

Flexible Packaging Pouch Converting Machine Operator

Do you enjoy honing your skills, tinkering with machines, and ensuring an optimal outcome? Do you believe in continuous improvement and keeping detailed records? Do you wish to be a part of a successful team, who enjoys laughter and many office treats, while working together to change the industry? If yes, ROOTREE is looking for you! Our Flexible Packaging Pouch Converting Machine Operator is responsible for the operation of our pouch converting lines. As the last step of the manufacturing process, this role requires extremely close attention to detail and a drive to provide optimal products for our clients.

Skills and Experience

- 3-5 years of experience of machine operation, including machine tooling management, extensive control settings, and replacing spare parts as needed.
- Experience working with pouch converting machines, multi-layer laminated stand-up pouches, quad seal pouches, flat bottom pouches, 3 side seal, and vacuum pouches, is a significant asset.
- Impressive attention to detail
- Experience troubleshooting a variety of production concerns
- A passion for continuously improving company processes
- Previous experience with Nulogy or other ERP systems an asset

Responsibilities

- Setting up machines for various types and sizes of flexible packaging, based on various specifications
- Operating pouch converting machine, troubleshooting inconsistencies, paying extremely close attention to machine outputs, quality control, and variances.
- Managing machine tooling, general machine maintenance, replacing parts, and reporting issues or potential future issues to management.
- Taking an active learning role for company product knowledge and allowable variances.
- Maintaining various reports, compliance paperwork, and work logs.
- Following appropriate naming conventions, shorthand, and notes to complete logs.
- Providing feedback on new materials and processes from an efficiency and sustainability perspective
- Keeping a clean, organized, and safe work area.
- Working as part of the team to ensure deliverables are met, ensuring proper communication between teams during shift change and handoff.
- Developing and maintaining professional relationships with all production staff.

Who We Are

ROOTREE is Canada's leading manufacturer of environmentally responsible flexible packaging. Operating as one efficient, integrated system, we offer many services under one roof; our main branches include Creative Services, Flexible Packaging (manufacturing), and Contract Packing.

On behalf of our family, our community, and our planet, we work every day to reshape the packaging industry. We are continually investing in green technologies and adopting sustainable manufacturing procedures that allow us to produce with up to 75% less waste than our conventional competitors.

ROOTREE is in an exciting time of growth! We have recently amalgamated our office and manufacturing facility in a new head office in Burlington. We are also in the process of designing our brand-new, state-of-the-art LEED Gold head office in north Burlington, to be constructed within the next two years.

At ROOTREE, we believe that employees are more than just a hire – they are part of our family. We have an exciting vision and an even more exciting plan to accomplish it. We are a down-to-earth team that enjoys flexible work hours, regular yoga classes, great coffee, free parking, movie Fridays, exceptional baked goods, and a casual dress code. Our employees have access to extensive health benefits and enjoy competitive compensation.

If you're energized by making a real difference as part of a winning team, we want to hear from you!

COVID-19 Precautions

Since mid-March, our office staff have been working from home while our manufacturing staff have practiced increased sanitation procedures and physical distancing. Starting late-July, we are introducing a staggered back-to-work option for office staff, with additional sanitation and safety procedures. As the nature of this position requires it, this is an in-person role. However, due to the nature of this machine, physical distancing is easily attained, offering further protections for our Flexible Packaging Pouch Converting Machine Operator.

The salary we're offering starts at \$45K to \$60K, based on skills and experience levels.

Position type: Permanent, Full-Time, Mid-Level

Office location: 1-5295 John Lucas Drive, Burlington, ON

Work hours: This position offers two shifts, 6:00am to 2:30pm and 2:00pm to 10:30pm for a total of 40-44 hours per week. Occasional overnight shifts, 10:00pm to 6:00am, are required.

Position to start as soon as possible. To apply, please submit resume and cover letter via email to careers@rootree.ca with the subject line PCO2020. Feel free to send other materials that might help you stand out from the crowd.

Thank you for interest in ROOTREE. For the safety of our employees, we are only accepting applications by email. Additionally, only potential candidates will be contacted back for an interview. Follow us on LinkedIn to stay current on our job opportunities.

Please note, our hiring process requires reference checks and a police check. References will be required prior to an offer being forwarded. Police checks are required, if hired, within three weeks of start date. Please note, police checks are not used to disqualify candidates.

ROOTREE Inc. is committed to removing accessibility barriers and meeting legislative requirements under the Accessibility for Ontarians with Disabilities Act (AODA). We are an equal opportunity employer and are committed to providing accommodations should they be required.