

EXERCISING THE RIGHT TO DATA PORTABILITY

DATA OF THE PERSON IN CHARGE OF THE TREATMENT.

Name / Company name Office / Service address
where he exercises his right to data portability : Street
..... n°..... Zip/Postal Code City
..... Province..... City
.....

DATA OF THE AFFECTED PERSON OR LEGAL REPRESENTATIVE.

Mr./Mrs....., of legal age, with
domiciled at Street n°,
City Province C.P.
City with D.N.I., with mail
electronic.....hereby exercises the right to
data portability, in accordance with the provisions of Article 20 of the EU General Data
Protection Regulation 2016/679 (GDPR).

REQUEST

To be provided within one month with your personal data in a structured, commonly used
and machine-readable format.

Where appropriate, that the aforementioned personal data be transmitted directly to the
controller

.....(specify name or company name), where technically feasible.

Ata.....de.....de 20.....

Signed

INSTRUCTIONS

1. The Form shall be used by the data subject who wishes to have his or her personal data provided in a structured, commonly used and machine-readable format. It may also be used if you would like the aforementioned personal data to be transmitted directly from data controller to data controller where technically possible.

2. It will be necessary to provide a photocopy of the ID card or equivalent document that proves the identity and is considered valid in law, in those cases in which the person responsible has doubts about his identity. In the event of acting through legal representation, the ID card and document accrediting the representation of the representative must also be provided.

3. The Spanish Data Protection Agency does not have your personal data and can only provide the contact details of the Data Protection Officers of the entities obliged to appoint one who have notified their appointment to the Agency. It can also provide these contact details for those entities that have voluntarily appointed a Delegate and have communicated it.

4. The owner of the personal data undergoing processing must contact directly the public or private body, company or professional of which he/she presumes or is certain that he/she holds the data.

5. So that the Spanish Data Protection Agency can process your claim in the event that your request to exercise your right to data portability has not been dealt with within a period of one month, and provide any of the following documents:

- the refusal of the data controller to the portability of the requested data.
- a copy stamped by the data controller of the portability request form.
- copy of the portability application form stamped by the post office or copy of the receipt of the sending by registered mail.
- any other means of proof provided by the controller from which receipt of the request can be deduced.