Enter 🚼 3 .
- 3. Enter the new 5-digit Master Code twice.
- Example: If the desired new Master Code is 54321, enter: 5 4 3 2 1 5 4 3 2 1
- 4. Exit Programming Mode by pressing \blacksquare .

Setting the Output #1 Access Mode*

DEFAULT: User card only. To use codes, you MUST set mode to 0 1 or 0 2 .

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter 🛣 🛯 .
- 3. Enter one of the following:
 - **0 0** User card <u>ONLY</u> (DEFAULT)
 - **I** *Either user card* <u>OR</u> user code
 - 0 2 User card <u>AND</u> user code
 - **Note:** The Output #1 Access Mode must be programmed in order for the SK-2323-SPQ and SK-1323-SPQ to accept user codes.
- 4. Exit Programming Mode by pressing ${\ensuremath{\overline{\#}}}$.

*SK-2323-SPQ and SK-1323-SPQ only.

Programming Output #1

Each Output #1 user can be programmed to have a user code and a user card.*

1.1 User Code Only

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter a user ID number. (000 to 999)
- 3. If the left LED is red, previous user data exists. Clear it by entering **★ ★** . The keypad will beep in confirmation and the left LED will turn green.
- 4. Enter a new 5-digit user code.
- 5. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
- 6. Exit Programming Mode by pressing $mathbb{H}$.

1.2 User Card Only*

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter a user ID number. (0 0 0 to 9 9 9)
- 3. If the left LED is red, previous user data exists. Clear it by entering **★ ★** . The keypad will beep in confirmation and the left LED will turn green.
- 4. Swipe a new user card.
- 5. Return to Programming Mode by pressing \blacksquare .
- 6. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
- 7. Exit Programming Mode by pressing $mathbb{B}$ again.

1.3 User Card and Code*

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter a user ID number. (0 0 0 to 9 9 9)
- 3. If the left LED is red, previous user data exists. Clear it by entering **★ ★** . The keypad will beep in confirmation and the left LED will turn green.
- 4. Swipe a new user card.
- 5. Enter a new 5-digit user code.
- 6. To program the next user, repeat from step 2 in section 1.1, 1.2, or 1.3.
- 7. Exit Programming Mode by pressing $mathbb{H}$.

*SK-2323-SPQ and SK-1323-SPQ only.

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Programming Output #2

Each Output #2 user may only have a user code <u>OR</u> a user card programmed.

2.1 Programming an Output #2 User Code

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter 🗶 4 .
- 3. Enter a user ID number. (0 0 to 0 9)
- 4. If the left LED is red, previous user data exists. Clear it by entering **★ ★** . The keypad will beep in confirmation and the left LED will turn green.
- 5. Enter a new 5-digit user code.
- 6. To program the next user, repeat from step 3 in section 2.1 or 2.2.
- 7. Return to Programming Mode by pressing $\ensuremath{\overline{\#}}$.
- 8. Exit Programming Mode by pressing $mathbb{H}$ again .

2.2 Programming an Output #2 User Card*

- 1. Enter Programming Mode by entering the Master Code twice.
- 2. Enter 🛣 4 .
- 3. Enter a user ID number. (I I to I I)
- 4. If the left LED is red, previous user data exists. Clear it by entering **★ ★** . The keypad will beep in confirmation and the left LED will turn green.
- 5. Swipe a new user card.
- 6. To program the next user, repeat from step 3 in section 2.1 or 2.2.
- 7. Return to Programming Mode by pressing \blacksquare .
- 8. Exit Programming Mode by pressing *#* again.

*SK-2323-SPQ and SK-1323-SPQ only.

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