

POOL PERMIT INFORMATION VICTORIA.

Pool and spa Registration Requirements:

On 1 December 2019, new laws to improve swimming pool and spa safety came into effect in Victoria. It is now mandatory for owners of land where a swimming pool or spa is located to register their pool or spa with the relevant council.

The new laws apply to swimming pools and spas that are capable of holding more than 300 mm (30 cm) of water. This includes permanent pools, above ground pools, indoor pools, hot tubs, bathing or wading pools and some relocatable pools.

Relocatable pools that do not consist of multiple components and do not require any assembly are not subject to the barrier requirements. An example of such a product is a small inflatable pool that requires no assembly other than inflation.

Pool and spa owners are now also required to obtain and lodge compliance certificates for their safety barriers. See Safety barrier regulations for more information.

Registering Your Pool or Spa:

If you are the owner of land on which a pool or spa is located, you must register your pool and spa with the relevant council. Contact the council or check their website for more information on how to register your pool or spa, including the fees payable. You will be required to complete a registration form and pay the registration fee. For pools and spas constructed or commenced before 1 November 2020, an information search fee will also be payable.

Deadlines for Registration:

The relevant dates for the registration of your Pool or Spa are outlined in the tables below.

Permanent Pool or Spa

Relevant date	Final date for lodging application for registration
Construction of pool or spa was completed before 1 November 2020	<p>The later of:</p> <ul style="list-style-type: none"> • 30 days after the date of issue of the occupancy permit or certificate of final inspection, or • 1 November 2020
Construction of pool or spa commenced before 1 November 2020 but completed after 1 November 2020	<p>30 days after the date of issue of the occupancy permit or certificate of final inspection</p> <p>You are required to lodge the certificate of barrier compliance at the same time as your registration application.</p>
Construction of pool or spa commenced and completed after 1 November 2020.	30 days after you receive the occupancy permit or certificate of final inspection
<p>This means that the building permit for the pool or spa was issued:</p> <ul style="list-style-type: none"> • on or after 1 November 2020, or • before 1 November 2020, but construction of pool or spa did not commence until after this date 	You must lodge the certificate of barrier compliance at the same time as your registration application.

Relocatable Pool or Spa

Relevant date	Final date for lodging application for registration
If the relocatable pool or spa was erected before 1 November 2020 for at least three consecutive days and remains erected on 1 November 2020	By 4 November 2020
Erected on or after 1 November 2020 for three consecutive days	On the fourth day after the pool is erected

Fees and Penalties:

Type of fee or penalty	Amount
Pool or spa registration fee A one-off fee payable to the relevant council for the registration of your pool or spa.	\$31.84*^
Information search fee This fee enables the council to conduct the appropriate searches to determine the date of construction of your pool or spa and any associated building permits, which in turn determines the applicable barrier standard. The information search fee only applies to pools or spas constructed before 1 November 2020.	\$47.24*^
Failure to register swimming pool or spa within relevant timeframe	up to \$1,652.20^

*Fees are set by the relevant council and will not exceed this amount. Please check the council's website for the fee that applies.

^These fees and penalty are applicable until 30 June 2021.