

325 w. Boscawen Street Winchester, VA 22601 Phone (540) 662-2263 Fax (540) 662-9399

## Corporate Account Set-up

Company name:	
Do you have separate divisions within the company? (please list all that will be participating)	
Mailing Address:	Physical Address:
Corporate Address:	
Buyer contact: Phone #: Accts payable contact:	
Phone #: E-Mail: Fax #:	
	each sale? If so, what is allowed?
_ Is there a maximum amount allowed	
Is your company exempt from Virginia  If yes please attach a copy of you	r current Exemption Certificate or Direct Payment Permit.
Payment conditions:	
<ul><li>a copy of the initial invoice.</li><li>2) All payments, by check or credit car</li></ul>	beginning of each month listing each individual transaction and of will be due 20 days from the date of the statement. St due may be temporarily suspended until payment is received. Sed to collect past due balance.
Printed name:	Title:
Date:	Contact Email:

Some browsers, such as chrome, will not allow you to submit Adobe Acrobat files electronically. If this occurs you will have to print the form and fax to 540-662-2263.