

## Our step-by-step guide on how to order from www.dept56.co.uk

We want your visit to our store to be a good experience, so we've compiled a guide on how to place an order with us — should you still have any questions that are not answered here, please feel free to contact us directly, and we will be very happy to help.

a.

1. Browse the site!

b.

d.

Be sure to check back regularly too, as new offers are displayed on our homepage (a), and will also appear as a flash at the top of the pages (b).



Click onto an item on a collection page (c).
Add your chosen items to your cart from within the full product description (d).



3. When you add an item to the cart, you will be automatically redirected to view your cart page (a1 & a2), where you will see your selected item details, including price and quantity.

Active offers which your selection makes you eligible for will either appear as a popup (b1), or will be automatically applied (b2) the type of offer will determine this.

If you have a different discount to use, simply check, 'I will be using a coupon instead' (c) and enter your code in the Discount code field.

Using a different coupon/offer code will override offers you have already qualified for, so clicking, 'Update Subtotal' (d) will remove any extra items that you no longer qualify for. This ensures that you aren't charged for the extra items.

4. When you are ready to complete your purchase, you must first click all three of the consents checkboxes (e) — failure to check any of them will result in a warning pop-up similar to the one shown (f). Click 'Checkout' when ready to proceed.

f.



Fill in all of your details, and check the box for news and offers (g) if you wish to receive them — you are under no obligation to check this box if you don't want to.

Contact information

Shipping address

Apartment, suite, etc. (option

Keep me up to date on news and exclusive off

ter a ZIP / p

0

Enter a va

The highlighted h. fields (h) are compulsory, so you won't be able to progress until these are filled in. Once complete, click on 'Continue to shipping method'.

- 6. If necessary, edit the shipping address and method (a) and click on 'Continue to payment method' when all details are correct.
- Select your preferred payment method — we offer credit card (b), PayPal (c), and Shopify Payments\* options.

\*not yet active at time of writing, checkout process will be similar to using PayPal. Please contact us if you require help with making your payment.

8. Select your chosen billing address either same as shipping, or an alternate address as required (d).

	а.	DEPARTMENT			1 Harry Potter Village 1	The Burrow 6130.00	
		Cart > Information > Shipping > Payment		4	European Version	E130.00	
		Contact s@en.co.uk	Char	Sub 199 Ship	total	£130.00 Free	
		Ship to e, c, CA30EN, United Kingdom	Char	199 Tota Inclu	al ding £21.67 in taxes	£130.00	
		Shipping method					
		Shipping Cost	Fr	ree			
		Shipping & Returns for more info.	na older berore izgint. See 2. 2.				
		< Return to information	Continue to payment	nt			
b.	Payment All transactions are secure and encrypted.			Subtotal Shipping			
	Credit card	VISA		Total Including £13.82 in taxe	35		
	Card number						
	Name on card						
	Expiration date (MM / YY)	Security code	0				
с.—	PayPal						
d.	Billing address Select the address that matche	es your card or payment method.					
	Same as shipping addre	ess					
	Use a different billing as	uddress					
	Remember me						
	Save my information for a faster checkout						
<b>_</b>	< Return to shipping	Comp	lete Order				
			PayPal	1	₩ £79.95 GBP ∨		
	Refund policy Terms of service	Got a PayPal ad	Got a PayPal account?				
			Pay by de	or bit or credit ca	ard	PayPal is the safer, ea way to pay	isier

you shop, we hel

If using PayPal, select the radio button and click 'Complete Order' — this will open a PayPal window (e) from where you can either log in and pay using your Paypal, or create your account if you don't already have one. For further details of how to use PayPal, please visit their site for more info — to get you started, try;

https://www.paypal.com/gb/webapps/mpp/buying-online

9. You will see the order confirmation screen (also displaying your order number) when your payment has been successfully processed.



Billing Addres

Protect your e Protection. Email address s@ie.co.uk

Create a PayPal account

Postcode CA30EN

- 10. Finally, check your emails! a. b. [ PayPal DEPARTMENT ORDER #2849 We will send you a You sent a payment of £35.00 GBP to Enesco Limited. 19 Jan 2018 11:27:28 GMT Receipt No: 4331-7432-8320-8061 Thank you for your purchase! confirmation email (a) Hi SXXXX, we're getting your order ready to be shipped. We will notify you straight away, and this will when it has been sent. Dear XXXXXXX This charge will appear on your statement as payment to PAYPAL \*ENESCO LTD. be followed very quickly View your order or Visit our store by your receipt from Create a PayPal account Thanks for using PayPal to complete your transaction. PayPal (b). If you haven't Sign up for a PayPal account and enjoy safer shopping, knowing your financial details aren't shared online. Order summary received either of these, Harry Potter Village The Burrow
  European Version To create an account, add a p £130.00 Sign Up Now please contact us, and we will be happy to help. Subtotal £130.00 Shipping £0.00 VAT £21.67 Total £130.00 GBP
- 11. If you have any queries regarding your order, or need to cancel your order, please contact us all of our contact details are below

For more information visit or contact: WWW.dept56.co.uk



Customer Services, Enesco Limited, Brunthill Road, Kingstown, Carlisle, Cumbria CA3 0EN Tel: +44 (0) 1228 404022 Email: shop@dept56.co.uk