

**EARP**

**DISTILLING CO.**

FUNCTIONS PACKAGE

*The Space*

# VENUE OVERVIEW

Earp Distilling Co.'s function spaces are available 7 days per week from noon. Food & Beverage packages are available for your event with enough variety to suit any dietary needs. See subsequent pages for Terms & Conditions.



**BARREL HALL**  
PAX: 30 - 300



**DISTILLERY BAR**  
PAX: 10 - 30



**WHOLE VENUE HIRE**

*All prices shown are indicative, final fees to be agreed upon booking. Prices shown are inclusive of GST.*  
**events@earpdistillingco.com**





*The Space*

# DISTILLERY BAR

## CAPACITY

10 - 30 Feed Me Menu

## AVAILABILITY

Sunday - Wednesday **Noon to 5pm**  
Thursday **Noon to 10pm**  
Friday & Saturday **Noon to Late**

## USE OF THE SPACE

For exclusive use or use outside of the hours listed above, whole-of-venue hire is required

## FOOD PACKAGES

Feed Me menus can be served sit down, or as casual canapés. Menus are based on our regular distillery offerings and can be tailored to dietaries.

## BEVERAGE PACKAGES

Choose between: Bar Tab, Pay On Consumption, 3 / 4 / 5 Hour All Inclusive Packages

## POPULAR EXTRAS

- Cheese & Charcuterie Grazing - Cocktail on Arrival  
- Desert Grazing



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[events@earpdistillingco.com](mailto:events@earpdistillingco.com)



*The Space*

# BARREL HALL

## CAPACITY

- 30 - 300 Canapé
- 30 - 150 Buffet
- 30 - 200 Seated

## AVAILABILITY

- Sunday - Thursday **Noon to 10pm**
- Friday & Saturday **Noon to Late**

*Availability outside of these hours subject to request*

## ROOM HIRE

- Minimum 80pax for exclusive use of space
- Subject to event specifics and peak periods

## FOOD PACKAGES

Choose between: Canapé, Set Menu, Corporate Catering

## BEVERAGE PACKAGES

Choose between: Bar Tab, Pay On Consumption, 3 / 4 / 5 Hour All Inclusive Packages

## POPULAR EXTRAS

- Champagne Wall
- Cheese & Charcuterie Grazing
- Photobooth
- Cocktail on Arrival



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*The Food*

## DINING PACKAGES

### SET MENU \$75pp

Seated service suitable for groups of 30 - 200

Buffet services suitable for groups of 30 - 150

For additional courses or alternate drop, please enquire

*Choose 2 Large & 3 Sides from the following:*

#### LARGE

Wagyu Hanger Steak

Barramundi

Crispy Pork Belly

Gochujang Chicken

#### SIDES

Green Bean Salad

Spiced Cauliflower

Chat Potatoes

Garden Salad

### CANAPÉ \$65pp

Suitable for groups of 30 - 300

+\$10pp Additional Canapé Choices

Cocktail style service

*Choose five from following:*

Crispy Pork Belly (gf / df)

Satay Chicken Skewers (gf / df)

Smoked Salmon Blini

Goat's Cheese Tartlets (v)

Mushroom Quiche (v)

Spicy Meatballs (gf)

Mushroom Spring Rolls (v)

Pork & Fennel Sausage Rolls

Pumpkin Arancini (gf / vgn)

Fried Polenta (gf / vgn)

Sliders - choice of:

*Cheese Burger, Pulled Pork*

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## DINING PACKAGES (CONT.)

### CORPORATE CATERING

Suitable for groups of 10 - 100  
Buffet style service  
Minimum spend \$20pp

Mixed Sandwiches	\$10pp
Mixed Sushi	\$10pp
Mixed Fruit	\$5pp
Mixed Pastry	\$15pp
Tea & Coffee	\$5pp

### FEED ME MENU

Suitable for groups up to 30  
Seated or Casual Canapé style service

A selection of chef's favourite dishes  
from our distillery restaurant menu

\$79pp

### POPULAR FOOD PACKAGE UPGRADES:

- Cheese & Charcuterie Grazing - Desert Grazing - Oyster Bar

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*The Drinks*

## BEVERAGE PACKAGES

### STANDARD

3 Hour: \$54pp 4 Hour: \$65pp 5 Hour: \$79pp

Includes the following:

House Beer / Cider, House Wines (Sparkling White, Semillon Sauvignon Blanc, Shiraz), Selection of Non-Alcoholic Options

### PREMIUM

3 Hour: \$64pp 4 Hour: \$84pp 5 Hour: \$99pp

Includes the Standard Package plus the following:

Choice of two additional wines - Cuvee Chardonnay, Pinot Grigio, Pinot Noir or Rose  
Mixed Drinks made with Earp Distilling Co. Spirits

*Just Juniper Gin, No. 8 Dry Gin, Summertime Limoncello, Reggie's Rum, Vodka Pure*

### POPULAR DRINKS PACKAGE UPGRADES:

- Champagne Wall - Cocktail on Arrival

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*Make it Yours*

## EXTRAS & UPGRADES

### CHEESE & CHARCUTERIE GRAZING \$15pp

Selection of local cheese and meats

### DESSERT GRAZING \$15pp

Selection of locally sourced desserts

### OYSTER BAR \$25pp

A bounty of freshly shucked local oysters served natural and with house toppings, min 30pax

### COCKTAIL ON ARRIVAL \$18pp

Choose from a selection of house and classic cocktails to wow your guests on entry  
+5pp for custom cocktails

### AUDIO VISUAL HIRE \$225

Add a PA, microphone and 75" TV with hookups

### PHOTOBOOTH \$1,100

Unlimited photo prints + USB copy of photos after your event

### FLOWER ARRANGEMENTS *Price on enquiry*

Let us recommend flowers for the room, or let us know what you're looking for

### CUSTOM PRINTING *Price on enquiry*

Let us design & print your event menus, signage and place cards. Need more? Let us know

### CHAMPAGNE WALL \$750

Minimum 20 bottles (120 glasses)

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*Make it Yours*

## GROUP EXPERIENCES

Let our distillery team take you on an informative, hands on journey where you and your guests can learn more about the art of distilling, and how we do things a bit differently here in Newcastle. Suitable for groups of 10 - 100

### BLENDING

Your group can choose to blend 200ml bottles of gin, rum or vodka. Pick your favourite distillates then combine them in a unique-to-you formula before hand labelling and bottling your blended spirit. Everyone will go home with:

1 x 200ml bottle: \$54pp    2 x 200ml bottles: \$99pp

### GUIDED TASTING

Sit down with one of our team members as we take you through the journey of our distillery in a flight of five spirits. Each person gets 5 x 15ml of Earp Distilling Co. spirits with Fever-Tree mixers and garnish.

\$40pp

### GUIDED TOUR & TASTING

An expansion of our Guided Tasting. Before sipping on your spirits, your group will go behind the scenes with our team to see where distilling happens, learn about our stills and barrels, and get a holistic view of what Earp Distillery does. Tours have a 20 person maximum, so your party may be split into multiple groups.

\$45pp

### SPIRIT SCHOOL

Become distiller for the day! Gather around our mini-iStills to distil your own gin. Gather your favourite botanicals under our distilling team's guidance. Taste, refine and cut while learning about the art of spirit making. Each person will go home with: 1 x 500ml bottle  
Minimum 6 persons required for a private booking

\$350 for two

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*Bring our Distillery to You!*



## OFF SITE OPTIONS

Hosting an off site event and want to serve Earp Spirits? There are a number of options we can facilitate to bring your vision to life. Terms & Conditions apply.



### FLASH BAR HIRE \$2,000

Our fabulous flashbar can be loaded into most event sites. Hire includes set up, take down and 1x EDCo staff member

*\*Licensing conditions may apply*



### BULK SPIRITS PRICE ON ENQUIRY

We offer special pricing on our core range spirits when purchased by the carton. Let us know what you're after and we can provide a quote (minimum purchase 1 carton / 6 bottles)



### OFF SITE BLENDING \$55PP

Our most popular experience at the location of your choice! Booking includes 1x EDCo staff member & equipment for up to 2hrs. Guests will take home 1x 200ml bottle of their blended spirit. Min pax: 10, Max: 100



### OFF SITE TASTING \$40PP

Sip on our premium spirits in the comfort of your chosen location. Includes 1x EDCo staff member who will lead you on your experience, glassware and spirits for up to 2hrs. Min pax: 10, Max: 100

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# OUR STORY

The Earp family established their first Newcastle business in 1883, and the latest generation opened the doors of our distillery in 2019.

Noticing the domination of 'big alcohol' in the Australian spirits market and an opportunity for high quality bespoke categories, Earp Distilling Co. was started to create a distillery synonymous with quality, sustainability and adventure for cocktail connoisseurs, the spirit curious and everyone in between.

We harness advanced distillation technology and take a holistic approach to ensure we craft exceptional spirits with as minimal an environmental footprint as possible. Our vision is to be one of the most sustainable independent distilleries in Australia and have adopted practices that reflect this goal, different than other traditional distilleries.

Above all, we value the importance of blending community and experience to create a shared journey with fellow spirit lovers.





# LOCATION

Situated in Newcastle on the east coast of NSW, we are surrounded by the beautiful beaches of Australia's east coast and a beautiful working harbour - providing a bounty of inspiration and ingredients for our high quality spirits.

Located in the beautiful port-side suburb of Carrington, Earp Distilling Co. offers quality, relativity and new experiences to connoisseurs, the spirit curious and everyone in between. Only 2 hours from Sydney, heading north on the M1. Just 10 minutes from the Newcastle CBD, and an easy 1 hour drive to Australia's Hunter Valley wine region.

Newcastle Airport is a short 25-minute drive, and you can fly direct to Newcastle from Sydney, Melbourne, Brisbane, Canberra, Adelaide and the Gold Coast, as well as regional cities including Ballina / Byron Bay, Dubbo, Whitsundays, Sunshine Coast and Taree.







# EVENT TERMS & CONDITIONS

last updated January 2024

By booking an event with Earp Distilling Co (EDCo), you are accepting these Terms and Conditions as a binding contract without alteration. Earp Distilling Co. reserves the right to update or alter these terms and conditions.

'We', 'us' or 'our' refers to 1883 Spirits Pty Ltd t/a Earp Distilling Co ABN 90638026267. 'You', 'participant' or 'guest' refers to the person who has booked and/or paid for the event.

## ***BOOKING TERMS, CANCELLATIONS & RESCHEDULING***

Event bookings are not confirmed until a signed booking form and non-refundable deposit has been received. Any enquiries up until this point can not be guaranteed. Event menu choices must be finalised at least 30 days prior to the event. Your final invoice will be charged according to the guest numbers provided 30 days prior to your event. You are not entitled to a refund for reduced numbers after this date. Increasing your numbers within this 30 day period is at the discretion of Earp Distilling Co. and requests must be made in writing.

If a party ("the affected party") becomes unable, wholly or in part, by force majeure to carry out an obligation placed on it under this Agreement:

- a. Cancellation of the function is available at the request of the Organiser;
- b. If cancellation of the function is requested less than 30 days before the function date, any and all payments will be retained by Earp Distilling Co.

## ***PAYMENT TERMS***

A 10% holding deposit is required at the time of booking in order to secure the space.

A 50% of total invoice amount is due 3 months prior to the event date.

The remaining balance is due 30 days prior to the event date, when all other details must be confirmed.

## ***SMOKING / VAPING POLICY***

No smoking or vaping is allowed on the premises. The smoking area is 4 metres from the front entrance, no drinks are allowed outside.



# EVENT TERMS & CONDITIONS (CONT.)

last updated January 2024

## ***ROOM HIRE, MINIMUM SPEND & TIME FRAME OF EVENT***

The Room Hire fee is subject to change due to the nature of the event, the set up and pack down required and peak seasons. A quote will be issued based on your event requirements. Maximum capacity of function space is 200 guests for a sit down event and 300 for a stand-up canapé function. Exclusive use of the Barrel Hall is predicated on function size and demand for space. For functions larger than 300 guests, or for exclusive use of the Distillery Bar, a full venue hire will be required. Earp Distilling Co. reserves the right to refund room hire fees and forfeit exclusivity of the space in the instance an event does not reach the minimum capacity requirements (80 guests). If false information is given to Earp Distilling Co. regarding confirmed numbers for an event, organisers will be charged a \$100 fee for each person less than the minimum amount that is in attendance. Some exceptions may apply at the discretion of EDCo and must be confirmed in writing. Standard room hire fees cover events up to 6 hours plus an additional 1 hour for bump in. More complex set ups (i.e.: significant changes to layout, wedding ceremonies) may incur additional room hire fees. All externally sourced vendors must liaise directly with EDCo regarding venue information, bump-in and bump-out. All styling, banners or any other externally provided materials used in the event must be removed from the venue at conclusion of the function. Materials left on site for >3 business days past the event's conclusion may incur a storage fee at EDCo's discretion.

## ***RESPONSIBLE SERVICE OF ALCOHOL***

As a licensed venue, Earp Distilling Co. is required to meet certain obligations in relation to the responsible service of alcohol. In accordance with these obligations, Earp Distilling Co. has the right to refuse entry or reject patrons, at EDCo's discretion.

## ***MINORS***

Anyone under 18 years of age is considered a minor and is required by law to be in the company of a parent or guardian. Minors are to be supervised at all times. Kids meals are available upon request.





# EVENT TERMS & CONDITIONS (CONT.)

last updated January 2024

## ***VENDORS & ENTERTAINMENT***

All vendors associated with the function and event, must have all relevant contact information supplied to Earp Distilling Co. Bump in, bump out and any questions need to be discussed directly between the vendor and Earp Distilling Co. Earp Distilling Co. has a sound system; when using the space exclusively, you can play your own music via a smart device throughout the course of your function at no cost. Alternatively, you may wish to hire a musician which EDCo can assist with for an additional fee. All externally arranged entertainment needs to be approved in writing by the Earp Distilling Co. team prior to commencement. Earp Distilling Co. retains the right to control the level of music / noise created if deemed necessary. A vendor meal is available upon request for \$45 (GST inclusive).

## ***SUPPLYING OWN FOOD***

A \$3 per person cakeage fee will occur in any instance wherein a cake (birthday, wedding etc.) is brought onto the premises. This cakeage fee includes storage of aforementioned cake, plates and cutlery, cake cut and service to your guests.

The supply of additional food items is not allowed, unless previously approved by Earp Distilling Co. in writing. This must be in accordance with the Food Act 2003 (NSW). If approved, you will need to sign a form to indemnify Earp Distilling Co. against any actions, claims, demands, losses, damages or costs arising from the consumption of the food that you have supplied. Whilst every effort will be made regarding food left in Earp Distilling Co's care, no responsibility can be accepted for the safety of produce stored on site during service periods.

## ***CREATIVE SERVICES***

In instances where EDCo has been retained to supply creative services (menus, welcome posters etc.) you are entitled to 2 rounds of reviews. Further revisions may incur a fee.



# EARP DISTILLING CO. EVENT & FUNCTIONS BOOKING FORM

## *About You*

**YOUR NAME**

**BEST CONTACT PHONE NUMBER**

**COMPANY NAME (OPT)**

**BEST EMAIL ADDRESS**

## *About Your Event*

**DESIRED DATE**

**ALTERNATE DATES (OPT)**

**START TIME**

**FINISH TIME**

**PROVIDE A SHORT DESCRIPTION OF YOUR EVENT**

**EXPECTED NUMBER OF GUESTS**

**PLEASE INDICATE WHICH FOOD PACKAGE (IF ANY) YOU DESIRE**

CANAPÉ

SET MENU - SEATED

SET MENU - BUFFET

FEED ME

CORPORATE

**PLEASE INDICATE WHICH DRINKS PACKAGE (IF ANY) YOU DESIRE**

ALL INCLUSIVE:

PREMIUM

STANDARD

5HR

4HR

3HR

BAR TAB

ON CONSUMPTION

**NOTE ANY SPECIAL REQUIREMENTS, EXTRAS OR ITEMS YOU WISH TO DISCUSS FURTHER**

**EVENT PROMO CODE**

**SIGNATURE & DATE**

By signing this form, you agree to the provided Terms & Conditions.  
Please note this booking will only become binding upon confirmation of receipt by EDCo and successful 10% deposit payment. When completed, please return your signed copy to [events@earpdistillingco.com](mailto:events@earpdistillingco.com)