# Annual Professional Development Record

Name: _____  Position: _____

___ to ___

( ___ to ___

(Dates)

<table>
<thead>
<tr>
<th>Topic</th>
<th>Required</th>
<th>Training Title</th>
<th>Training Agency/Trainer</th>
<th># hrs/CEUs</th>
<th>Date/Documentation</th>
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**Total Training Hours**
## Topic | Child Care Lounge Training Title
---|---
**Health, Safety, and Nutrition**

- Positive Discipline
- Every Child is Unique
- Separation Anxiety
- Taming Temper Tantrums
- The Impact of Violence on Young Children
- Potty Training in Child Care
- Bullies: How to Manage and Prevent Their Behavior
- Social and Emotional Skills Spell School Success and Readiness
- Toddlers: Terrific or Terrible?
- Autism in your Child Care Setting
- Understanding and Responding to Biting

**Child Growth, Development & Guidance**

- Proud to Be a Professional!
- Become Part of a Professional Team
- Caring for Yourself as a Child Care Provider
- Observing Children

**Commitment to Professionalism**

- Recruiting Child Care Staff
- Marketing Your Child Care Program
- Promoting Family Partnerships
- Reporting Concerns
- Excellence in Child Care Customer Service

**Program Management & Administration**

- Using Books and Stories with Young Children
- The Anti-bias Approach
- Infant and Toddler Care
- Preschool Science
- Managing Mixed Age Groups
- Learning Through Play
- Tranquil Transitions
- Pre-School Math
- Moving and Grooving: Motor Skills and Movement