

PRIVACY POLICY

Effective: 29th September 2023

1. Nano Vacuum Pty Ltd ('NV') is committed to providing quality products and services to you and this policy outlines our ongoing obligations to you in respect to how we **manage your personal information**.
2. We have adopted the **Australian Privacy Principles** (APPs) contained in the Privacy Act 1988 (Cth) (the 'Privacy Act'). These principles govern the way in which we collect, use, disclose, store, secure and dispose of your personal information.
3. **Personal Information** is information that may identify an individual. Examples of personal information that we collect include names, addresses, email addresses and phone numbers. Further, we may also retain details of your business including your ABN and credit references.
4. Our **purpose in collecting** personal information is to provide our products and services to you and to provide you with information on our products and services ('marketing'). You can choose to withhold personal information from us; however, this may affect our ability to provide products and services to you. You can choose to unsubscribe from our marketing distribution lists at any time by advising us on email: info@nanovactech.com
5. Your personal information will only be **disclosed** by us where required by law or where it is supplied to a third party to permit the normal course of business in circumstances where you would reasonably expect such use (e.g. a delivery address supplied to a logistics company). In no situation will NV sell or trade your personal information to outside parties.
6. Information on you will be **stored** in a manner that reasonably protects it from loss, misuse, unauthorized access, or disclosure. We will inform you if we become aware that your information has been lost or misused.
7. You may **request a copy** of the personal information we hold on you by contacting us on email: info@nanovactech.com . We may require confirmation of your identity before the requested information is released.
8. We will take reasonable steps to ensure your personal information is **accurate, complete, and up to date**. If you find that the information we have is inaccurate or incomplete, please advise us so we can update our records.
9. Our **current Privacy Policy** is that which is displayed on our website: www.nanovactech.com
10. If you have **queries or complaints** about our Privacy Policy, please contact us on email: info@nanovactech.com or on 1800 560 820 or at the address shown in the document footer.