# **FINANCIAL STATEMENTS**

September 30, 2017 (With Comparative Totals for September 30, 2016)



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#### INDEPENDENT AUDITOR'S REPORT

January 26, 2018

To the Board of Trustees The Pewabic Society, Inc.

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of The Pewabic Society, Inc. (the "Society," a Michigan non-profit Corporation), which comprise the statement of financial position as of September 30, 2017, and the related statements of activities and cash flows for the year then ended, as well as the related notes to the financial statements.

#### Management's Responsibility for the Financial Statements

The Society's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the Society's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control. Accordingly, we express no such opinion.

Board of Trustees The Pewabic Society, Inc. January 26, 2018 Page Two

#### **INDEPENDENT AUDITOR'S REPORT (CONTINUED)**

## **Auditor's Responsibility (continued)**

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Opinion**

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of The Pewabic Society, Inc. as of September 30, 2017, and the changes in its net assets and its cash flows for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

#### **Report on Summarized Comparative Information**

We have previously audited the Society's financial statements as of, and for the year ended, September 30, 2016, and our report dated January 23, 2017 expressed an unmodified opinion on those audited financial statements. In our opinion, the summarized comparative information presented herein as of, and for the year ended, September 30, 2016 is consistent, in all material respects, with the audited financial statements from which it has been derived.

CERTIFIED PUBLIC ACCOUNTANT

General-1

Detroit, Michigan

# **STATEMENTS OF FINANCIAL POSITION**

September 30, 2017 (With Comparative Totals as of September 30, 2016)

	2017	2016
ASSETS		
Current Assets:		
Cash and cash equivalents	\$ 534,660	\$ 356,753
Accounts receivable (net of allowance of \$4,219 and		
\$2,361 in 2017 and 2016, respectively)	38,867	21,253
Pledges receivable - current portion (net of allowance		
of \$13,500 and \$-0- in 2017 and 2016, respectively)		
(Note E)	31,500	-0-
Grants receivable (no allowance considered necessary)	203,800	241,243
Inventories (Note F)	439,984	372,605
Prepaid expenses	2,790	578
<b>Total Current Assets</b>	1,251,601	992,432
Other Assets:		
Property and equipment, net (Note G)	2,544,780	2,538,033
Beneficial interest in assets held by Community		
Foundation for Southeast Michigan, at fair value (Note H)	93,917	79,494
Pledges receivable (net of current portion) (net of discount		
of \$9,949 and \$-0- in 2017 and 2016, respectively)	80,051	-0-
(Note E) Museum collection (Note A)	150,197	150,197
Trademarks	4,015	4,015
Traucinarks	4,013	4,013
<b>Total Other Assets</b>	2,872,960	2,771,739
<b>Total Assets</b>	\$ 4,124,561	\$ 3,764,171

# **STATEMENTS OF FINANCIAL POSITION (CONTINUED)**

September 30, 2017 (With Comparative Totals as of September 30, 2016)

	2017	2016
LIABILITIES AND NET ASSETS		
Current Liabilities:		
Accounts payable	\$ 151,268	\$ 174,775
Notes payable - current portion (Note K)	23,470	22,878
Accrued payroll and vacation (Note N)	155,860	136,785
Customer deposits	145,476	123,437
Deferred revenue	22,570	13,373
Gift certificates	23,508	22,257
<b>Total Current Liabilities</b>	522,152	493,505
Long-Term Liabilities:		
Notes payable (net of current portion) (Note K)	435,551	459,021
Total Liabilities	957,703	952,526
Net Assets:		
Unrestricted:		
Board-designated (Note D)	2,085,759	2,056,134
Undesignated	390,059	461,574
Total Unrestricted Net Assets	2,475,818	2,517,708
Temporarily restricted (Note B)	671,040	273,937
Permanently restricted (Note C)	20,000	20,000
<b>Total Net Assets</b>	3,166,858	2,811,645
<b>Total Liabilities and Net Assets</b>	\$ 4,124,561	\$ 3,764,171

### **STATEMENTS OF ACTIVITIES**

# For the Year Ended September 30, 2017 (With Comparative Totals for the Year Ended September 30, 2016)

		2017			tal
	Unrestricted	Temporarily Restricted	Permanently Restricted	2017	2016
Public Support, Revenue, and Gains:					
Public support:					
Contributions	\$ 202,005	\$ 631,561	\$ -0-	\$ 833,566	\$ 1,028,473
Memberships and events	274,083			274,083	156,027
Net assets released from	244.707	(244.707)		0	0
restrictions (Note B)	244,707	(244,707)		-0-	-0-
Total Public Support	720,795	386,854	-0-	1,107,649	1,184,500
Revenue and gains:					
Gallery sales and commissioned					
projects (Note L)	2,389,725			2,389,725	2,163,899
Educational	274,324			274,324	249,988
Other revenue and gains	19,374	10,249		29,623	15,569
Total Revenue and Gains	2,683,423	10,249	-0-	2,693,672	2,429,456
Total Public Support					
Total Public Support, Revenue, and Gains	3,404,218	397,103	-0-	3,801,321	3,613,956
Expenses and Losses:					
Program services:					
Art design studio	480,122			480,122	442,870
Gallery	1,614,698			1,614,698	1,585,642
Education	633,606			633,606	549,441
Museum	22,276			22,276	20,792
Exhibitions	49,841			49,841	74,279
Total Program Services	2,800,543	-0-	-0-	2,800,543	2,673,024
Supporting services:					
Administrative and general	280,389			280,389	208,668
Development, membership, and	200,505			200,509	200,000
campus expansion	352,625			352,625	354,910
Total Supporting Services	633,014	-0-	-0-	633,014	563,578
<b>Total Expenses</b>	3,433,557	-0-	-0-	3,433,557	3,236,602
Loss on disposition of property					
Loss on disposition of property and equipment	12,551			12,551	-0-
<b>Total Expenses and Losses</b>	3,446,108	-0-	-0-	3,446,108	3,236,602
Net Increase (Decrease)					
in Net Assets	(41,890)	397,103	-0-	355,213	377,354
Net Assets, Beginning of Year	2,517,708	273,937	20,000	2,811,645	2,434,291
Net Assets, End of Year	\$ 2,475,818	\$ 671,040	\$ 20,000	\$ 3,166,858	\$ 2,811,645

# **STATEMENTS OF CASH FLOWS**

For the Year Ended September 30, 2017 (With Comparative Totals for the Year Ended September 30, 2016)

	2017	2016
Cash Flows from Operating Activities:		
Net increase in net assets	\$ 355,213	\$ 377,354
Adjustments to reconcile net increase in net assets to	,	,
net cash from operating activities:		
Depreciation	139,508	114,037
Loss on disposition of property and equipment	12,551	-0-
Net realized and unrealized gains in beneficial		
interest in assets held by Community Foundation		
for Southeast Michigan	(10,249)	(7,416)
Noncash fees paid from Endowment Funds	826	694
(Increase) decrease in:		
Accounts receivable	(17,614)	1,104
Pledges receivable	(111,551)	31,500
Grants receivable	37,443	(156,975)
Inventories	(67,379)	(63,929)
Prepaid expenses	(2,212)	4,928
Increase (decrease) in:		
Accounts payable	(23,507)	(9,386)
Accrued payroll and vacation	19,075	24,929
Customer deposits	22,039	60,638
Deferred revenue	9,197	(1,493)
Gift certificates	1,251	5,844
Net Cash Provided by		
<b>Operating Activities</b>	364,591	381,829
Cash Flows from Investing Activities:		
Acquisition of property and equipment	(181,178)	(543,515)
Proceeds from disposition of property and equipment	22,372	-0-
Contributions to Endowment Funds	(5,000)	(5,000)
Net Cash Provided (Used) by		
<b>Investing Activities</b>	\$ (163,806)	\$ (548,515)

# **STATEMENTS OF CASH FLOWS (CONTINUED)**

For the Year Ended September 30, 2017 (With Comparative Totals for the Year Ended September 30, 2016)

	2017	2016
Cash Flows from Financing Activities:		
Payments on notes payable	\$ (22,878)	\$ (18,425)
Proceeds issued on notes payable	-0-	29,910
Net Cash Provided (Used) by		
Financing Activities	(22,878)	11,485
Net Increase (Decrease) in		
Cash and Cash Equivalents	177,907	(155,201)
Cash and Cash Equivalents Balance, Beginning of Year	356,753	511,954
Cash and Cash Equivalents Balance, End of Year	\$ 534,660	\$ 356,753
Supplemental Disclosure of Cash Flow Information: Cash paid during the year for interest	\$ 16,921	\$ 17,635

#### **NOTES TO FINANCIAL STATEMENTS**

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### **Nature of Organization**

The Pewabic Society, Inc. (the "Society") is a Michigan non-profit Corporation established to preserve the heritage of the arts and craft movement in America through the handcrafting of ceramic art, through its stewardship of the National Historic Landmark Pottery Building, which is a living museum, and through education programs. The Society's mission is focused on: (a) creating ceramic art, which continues the legacy of artist and founder Mary Chase Stratton, (b) designing and fabricating architectural tile, (c) educating students of all ages in the ceramic arts, and (d) creating artistic and audience development for ceramic artists through its galleries, exhibitions program, and special events. The Society's revenue is derived principally from contributions, gallery sales, education, and commissioned tile projects; these revenue sources sustain the Society's mission.

#### **Basis of Accounting**

The accompanying financial statements are prepared on the accrual basis of accounting.

#### **Cash Equivalents**

For purposes of the statements of cash flows, the Society considers all highly liquid investments purchased with an original maturity of three months or less to be cash equivalents.

#### **Accounts Receivable**

Accounts receivable are comprised primarily of amounts due on gallery and educational accounts. The Society provides for probable uncollectible amounts through a charge to earnings and a credit to a valuation allowance. The allowance for doubtful accounts is established based on a specific assessment of the accounts receivable balance at the end of the year. All amounts deemed to be uncollectible after management has made reasonable collection attempts are charged against the allowance for doubtful accounts in the period the determination is made.

#### **Pledges Receivable**

The Society's pledges receivable are comprised primarily of amounts committed from individuals and foundations for the Society's activities. Support is recognized when a pledge representing an unconditional promise to give is received; in the absence of such promise, support is recognized when the intent to give is collected. Unconditional promises to give that are expected to be collected in future years are recorded at the present value of their estimated future cash flows.

#### NOTES TO FINANCIAL STATEMENTS (CONTINUED)

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Grants Receivable**

The Society receives grants from various funding sources. An allowance for doubtful accounts is established on a specific assessment of the amounts still owed at the end of the year. All amounts deemed uncollectible are charged against the allowance for doubtful accounts in the period the determination is made. Management did not consider an allowance for doubtful accounts necessary as of September 30, 2017 and 2016.

#### **Inventories**

Inventories consist of work-in-process and finished products and are stated at the lower of cost, determined by the first-in, first-out method, or market. The Society makes an allocation of manufacturing expenses to work-in-process and finished products, as well as charging direct labor costs.

#### **Property and Equipment**

Property and equipment are stated at cost. Donated property and equipment are recorded at approximate fair value at the date of the gift. Improvements and renewals are capitalized, while ordinary maintenance and repairs are expensed. Management annually reviews these assets to determine whether carrying values have been impaired. Depreciation is computed on the straightline basis over the estimated useful lives of the related assets, which range from three to 25 years.

#### **Museum Collection**

The Society's museum collection consists of various art objects that are held for exhibition on site. Purchased items are capitalized at cost, while donated items are recorded at estimated fair value at the date of receipt from the donor.

#### **Contributed Services**

Many individuals volunteer their time that assists the Society in running its programs and fund raising campaigns. Contributed services meeting the requirements for recognition in the financial statements totaled \$-0- and \$94,598 for the years ended September 30, 2017 and 2016, respectively.

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Donated Items and Materials**

Donated items and materials totaled \$-0- and \$11,765 for the years ended September 30, 2017 and 2016, respectively.

#### **Public Support and Revenue**

#### **Contributions**

Contributions received are recorded as unrestricted, temporarily restricted, or permanently restricted support, depending on the existence and/or nature of any donor restrictions. The Society reports contributions of cash and other assets as restricted support if they are received with donor stipulations that limit the use of the donated assets. When a donor restriction expires (that is, when a stipulated time restriction ends or a purpose restriction is accomplished), temporarily restricted net assets are reclassified to unrestricted net assets and are reported in the statements of activities as net assets released from restrictions.

#### **Gallery Sales**

Sales of gallery items are recognized as revenue at the time of sale.

#### **Commissioned Projects**

Revenue from commissioned projects is recognized at the time the project is completed and is either picked up or shipped, as applicable.

#### **Educational**

Revenue from educational activities is recognized in the period in which the activity occurs.

#### **Deferred Revenue**

Deferred revenue represents advance payments primarily relating to an educational event and educational classes. Such deferred amounts are recognized as revenue in the period in which the event occurs.

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Customer Deposits**

The Society receives up-front payments on commissioned projects and records such payments as customer deposit liabilities. Such deposits are recognized as revenue in the period in which the corresponding project is completed and shipped or picked up.

#### **Functional Allocation of Expenses**

Expenses by function have been allocated between program and supporting service classifications based upon management's estimates of time devoted to the specific activities.

## **Advertising**

The Society uses advertising to promote its programs among the audiences it serves. Advertising costs are expensed as incurred. Advertising expense for the years ended September 30, 2017 and 2016 was \$166,975 and \$216,400, respectively.

#### **Investments**

The Society's investments are stated at fair value. Fair value is defined as the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction between market participants at the measurement date (an exit price). See Note G for information about the valuation of investments in endowment funds.

Purchases and sales of securities are recorded on a trade-date basis. Gains and losses on sales of securities are based on average costs. Interest income is recorded on the accrual basis. Dividends are recorded on the ex-dividend date. Net appreciation and depreciation include the Society's gains and losses on investments bought and sold, as well as held, during the year.

#### **Tax-Exempt Status**

No provision has been established for income taxes since the Society is exempt from federal income taxes under section 501(c)(3) of the Internal Revenue Code ("IRC") and is not classified as a private foundation by the Internal Revenue Service. The Society's management is not aware of any unrecognized tax benefits as of September 30, 2017 or 2016.

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Use of Estimates**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenue and expenses during the reporting period. Actual results could differ from those estimates.

#### **Fair Value Measurements**

The Society uses fair value measurements in the preparation of its financial statements, which utilize various inputs, including those that can be readily observable, corroborated, or are generally unobservable. The Society utilizes market-based data and valuation techniques that maximize the use of observable inputs and minimize the use of unobservable inputs. Additionally, the Society applies assumptions that market participants would use in pricing an asset or liability, including assumptions about risk.

The measurement of fair value includes a hierarchy based on the quality of inputs used to measure fair value. Financial assets and liabilities are categorized into this three-level fair value hierarchy based on the inputs to the valuation technique. The fair value hierarchy gives the highest priority to quoted prices in active markets for identical assets and liabilities and the lowest priority to unobservable inputs.

The various levels of the fair value hierarchy are described as follows:

- Level 1 Financial assets and liabilities whose values are based on unadjusted quoted market prices for identical assets and liabilities in an active market that the Society has the ability to access
- Level 2 Financial assets and liabilities whose values are based on quoted prices in markets that
  are not active or model inputs that are observable for substantially the full term of the asset or
  liability
- Level 3 Financial assets and liabilities whose values are based on prices or valuation techniques that require inputs that are both unobservable and significant to the overall fair value measurement

**September 30, 2017** 

# NOTE A – NATURE OF ORGANIZATION AND SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

#### **Fair Value Measurements (continued)**

The use of observable market data, when available, is required in making fair value measurements. When inputs used to measure fair value fall within different levels of the hierarchy, the level within which the fair value measurement is categorized is based on the lowest level input that is significant to the fair value measurement.

#### **Concentration of Credit Risk**

Financial instruments which potentially subject the Society to concentrations of credit risk consist principally of cash, cash equivalents, and grants and accounts receivable.

Cash and cash equivalents are maintained at financial institutions and, at times, balances may exceed the federally insured limit of \$250,000 per depositor at each financial institution. Cash and cash equivalents on deposit in excess of the federally insured limit as of September 30, 2017 approximated \$186,000. Grants receivable are due from various funding sources. Accounts receivable are due from various entities primarily for amounts due on commissioned and gallery projects, as well as educational projects.

#### **Comparative Financial Information**

The financial statements include prior-year summarized comparative information in total but not by class of net assets. Accordingly, such information should be read in conjunction with the Society's financial statements as of, and for the year ended, September 30, 2016, from which the summarized information was derived.

#### Reclassifications

Certain reclassifications have been made to the accompanying financial statements as of, and for the year ended, September 30, 2016 to conform to classifications used as of, and for the year ended, September 30, 2017.

#### **Subsequent Events**

The Society has evaluated subsequent events through January 26, 2018, the date that the accompanying financial statements were available to be issued.

**September 30, 2017** 

# NOTE B – TEMPORARILY RESTRICTED NET ASSETS

Temporarily restricted net assets are available as of September 30, 2017 and 2016 for the following purposes or periods:

	2017	2016		
Restricted for specific purposes: Capital projects Educational projects Fabrication Expansion	\$ 28,910 68,213 500,000	\$ 59,174 85,269 70,000		
	597,123	214,443		
Endowment Funds restricted for use in future periods	73,917	59,494		
	\$ 671,040	\$ 273,937		

Net assets were released from donor restrictions by incurring expenses satisfying the restricted purposes or by occurrence of other events specified by donors, as follows:

	2017	2016		
Purpose restrictions accomplished for the following purposes: Capital projects Educational projects Fabrication Expansion	\$ 58,364 168,256 17,261	\$ 113,203 155,985 -0-		
	243,881	269,188		
Time restrictions on Endowment Funds expired by passage of specified time	826	694		
	\$ 244,707	\$ 269,882		

# NOTE C – PERMANENTLY RESTRICTED NET ASSETS

Permanently restricted net assets totaling \$20,000 as of September 30, 2017 and 2016 consist of a donor-imposed restriction that requires the gift be maintained in perpetuity. Investment income is available to the Society for educational programs.

**September 30, 2017** 

### NOTE D – BOARD-DESIGNATED NET ASSETS

The Society's Board of Trustees has designated \$2,085,759 and \$2,056,134 of unrestricted net assets as not being available for general operations without prior Board approval as of September 30, 2017 and 2016, respectively. The Board-designated net asset balance approximates the net book value of property, less long-term and other debt.

#### NOTE E – PLEDGES RECEIVABLE

Pledges receivable include pledges for support of current operations and for the Fabrication Expansion. Pledges receivable as of September 30, 2017 and 2016 are due as follows:

	2017	2016
Amounts due in: Less than one year One to five years	\$ 45,000 90,000	\$ -0- -0-
	135,000	-0-
Less: Allowance for doubtful pledges Unamortized discount (at three percent)	(13,500) (9,949)	-0- -0-
Net Pledges Receivable	\$ 111,551	\$ -0-

There were no conditional promises to give as of September 30, 2017 or 2016.

#### **NOTE F - INVENTORIES**

Inventories consist of the following components as of September 30, 2017 and 2016:

	2017	2016
Work-in-process Finished goods	\$ 121,479 318,505	\$ 111,360 261,245
	\$ 439,984	\$ 372,605

**September 30, 2017** 

#### **NOTE G - PROPERTY AND EQUIPMENT**

Property and equipment consist of the following as of September 30, 2017 and 2016:

	2017	2016
Land and land improvements Buildings Building improvements	\$ 1,487,383 471,856 734,241	\$ 1,485,803 471,856 727,369
Construction in progress Machinery and equipment	24,406 1,166,315	182,157 884,962
	3,884,201	3,752,147
Less: Accumulated depreciation	(1,339,421)	(1,214,114)
	\$ 2,544,780	\$ 2,538,033

Depreciation expense totaled \$139,508 and \$114,037 for the years ended September 30, 2017 and 2016, respectively.

#### **NOTE H - CHARITABLE ENDOWMENT FUNDS**

The Society has established the Pewabic Pottery Fund and the Pewabic Education Fund (collectively, the "Endowment Funds") as component funds of the Community Foundation for Southeast Michigan (the "Foundation"). The Endowment Funds are assets of the Foundation. The majority of the Endowment Funds' assets is invested in registered investment companies and collective trust funds.

The Foundation actively solicits contributions that can be designated to the Society. The Foundation transfers earnings on the Endowment Funds to the Society periodically in the form of grants so long as the Society continues to meet its tax-exempt purpose. The portion of the Endowment Funds that was funded by the Society, plus the net earnings on those balances, represents a reciprocal transfer and is, therefore, included in the Society's financial statements. The Pewabic Pottery Fund provides general support for the Society, while the Pewabic Education Fund provides support to the Society's educational programs.

The total fair value of the Endowment Funds as of September 30, 2017 and 2016 is \$128,926 and \$110,889, respectively; the portion included in the Society's financial statements as of September 30, 2017 and 2016 is \$93,917 and \$79,494, respectively.

**September 30, 2017** 

# NOTE H - CHARITABLE ENDOWMENT FUNDS (CONTINUED)

The portion of each fund included in the Society's financial statements, and the portion of each fund excluded from the Society's financial statements, as of September 30, 2017 and 2016 are as follows:

	I	Pewabic Pottery Fund	Ec	ewabic lucation Fund	Total
2017					
Portion included in Society's financial statements Portion excluded from Society's	\$	60,523	\$	33,394	\$ 93,917
financial statements		35,009			 35,009
Total Fair Value of Endowment Funds	\$	95,532	\$	33,394	\$ 128,926
2016					
Portion included in Society's financial statements Portion excluded from Society's financial statements	\$	49,455 31,395	\$	30,039	\$ 79,494 31,395
Total Fair Value of		31,373			31,375
Endowment Funds	\$	80,850	\$	30,039	\$ 110,889

The portion of the Endowment Funds included in the Society's financial statements as of September 30, 2017 and 2016 is classified as follows:

	Pewabic Pottery Fund	Pewabic Education Fund	Total			
2017						
Temporarily restricted Permanently restricted	\$ 60,523	\$ 13,394 20,000	\$ 73,917 20,000			
	\$ 60,523	\$ 33,394	\$ 93,917			

**September 30, 2017** 

# NOTE H - CHARITABLE ENDOWMENT FUNDS (CONTINUED)

	Pewabic Pottery Fund	Pewabic Education Fund	<u>Total</u>			
2016						
Temporarily restricted Permanently restricted	\$ 49,455	\$ 10,039 20,000	\$ 59,494 20,000			
	\$ 49,455	\$ 30,039	\$ 79,494			

Reconciliations of the fair value of the assets in the Endowment Funds included in the Society's financial statements for the years ended September 30, 2017 and 2016, which also represent the fair value reconciliations of the Society's Level 3 assets that are measured at fair value on a recurring basis for those years, are as follows:

Temporarily Restricted					Permanently Restricted				
I	Pewabic Pewabic Pottery Education Fund Fund Total		Pewabic Education Fund		Total				
\$	6,573 5,000	\$	3,676	\$	10,249 5,000	\$	-0-	\$	10,249 5,000
	(505)		(321)		(826)				(826)
	11,068		3,355		14,423		-0-		14,423
	49,455		10,039		59,494		20,000		79,494
\$	60,523	\$	13,394	\$	73,917	\$	20,000	\$	93,917
\$	6 573	\$	3 676	\$	10 249	\$	-0-	\$	10,249
	\$	Pewabic Pottery Fund  \$ 6,573 5,000 (505)  11,068 49,455	Pewabic Pottery Ed Fund \$ 6,573 \$ 5,000 (505) \$ 11,068 \$ 49,455 \$ 60,523 \$	Pewabic Pottery Fund         Pewabic Education Fund           \$ 6,573 \$ 3,676 \$ 5,000 (505)         \$ (321)           11,068 3,355 49,455 10,039 \$ 60,523 \$ 13,394	Pewabic Pottery Fund         Pewabic Education Fund           \$ 6,573 \$ 3,676 \$ 5,000 (505)         \$ (321)           \$ 11,068 3,355 49,455 10,039 \$ 60,523 \$ 13,394 \$	Pewabic Pottery Fund         Pewabic Education Fund         Total           \$ 6,573 \$ 3,676 \$ 10,249 \$ 5,000 (505)         \$ 5,000 \$ 5,000 (826)           \$ 11,068 3,355 \$ 14,423 \$ 49,455 \$ 10,039 \$ 59,494         \$ 60,523 \$ 13,394 \$ 73,917	Pewabic   Pewabic   Education   Fund   Total     Pewabic   Fund   Total     Pewabic   Fund   Fund   Total     Pewabic   Fund   Fund	Pewabic   Pewabic   Education   Fund   Total   Pewabic   Education   Fund   Fund   Fund   Fund   Fund	Pewabic   Pewabic   Education   Fund   Total   Pewabic   Education   Fund   Fund   Fund   Fund   Pewabic   Education   Fund   Fund

**September 30, 2017** 

#### NOTE H - CHARITABLE ENDOWMENT FUNDS (CONTINUED)

	Te	mporarily Restric	Permanently Restricted			
	Pewabic Pewabic Pottery Education Fund Fund		Total	Pewabic Education Fund	Total	
2016						
Changes in Endowment Funds' (Level 3) Assets: Net realized and unrealized gains Contributions Less: Administrative expenses	\$ 4,540 5,000 (395)	\$ 2,876 (299)	\$ 7,416 5,000 (694)	\$ -0-	\$ 7,416 5,000 (694)	
Net Increase in Endowment Funds' (Level 3) Assets	9,145	2,577	11,722	-0-	11,722	
Balance, Beginning of Year	40,310	7,462	47,772	20,000	67,772	
Balance, End of Year	\$ 49,455	\$ 10,039	\$ 59,494	\$ 20,000	\$ 79,494	
Net gains for the year included in changes in net assets attributable to the change in unrealized gains or losses relating to assets still held as of September 30, 2016	\$ 4,540	\$ 2,876	\$ 7,416	\$ -0-	\$ 7,416	

The Society's Board of Trustees has interpreted existing law and the agreements with the Foundation as not requiring the preservation of the fair value of any deposits to the Endowment Funds, except for amounts previously donated to the Society to be maintained in perpetuity that were subsequently deposited into the Endowment Funds. As a result of this interpretation, the Society classifies in permanently restricted net assets the original value of the initial deposit donated to the Society for use in the Pewabic Education Fund. Although the income generated by the portion of the Endowment Funds may be used to support various activities of the Society, the remaining portion of the Endowment Funds that is not classified in permanently restricted net assets is subject to a time restriction and, therefore, is classified in temporarily restricted net assets.

The Society's policy is to spend assets from the Endowment Funds as they are distributed by the Foundation. The Foundation invests the assets of the Endowment Funds as part of a pooled endowment with similar funds held on behalf of other non-profit organizations. The assets of the Foundation's pooled endowment are invested in a manner intended to maximize investment returns over a diversified portfolio in order to achieve a moderate level of investment risk.

**September 30, 2017** 

# NOTE I – FAIR VALUE

The Society's fair value hierarchy for those assets measured at fair value on a recurring basis as of September 30, 2017 and 2016 is summarized as follows:

	Fair Value Measurements							
	M I	Quoted Prices in Active arkets for dentical Assets Level 1)	O Obse In	ificant ther ervable puts vel 2)	Uno	gnificant bservable Inputs Level 3)		Total
2017								
Assets:  Beneficial interest in assets held by Community Foundation for Southeast Michigan Cash and cash equivalents	\$	-0- 534,660 <b>534,660</b>	\$ <b>\$</b>	-0- - <b>0</b> -	\$ 	93,917 <b>93,917</b>	\$ <b>\$</b>	93,917 534,660 <b>628,577</b>
2016								
Assets:  Beneficial interest in assets held by Community Foundation for Southeast Michigan Cash and cash equivalents	\$	-0- 356,753	\$	-0-	\$	79,494	\$	79,494 356,753
	\$	356,753	\$	-0-	\$	79,494	\$	436,247

The fair value reconciliations of the Society's Level 3 assets that are measured at fair value on a recurring basis for the years ended September 30, 2017 and 2016 are presented in Note H.

#### **NOTE J - LINE OF CREDIT**

The Society has available a \$400,000 line of credit with a bank, entered into on September 17, 2014. The line bears interest at a rate which is indexed to the bank's prime commercial rate; the effective rate is 3.25 percent as of September 30, 2017. Interest is payable monthly, and the line of credit is secured by the Society's accounts receivable, inventory, and property and equipment. As of September 30, 2017 and 2016, there was no outstanding balance on the line of credit.

**September 30, 2017** 

#### **NOTE K – NOTES PAYABLE**

The Society entered into a note payable with a bank on September 17, 2014, with a maturity date of September 17, 2021. This note is payable in monthly installments of \$2,901, including interest at 3.75 percent per annum. The note payable is collateralized by the Society's real estate.

The Society also has a note payable to an automotive credit institution, entered into on June 30, 2016, which is due in monthly installments of \$415 for six years and is interest-free. This note payable was issued in conjunction with the purchase of a vehicle.

Future maturities are summarized as follows as of September 30, 2017:

For the Year Ending September 30:	
2018	\$ 23,570
2019	24,289
2020	24,995
2021	382,428
2022	 3,739
	\$ 459,021

Total interest expense on the notes payable was \$16,921 and \$17,635 for the years ended September 30, 2017 and 2016, respectively.

#### NOTE L - GALLERY SALES AND COMMISSIONED PROJECTS

Gallery sales and commissioned projects are comprised of the following amounts for the years ended September 30, 2017 and 2016:

	2017	2016
Gallery sales and commissioned projects Less: Returns	\$ 2,408,023 (18,298)	\$ 2,204,958 (41,059)
	\$ 2,389,725	\$ 2,163,899

Cost of sales related to gallery sales and commissioned projects is allocated among the Society's various program services and total \$1,086,045 and \$1,197,116 for the years ended September 30, 2017 and 2016, respectively.

**September 30, 2017** 

#### **NOTE M - LEASES**

The Society leases equipment under operating leases that expire in September 2018. Future minimum lease payments under these leases as of September 30, 2017 are as follows:

For the year ending September 30, 2018

\$ 1,990

Rental expense under these leases was \$1,990 and \$2,536 for the years ended September 30, 2017 and 2016, respectively.

#### **NOTE N - EMPLOYEE BENEFIT PLAN**

The Society has established a defined contribution retirement plan under section 401(k) of the IRC available to substantially all employees. Under the plan, eligible employees are allowed to contribute up to 90 percent of their base salary. The Society may, for any plan year, in its sole discretion, make an employer contribution to be credited to the account of each participant up to the legal limit prescribed by the IRC. Employer contributions to the plan, which have been accrued, totaled \$20,840 and \$19,299 for the years ended September 30, 2017 and 2016, respectively, and are included in accrued payroll and vacation in the accompanying statements of financial position.

#### **NOTE O - NEW ACCOUNTING PRONOUNCEMENTS**

The Financial Accounting Standards Board ("FASB") issued Accounting Standards Update ("ASU") 2014-09, *Revenue from Contracts with Customers*, in May 2014. The objectives of this ASU are to improve upon revenue recognition requirements by providing a single comprehensive model to determine the measurement of revenue and timing of recognition. The core principle is that an entity will recognize revenue to depict the transfer of goods or services to customers at an amount that the entity expects to be entitled to in exchange for those goods or services. This ASU also requires expanded qualitative and quantitative disclosures regarding the nature, amount, timing, and uncertainty of revenue and cash flows arising from contracts with customers. ASU 2014-09 applies to the Society's financial statements for the year ending September 30, 2020 and is to be applied retrospectively. Early adoption prior to the year ending September 30, 2018 is not permitted. The Society's management has not determined the impact on its financial statements as a result of implementing ASU 2014-09.

The FASB issued ASU 2016-02, *Leases (Topic 842)*, in February 2016. ASU 2016-02 requires the recognition by lessees of assets and liabilities that arise from all lease transactions, except for leases with a lease term of 12 months or less.

**September 30, 2017** 

#### NOTE O - NEW ACCOUNTING PRONOUNCEMENTS (CONTINUED)

The lessee accounting model under ASU 2016-02 retains two types of leases: finance leases, which are to be accounted for in substantially the same manner as the existing accounting for capital leases, and operating leases, which are to be accounted for (both in the statement of activities and the statement of cash flows) in a manner consistent with existing accounting for operating leases. ASU 2016-02 also requires expanded qualitative and quantitative disclosures regarding the amount, timing, and uncertainty of cash flows arising from leases. ASU 2016-02 applies to the Society's financial statements for the year ending September 30, 2021, with earlier implementation permitted. The Society's management has not determined the impact on its financial statements as a result of implementing ASU 2016-02.

The FASB issued ASU 2016-14, *Presentation of Financial Statements of Not-for-Profit Entities*, in August 2016. ASU 2016-14 modifies the requirements related to financial statement presentation for non-profit organizations. The major provisions of ASU 2016-14 are as follows:

- Information about net assets and changes in net assets will be reported for two classes of net assets: *net assets with donor restrictions* and *net assets without donor restrictions*.
- Reporting of expenses by both function and nature in one location will be required for all non-profit organizations.
- Either the direct method or the indirect method for presenting operating cash flows may continue to be used, but the requirement for those entities using the direct method to prepare a reconciliation with the indirect method will be eliminated.
- Quantitative information that communicates the availability of the organization's financial assets as of the statement of financial position date to meet cash needs for general expenditures within one year will be required to be presented on the face of the financial statements or in the notes to the financial statements.
- Qualitative information on how the organization manages its liquid available resources and liquidity risks will be required to be disclosed in the notes to the financial statements.
- Reporting of the "underwater" amounts of donor-restricted endowment funds in net assets with donor restrictions and enhanced disclosures about "underwater" endowments will be required.
- Other enhanced disclosures regarding board designations and appropriations, the nature of net assets with donor restrictions, and functional expense allocation methods will also be required.

ASU 2016-14 applies to the Society's financial statements for the year ending September 30, 2019, with earlier implementation permitted, and is to be applied retrospectively, with certain disclosure exceptions in the year of implementation. The Society's management has not determined the impact on its financial statements as a result of implementing ASU 2016-14.