

**NAME:** ..... **PHONE:** .....

**ADDRESS:** ..... **SUBURB:** .....

**STATE:** ..... **COUNTRY:** ..... **POST CODE:** .....

**CLUB:** ..... **EMAIL:** .....

Sylvia P requires 1-2 weeks to create an on paper design based on your design brief. Once you have approved the design, you will be supplied with a price quote. You may request a sample, please allow 2-3 weeks for sample production.

## GARMENT TEMPLATES

- |  |   |
|--|---|
| <input type="radio"/> WOMENS LONG SLEEVE LEOTARD | <input type="radio"/> MENS LEOTARD              |
| <input type="radio"/> WOMENS SLEEVELESS LEOTARD  | <input type="radio"/> MENS LONG AND SHORT PANTS |
| <input type="radio"/> WOMENS CROP TOP AND SHORTS | <input type="radio"/> MENS SINGLET              |
| <input type="radio"/> WOMENS SINGLET AND TIGHTS  |   |

Please complete and attach the appropriate Garment Template for the above sections.

## TERMS & CONDITIONS

Please read the information below. It will help eliminate difficulties that may occur when making a custom design with SylviaP Sportswear Pty Ltd.

### DESIGN CREATION

Sylvia P will commission our graphics artists to create a unique design based on the information supplied in the Garment Templates or Sublimation Design forms. The hourly rate for graphic design services is \$65/hour. Upon receiving this form, Sylvia P will supply you with a quotation for the time required to create your design. Full payment must be received prior to Sylvia P creating your design.

Once you have received your design you will be given one round of revisions, free of charge, so long as it is within the original design scope of your brief. Further revisions or changes that are outside the original design scope will be charged at US\$65/hour. Revisions are defined as changes to the design that are within the scope of your initial brief that do not require the development of a new design. Full payment must be received revisions are charged in 15 min increments.

### QUOTATION

We will supply you with a digital design proof and quotation for approval.

### SET UP FEE

Custom designs attract the following set up fees prior to production of a sample or completed order. No minimum quantity is required on initial order.

- Long and 3/4 Sleeve Leotard - \$50.00
- Sleeveless Leotard, Crop Top, Shorts, Singlet - \$30.00
- Tights - \$35.00

### SAMPLE

You will be charged for the production of the sample at the price specified in the quotation. Samples will only begin production once full payment is received. Samples can be made in your desired size or measurements.

### ARTWORK

You have commissioned Sylvia P to create a design for completed garments. Sylvia P retains full ownership to the design concepts and artwork produced in the design for your garments.

Have you read and understood the custom design terms and conditions above? If so, tick yes, sign and date below.

YES    **SIGN:** ..... **DATE:** .....

## COMMENTS

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