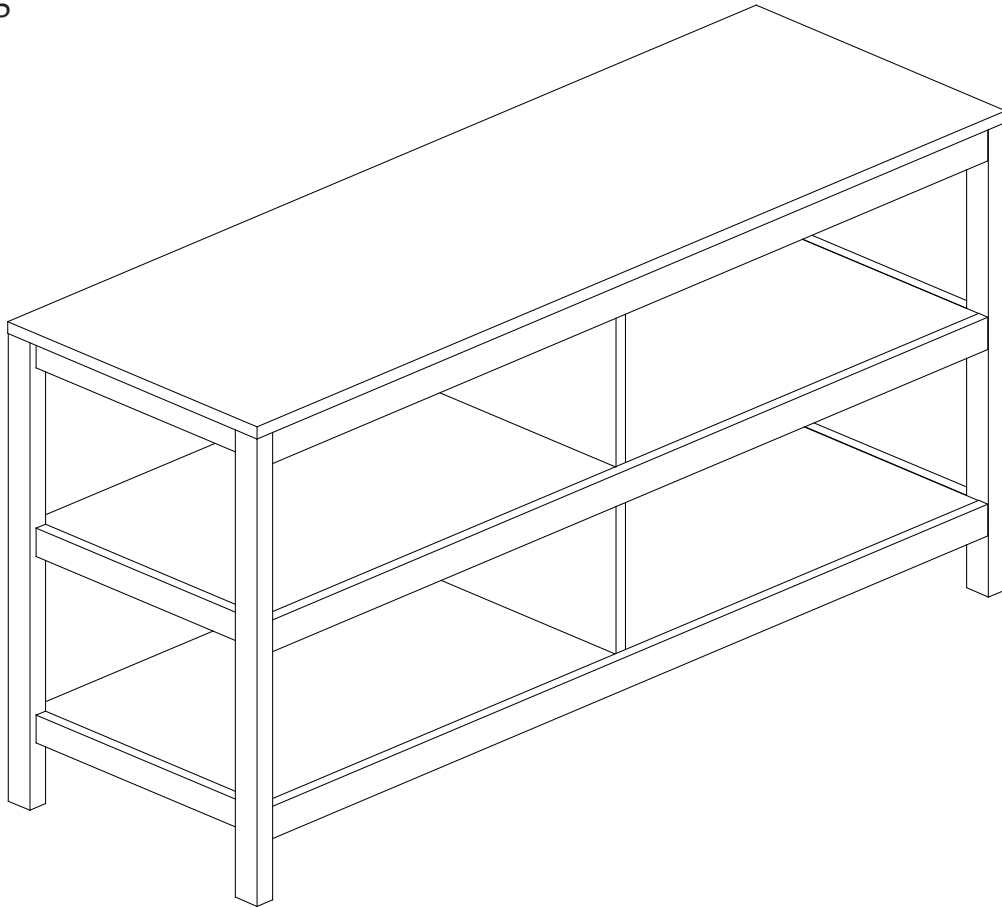


GREENWICH COLLECTION
MEDIA CONSOLE

Item#: 63965



ATTACH YOUR RECEIPT HERE

Keep a copy of your proof of purchase or order confirmation which will be needed if you need to contact us about warranty coverage.

Purchase Date: _____



SAVE THESE INSTRUCTIONS FOR FUTURE REFERENCE.



Questions, problems, missing parts?

Before returning to your retailer, our Florida-based customer service team is available.

Call toll-free **(866) 985-7877**

9 a.m. – 9 p.m., EST

Email **cservice@welltraveled.net**

Live chat **www.balkenehome.com** 9 a.m. – 6 p.m., EST, Monday – Friday



BEFORE YOU BEGIN

Before beginning assembly, make sure all parts are present. Compare parts received with the “Parts List.” If any part is missing or damaged, do NOT attempt to assemble the product. Please read and understand this entire manual before attempting to assemble, operate or install this product. If you have any questions regarding the product, please contact Customer Service:

Call toll-free	(866) 985-7877	9 a.m. – 9 p.m., EST
Email	cservice@welltraveled.net	
Live chat	www.balkenehome.com	9 a.m. – 6 p.m., EST, Monday – Friday



GENERAL INFORMATION

This item is made of hollow board and a metal frame. For safe assembly, set up on a dry, soft, secure and clean surface. Do not clean with detergent or chemicals. Do not sit or stand on the unit. Do not place hot items such as coffee cups directly on the surface of this item. Keep away from direct sunlight and water. Do not drag the unit. For indoor use only.



SAFETY INFORMATION

WARNING

DO NOT sit or stand or allow children to sit or stand on the assembled product. Make sure connectors are securely in place. Perform periodic checks to make sure the connectors are secure and adjust if needed. Keep unassembled parts and hardware away from children and infants. This package contains small parts and sharp points. Adult assembly required.

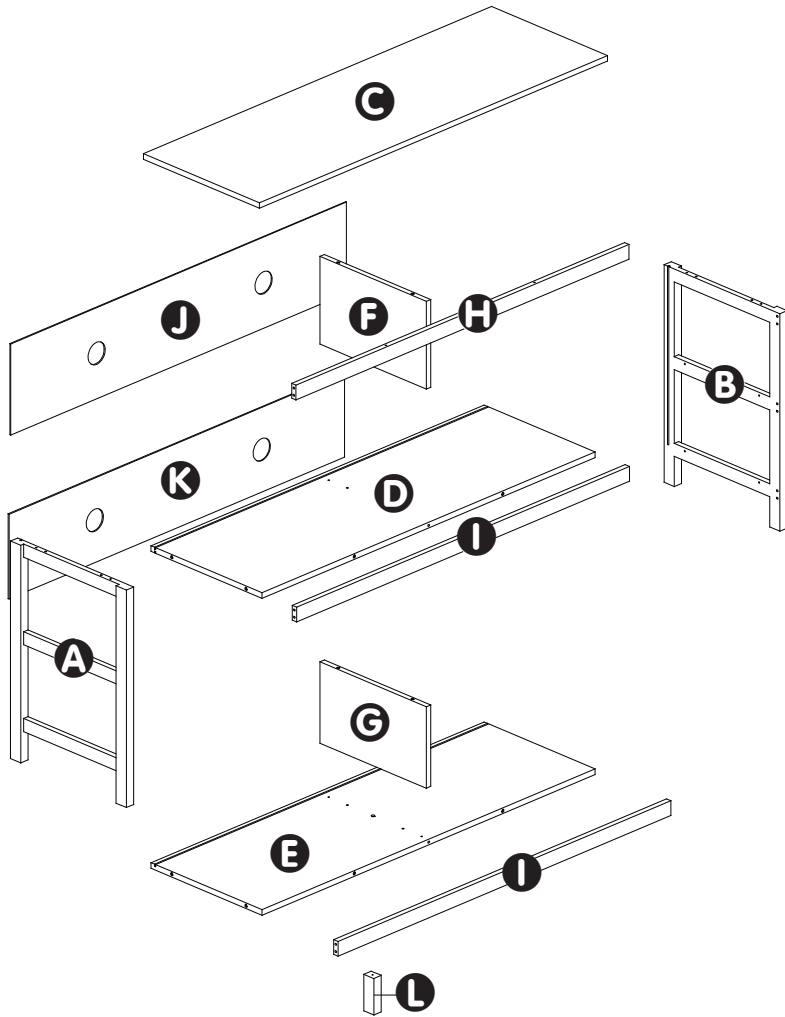
CAUTION

READ all instructions before beginning assembly. Failure to do so may result in faulty assembly and potential injury. Assemble the item on a soft, non-abrasive surface such as carpet or cardboard to avoid damaging the item.

Max safe load limit: 20 KG / 44 LB. per shelf.

PARTS LIST

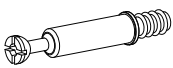
BALKENE —HOME—



PART	DESCRIPTION	QTY
A	Left Side	1
B	Right Side	1
C	Top Shelf	1
D	Middle Shelf	1
E	Bottom Shelf	1
F	Top Divider	1
G	Bottom Divider	1
H	Upper Shelf Face	1
I	Middle/Lower Shelf Face	2
J	Upper Shelf Backer	1
K	Lower Shelf Backer	1
L	Support Leg	1



HARDWARE CONTENTS



1
Cam Bolt
Qty: 16



2
Cam Lock Nut
Qty: 16



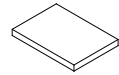
3
Dowel
Qty: 23



4
Medium Screw
4x35mm
Qty: 5



5
Large Screw
4x45mm
Qty: 6



6
Foot Pad
Qty: 4

PREPARATION

Before beginning assembly, be sure to empty contents of carton and make sure all parts are present. If any parts are missing, please contact Customer Service.

Place all parts on a soft, level surface for assembly. Estimated Assembly Time: 20 Minutes

DO NOT OVER-TIGHTEN HARDWARE!

YOU WILL NEED FOR ASSEMBLY (*not included*): **Rubber Mallet*** **Phillips-head Screwdriver**
*If none is available, use a hammer, but add padding as necessary to protect parts and surfaces.

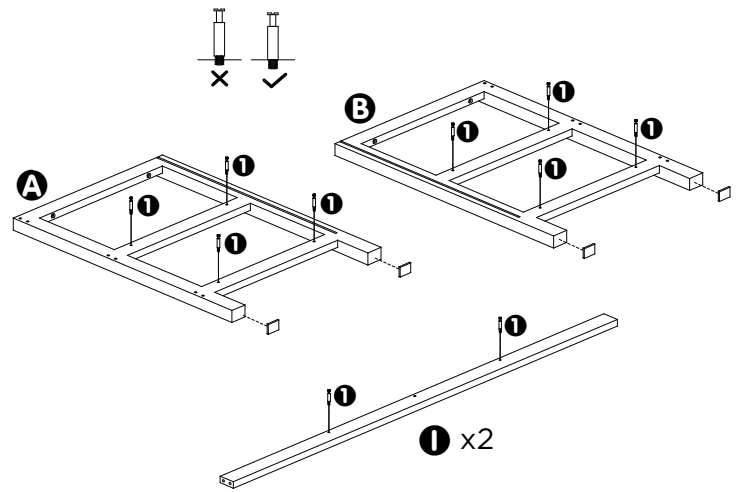
ASSEMBLY

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1 On a soft, nonabrasive surface, place the **Left Side A**, **Right Side B**, and both **Middle/Lower Shelf Faces 1** with the inside of each facing up. Insert the threaded ends of a **Cam Bolt 1** into each of the holes indicated in the diagram (4 per **Side** and 2 per **Shelf Face**). Use a Phillips-head screwdriver to tighten each **Cam Bolt** until its threads are fully inserted.

Peel the paper from each **Foot Pad 6** and apply the adhesive side firmly to the feet of each **Side**.

Hardware Used:
1 Cam Bolt x 12
6 Foot Pad x 4

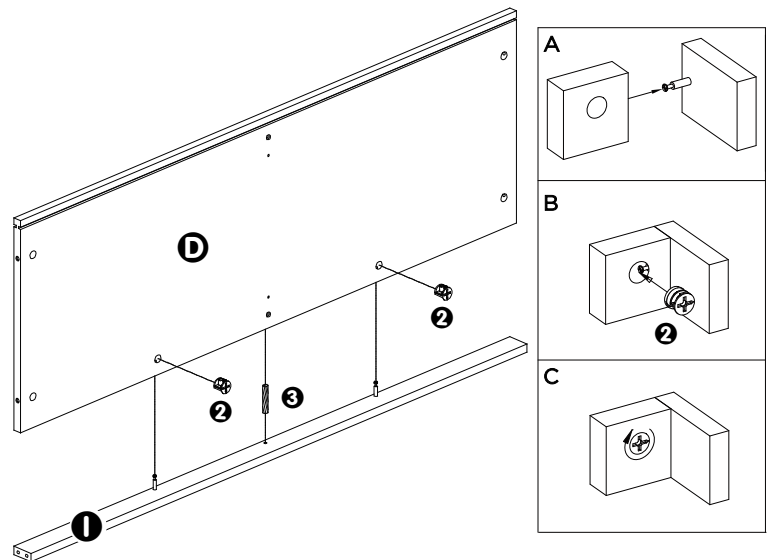


2 Place the **Middle Shelf D** upside-down on a soft surface. On one of the **Middle/Lower Shelf Faces 1**, insert a **Dowel 3** into the hole midway between the 2 **Cam Bolts** installed in Step 1. *ASSEMBLY NOTE: You may need to tap gently with a rubber mallet to fully seat Dowels.*

Join the **Shelf Face** to the front edge of the **Middle Shelf** as shown (**Shelf Face** should form a lip toward the bottom side of the **Shelf**), by inserting the hardware of the Shelf Face into the holes in the edge of the **Shelf**.

Fasten by inserting a **Cam Lock Nut 2** (with arrow pointed toward edge) into the hole adjoining each **Cam Bolt**, then turning the **Cam Lock Nuts** clockwise until secure.

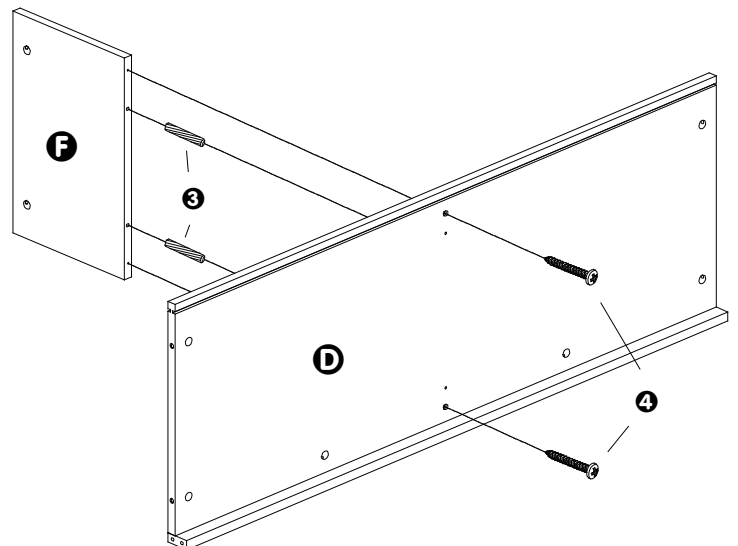
Hardware Used:
2 Cam Lock Nut x 2
3 Dowel x 1



3 Attach the **Top Divider F** to the **Middle Shelf D** by inserting 2 **Dowels 3** into the bottom edge of the **Divider** then inserting those into the top of the **Shelf** as shown.

To secure, insert 2 **Medium Screws 4** through the indicated holes in the bottom of the **Shelf** and into the **Divider**. Tighten using a Phillips-head screwdriver.

Hardware Used:
3 Dowel x 2
4 Medium Screw x 2



ASSEMBLY

BALKENE —HOME—

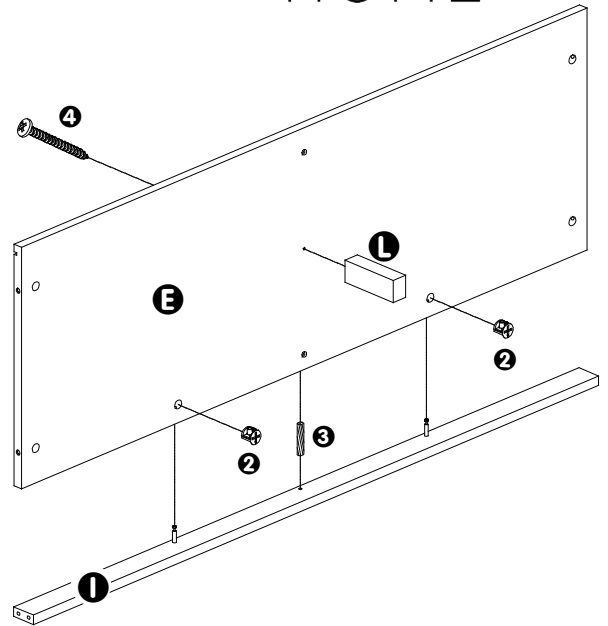
4 Place the **Bottom Shelf** **E** upside-down on a soft surface. On the remaining **Middle/Lower Shelf Face** **1**, insert a **Dowel** **3** into the hole midway between the 2 **Cam Bolts** installed in Step 1.

Join the **Shelf Face** to the front edge of the **Lower Shelf** as shown (**Shelf Face** should form a lip toward the bottom side of the **Shelf**), by inserting the hardware of the Shelf Face into the holes in the edge of the **Shelf**. Fasten by inserting a **Cam Lock Nut** **2** (with arrow pointed toward edge) into the hole adjoining each **Cam Bolt**, then turning the **Cam Lock Nuts** clockwise until secure.

Attach the **Support Leg** **L** to the bottom of the **Lower Shelf** by aligning the hole in one end with the hole in the center of the **Shelf**, then inserting a **Large Screw** **6** through the top of the **Shelf** and into the **Support Leg**. Tighten securely using a Phillips-head screwdriver.

Hardware Used:

- 2** Cam Lock Nut x 2
- 3** Dowel x 1
- 4** Medium Screw x 1

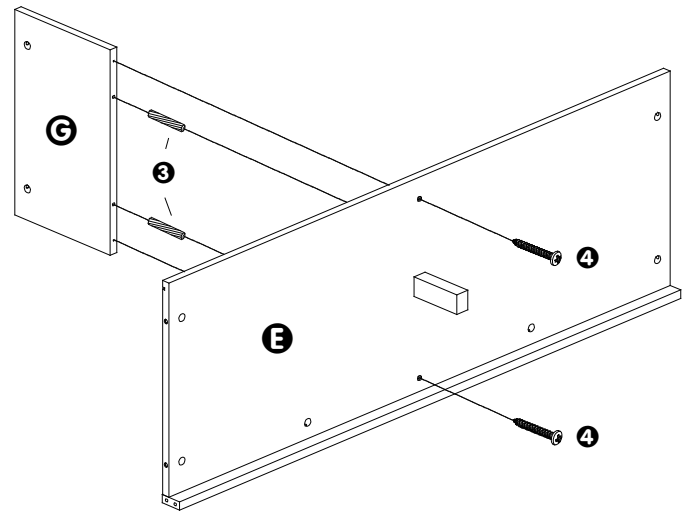


5 Attach the **Bottom Divider** **G** to the **Bottom Shelf** **E** by inserting 2 **Dowels** **3** into the bottom edge of the **Divider** then inserting those into the top of the **Shelf** as shown.

To secure, insert 2 **Medium Screws** **4** through the indicated holes in the bottom of the **Shelf** and into the **Divider**. Tighten using a Phillips-head screwdriver.

Hardware Used:

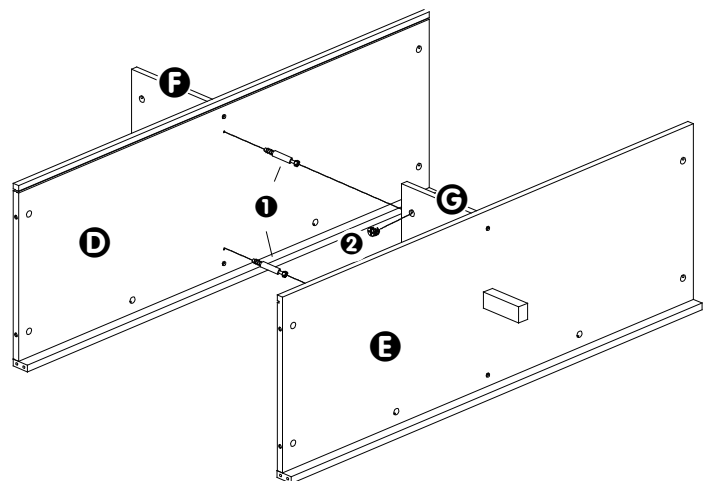
- 3** Dowel x 2
- 4** Medium Screw x 2



6 Insert and tighten a **Cam Bolt** **1** into each of the 2 indicated holes in the bottom of the **Middle Shelf** **D**. Slide the **Bottom Divider** **G** onto the **Cam Bolts**. Fasten by inserting a **Cam Lock Nut** **2** (with arrow pointed toward edge) into the hole adjoining each **Cam Bolt**, then use a Phillips-head screwdriver to turn the **Cam Lock Nuts** clockwise until secure.

Hardware Used:

- 1** Cam Bolt x 2
- 2** Cam Lock Nut x 2



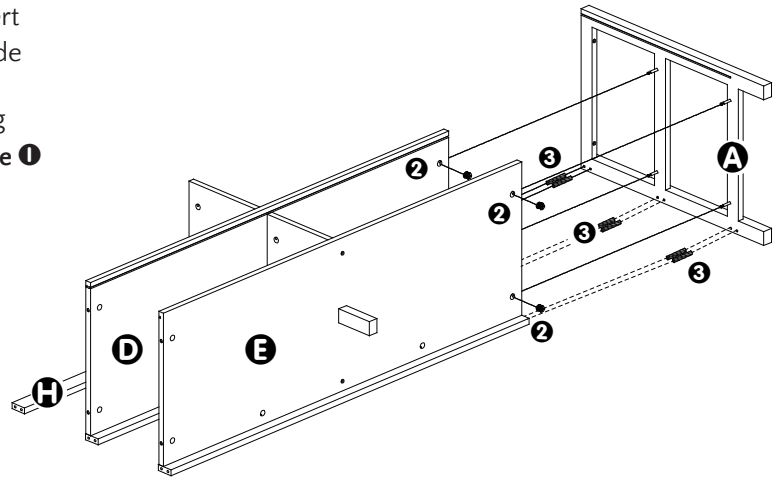
ASSEMBLY

BALKENE —HOME—

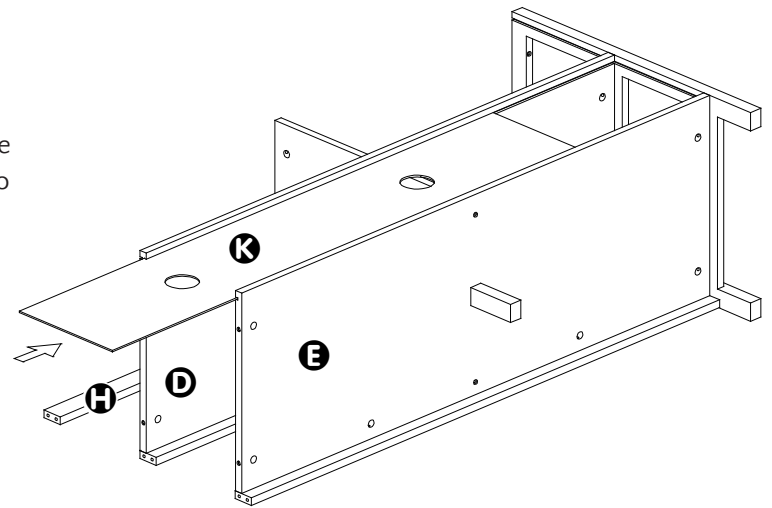
7 Attach the **Left Side A** to the assembled **Shelves**: insert **Dowels 3** into each of the 3 pairs of holes on the inside front leg of the **Left Side**. Slide the **Dowels** and the previously-installed **Cam Bolts** into the corresponding holes in the left edge of each **Middle/Lower Shelf Face 1** and into the left edge of the **Upper Shelf Face H**.

Secure the **Left Side** to the **Shelves** by inserting a **Cam Lock Nut 2** (with arrow pointed toward edge) into the indicated holes on the underside of the shelves adjoining each **Cam Bolt**, then turning the **Cam Lock Nuts** clockwise until secure.

Hardware Used:
2 Cam Lock Nut x 4
3 Dowel x 6



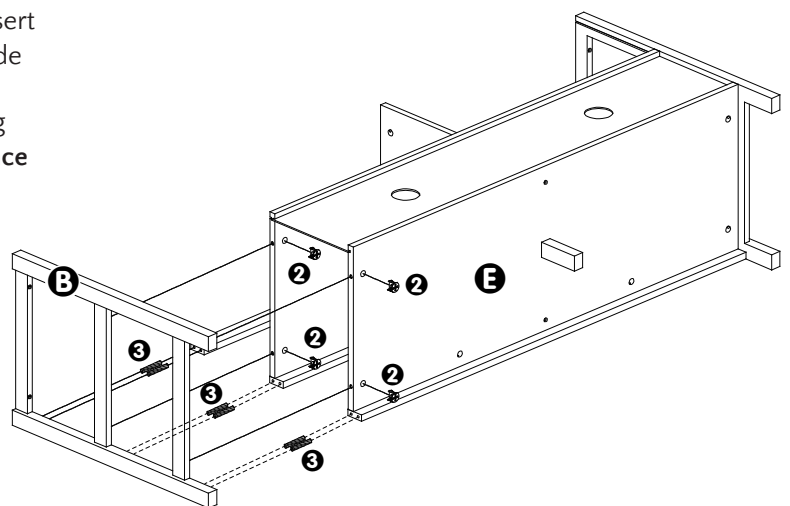
8 Slide the **Lower Shelf Backer K** into the grooves at the rear of **Shelves D/E**. Be sure to slide it all the way into the vertical groove in the inside of the **Left Side A**.



9 Attach the **Right Side B** to the assembled **Shelves**: insert **Dowels 3** into each of the 3 pairs of holes on the inside front leg of the **Left Side**. Slide the **Dowels** and the previously-installed **Cam Bolts** into the corresponding holes in the right edge of each **Middle/Lower Shelf Face 1** and into the right edge of the **Upper Shelf Face H**.

Secure the **Right Side** to the **Shelves** by inserting a **Cam Lock Nut 2** (with arrow pointed toward edge) into the indicated holes on the underside of the **Shelves** adjoining each **Cam Bolt**, then turning the **Cam Lock Nuts** clockwise until secure.

Hardware Used:
2 Cam Lock Nut x 4
3 Dowel x 6

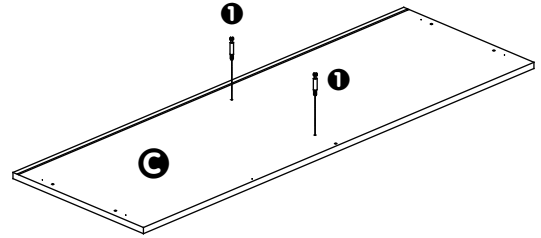


ASSEMBLY

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10 Place the **Top Shelf** **C** upside-down on a soft surface. Insert and tighten **Cam Bolts** **1** into the 2 indicated holes near the center of the **Shelf**.

Hardware Used: **1** Cam Bolt x 2



11 Insert a total of 5 **Dowels** **3** into the indicated holes in the top edge of the **Left/Right Sides** **A/B** and the middle of the **Upper Shelf Face** **H**.

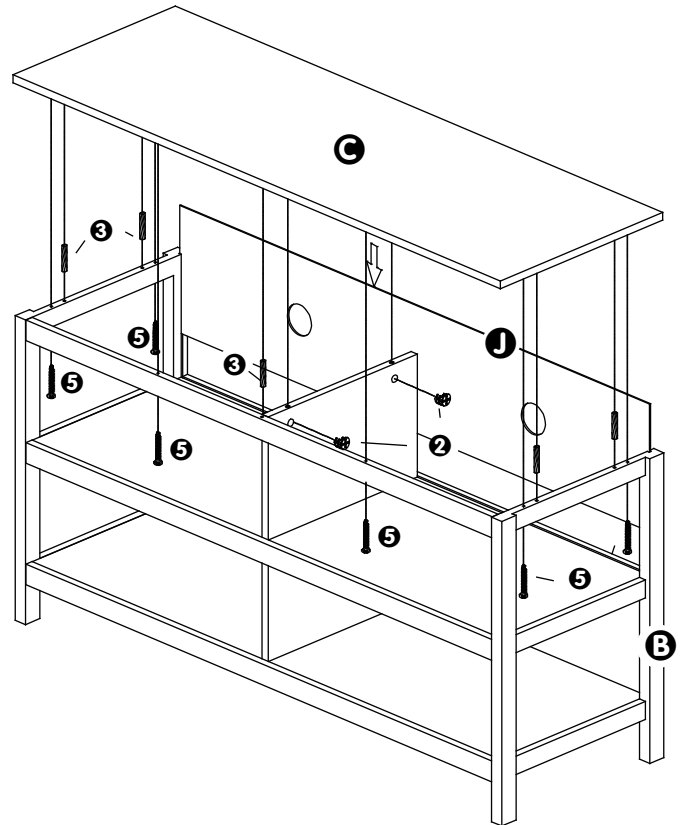
Slide the **Upper Shelf Backer** **J** into the grooves at the rear of the **Left/Right Sides**.

Lower the **Top Shelf** onto the partially-assembled unit by inserting the **Cam Bolts** into the **Top Divider** **F** while sliding the **Dowels** into the corresponding holes in the underside of the **Top Shelf**.

Fasten the **Cam Bolts** by inserting a **Cam Lock Nut** **2** (with arrow pointed toward top edge) into the holes in the side of the **Top Divider** adjoining each **Cam Bolt**, then turning the **Cam Lock Nuts** clockwise until secure.

Insert 6 **Large Screws** **5** through the **Left/Right Sides** and **Upper Shelf Face** upwards into the underside of the **Top Shelf**. Tighten securely using a Phillips-head Screwdriver.

Hardware Used:
2 Cam Lock Nut x 2
3 Dowel x 5
5 Large Screw x 6



Check that all hardware is firmly tightened.

Your **Greenwich Media Console** is ready for use!

BALKENE —HOME—



LIMITED WARRANTY

Customers in the Contiguous US

With proof of purchase from an authorized retailer, this product is warranted for a period of 1 year from original purchase date against defects in materials and workmanship under normal use. This warranty does NOT cover normal wear/weathering, exposure to water, freezing temperatures, oils, fluids, or chemicals OR use in a commercial context if the unit is not designated as a commercial model. At Balkene Home's sole discretion, products under warranty will be repaired and/or replaced at no charge to the customer. Returns sent back to Well Traveled Living must be sent via prepaid freight in the original retail packaging.

For warranty service, contact Balkene Home at the address, phone numbers or website and email listed in this owner's manual. Be sure to have your sales receipt, date of purchase and catalogue/model numbers available when calling. All warranty service will be coordinated by Balkene Home's Amelia Island, Florida service center. This warranty is extended only to the original owner. Proof of purchase will be required before warranty service is rendered. The sales receipt is the only valid proof of purchase. This warranty only covers failures due to defects in materials or workmanship which occur during normal use. Failures and/or damage which result from accident, negligence, misuse, abuse, neglect, mishandling, alteration or modification, failure to maintain, improper assembly or maintenance, service by unauthorized agency or use of unauthorized components or damage that is attributable to acts of God are NOT covered.

This limited warranty gives you specific legal rights and you may also have other rights which vary from jurisdiction to jurisdiction. The provisions of the United Nations Convention on Contracts for the Sales of Goods shall not apply to this limited warranty or the sale of products covered by this limited warranty.

- THERE ARE NO EXPRESS WARRANTIES EXCEPT AS LISTED.
- PURCHASER ASSUMES ALL RISKS IN THE ASSEMBLY AND OPERATION OF THIS UNIT.
- FAILURE TO FOLLOW WARNINGS AND OPERATIONAL INSTRUCTIONS CONTAINED IN THIS MANUAL CAN RESULT IN SEVERE PROPERTY DAMAGE AND/OR PERSONAL INJURY.
- IN NO EVENT WILL BALKENE HOME/WELL TRAVELED LIVING, OR ITS DIRECTORS, OFFICERS OR AGENTS BE LIABLE TO THE PURCHASER OR ANY THIRD PARTY, WHETHER IN CONTRACT, IN TORT, OR ON ANY OTHER BASIS, FOR ANY INDIRECT, SPECIAL, PUNITIVE, EXEMPLARY, CONSEQUENTIAL, OR INCIDENTAL LOSS, COST, OR DAMAGE ARISING OUT OF OR IN CONNECTION WITH THE SALE, MAINTENANCE, USE, OR INABILITY TO USE THE PRODUCT, EVEN IF BALKENE HOME/WELL TRAVELED LIVING OR ITS DIRECTORS, OFFICERS OR AGENTS HAVE BEEN ADVISED OF THE POSSIBILITY OF SUCH LOSSES, COSTS OR DAMAGES, OR IF SUCH LOSSES, COSTS, OR DAMAGES ARE FORESEEABLE. IN NO EVENT WILL BALKENE HOME/WELL TRAVELED LIVING, OR ITS OFFICERS, DIRECTORS, OR AGENTS BE LIABLE FOR ANY DIRECT LOSSES, COSTS OR DAMAGES THAT EXCEED THE PURCHASE PRICE OF THE PRODUCT.
- SOME JURISDICTIONS DO NOT ALLOW THE EXCLUSION OR LIMITATION OF INCIDENTAL OR CONSEQUENTIAL DAMAGES, SO THE ABOVE LIMITATION OR EXCLUSION MAY NOT APPLY TO THE PURCHASER.

EXTEND YOUR WARRANTY

When you purchase a Fire Sense or Balkene Home product from any authorized retailer, you'll have peace of mind in knowing that it comes with a one-year warranty. Extend your warranty for *an additional year* when you review your item at balkenehome.com within 365 days of purchase.



Important Notice

Do NOT return to place of purchase—for customer service and warranty issues:

Call toll-free (866) 985-7877 9 a.m. – 9 p.m., EST
Email cservice@welltraveled.net
Live chat balkenehome.com 9 a.m. – 6 p.m., EST, Monday – Friday

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Well Traveled Living
716 S 8th Street, Amelia Island, FL 32034
balkenehome.com
cservice@welltraveled.net
(866) 985-7877