



Basic MyCube Fire Safe Operating Instructions

Visit mycubesafe.com for installation instructions and other product information. The operating manual is also located on our website.

FEATURES

NOTE: WE HIGHLY RECOMMEND CHANGING BOTH USER CODES.

There are two sets of user codes

They have same function and equal authority.

1st user code – Factory set to 168

2nd user code – Factory set to 88888888

Wrong try penalty

Entry of three (3) consecutive invalid codes starts 10-second alarm and 3-minute lock out.

Low battery warning

When the batteries are low, the LCD screen shows "LO-BAT."

GETTING STARTED

Once the safe is out of the box, you will need to take the batteries out of the packaging and place them in the external battery pack. Then plug the battery pack into the front of the safe in the hole opening. The keypad will light up. Press the factory set code #168# and turn the knob to open the safe door. You can now go through the remaining steps to set your new user codes.

CHANGING THE 1ST USER CODE

ALWAYS PERFORM THE OPERATION WITH THE DOOR OPEN

- 1) Press the "reset" button (it is located on back of the safe door or on the door frame of hinge side. Color to be red or green)
 - 2) Enter your new digit code (3-8 digits)
 - 3) Press "#" to confirm your new code
- Valid code entry – LCD screen shows "In." It indicates that the 1st user code has been changed successfully.

CHANGING THE 2ND USER CODE

ALWAYS PERFORM THE OPERATION WITH THE DOOR OPEN

- 1) Press "#"
 - 2) Press "0" twice
 - 3) Press "reset" button (it is located on back of the safe door or on the door frame of hinge side. Color to be red or green)
 - 4) Enter your new digit code (3-8 digits, and it must be different from the 1st user code)
 - 5) Press "#" to confirm your new code
- Valid code entry – LCD screen shows "In." It indicates that the 2nd user code has been changed successfully.

OPENING THE DOOR

1) Press "#" button to engage the lock, and then enter a valid digit code

If your code is constituted by fewer than eight (8) digits, then press "#" again after entering the code.

- When the valid code is entered, the LCD screen shows "OPEN"

Example: #-8-8-8-8-8-8-8-8 or #-1-6-8-#

2) Turn handle to open the door within a few seconds. (Some models are installed with the Security key, and then you need to insert the key to open the door before handle operation.)

• **Hiding your code:** Press "*" before performing step 1 & 2, then the LCD screen will not show the numbers you enter. It prevents your code from being seen by the others.

• **Deleting wrong entry:** Press "*" to delete one number. Press and hold "*" to delete all entries.

CLOSING THE DOOR

1) Close the door

2) Turn the handle or key back to the locked position

EXTERNAL BATTERY PACK

If the electronic lock runs out of batteries, external battery pack (provided with safe) can be used to supply power.

1) Install four 4-AA size batteries into the external battery pack

2) Insert the plug of external battery pack into the jack located to the left of the keypad

3) Perform step 1-2 as described in OPENING THE DOOR

4) Change the batteries inside of the electronic lock (4-AA size batteries, 1.5V)

OVERRIDE KEY

If the electronic lock runs out of batteries, or it malfunctions, an override key can be used to open the door.

1) Insert the plug of external battery pack gently into a hole located under the faceplate of the electronic lock

2) Inserting the plug into the hole under the keypad loosens the keyhole covering. Once the plastic covering is loosened, then you can take it off

3) Insert the override key into the keyhole and turn it clockwise to open the lock

4) Turn handle to open the door

*After opening the safe door, turn the override key counter-clockwise before pulling it out. Do not forget to put the keyhole cover back on.

CAUTION: DO NOT PLACE EXTERNAL BATTERY PACK AND OVERRIDE KEY INSIDE THE SAFE. CAREFULLY KEEP THEM IN A SECURE PLACE OUTSIDE THE SAFE. THEY ARE THE ONLY WAY TO OPEN YOUR SAFE IF THE BATTERIES RUN OUT AND THE SAFE DOOR IS LOCKED.

BATTERY USE

The batteries will last between 12-14 months with normal use. Each safe operates on 4-AA alkaline batteries. If the batteries begin to run low, the message "LO-BAT" will appear on the screen. At this point, you should change the batteries in the safe. It is a good idea to change the batteries every 10-12 months. If the batteries run out before you are able to change them, you must use the manual key or external battery pack to open your safe. (See instructions above.)

MADE IN CHINA

1 YEAR PARTS WARRANTY