

Niagara by Frey Catalog Order Entry Tutorial

1. REGISTER FOR A PARENT ACCOUNT



Niagara by Frey Premium Chocolates
Catalog Fundraiser Site

FAQ INFORMATION CONTACT US LOGIN REGISTER

Thank you for fundraising with Niagara Chocolates!



Click 'REGISTER'
to begin



Niagara by Frey Premium Chocolates
Catalog Fundraiser Site

FAQ INFORMATION CONTACT US LOGIN REGISTER

Enter your SCHOOL/ORGANIZATION ID in the box below to begin
registering your student/seller.

If you don't have a school/organization ID, please contact your group's fundraising coordinator or chairperson.

Enter Organization Id:

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Enter School/Group
ID (Provided by Your
Sale Organizer)

1. REGISTER FOR A PARENT ACCOUNT (CON'T)



Niagara by Frey Premium Chocolates
Catalog Fundraiser Site

[INFORMATION](#) [CONTACT US](#) [LOGIN](#) [REGISTER](#)

You are registering for school: 'Niagara Test School' with Id of NCITEST.

[Change School](#)

Parent Registration

*Create Username	<input type="text"/>
*Password	<input type="password"/>
*Confirm Password	<input type="password"/>
*Email	<input type="text"/>
*Confirm Email	<input type="text"/>
*Parent First Name	<input type="text"/>
*Parent Last Name	<input type="text"/>
School(s)	<input type="text" value="Niagara Test School"/>
	<input type="button" value="Register"/>

Create your parent account and click on 'REGISTER'.
(If you have more than one child who is selling you only need 1 parent account)

2. ADD CHILD(REN) & SELECT GROUP IF APPLICABLE

 In Basket: 0 Item(s) | [View Basket](#)



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[MY ACCOUNT](#) [SHOP NOW](#) [TUTORIAL](#) [FAQ](#) [CONTACT US](#)

JANNUNZIATO1

[Go to Your Account](#)

Student Information

Student First Name

Student Last Name


Teacher [Select Homeroom](#)

[Add Child](#)

Add Student
Name

Select Group
(Only if your
organization requires
this, see below for
screen shot*)

Select
'ADD CHILD'



[MY ACCOUNT](#) [SHOP NOW](#) [TUTORIAL](#)

[Go to Your Account](#)

Student Information

Student First Name

Student Last Name

Teacher [Select Homeroom](#)

[Add Child](#)

Select Homeroom Teacher

Select School: [Niagara Test School Round 2](#)

Homerooms

Grade 1

Grade 2


Grade 3

My Group Does Not Require

[Close](#)

*If your organization requires a group the choices will be pre-populated for you - if this is the case, please select one. If your organization does not require, you will only have one choice.

3. CLICK SHOP NOW TO BEGIN ENTERING YOUR ORDER

 In Basket: 0 Item(s) | [View Basket](#)



Niagara by Frey Premium Chocolates
Catalog Fundraiser Site

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 JANNUNZIATO1
▼

[Go to Your Account](#)

Student Information

General **Sales**

Seller ID 405023

Student First Name

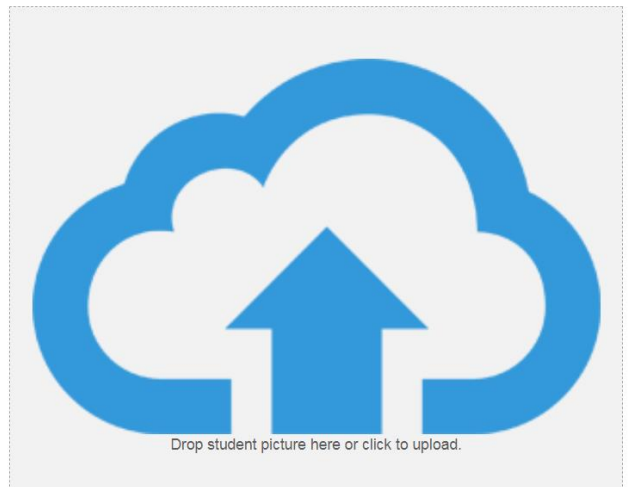
Student Last Name

Teacher [Grade 1](#)

[Shop Now](#)

[Delete Student](#)


Click
'SHOP NOW'



4. ADD YOUR ITEMS

Please enter your **ORDER TOTALS** for each item using the information on last column of your **FUNDRAISER WORKSHEET** that is printed inside of your catalog.

****PLEASE ONLY ENTER YOUR ORDER ONE TIME FOR EACH SELLER - ONCE YOUR ORDER IS SUBMITTED IT IS FINAL AND YOU CAN NOT ADD ADDITIONAL ITEMS OR PLACE A SECOND ORDER****



Niagara by Frey Premium Chocolates
Catalog Fundraiser Site

MY ACCOUNT SHOP NOW TUTORIAL Search for Items INFORMATION CONTACT US

In Basket: 8 Item(s) | View Basket

You are shopping for Josh Allen
[To shop for a different seller click here](#)

Welcome to the fundraiser order entry page.
Please enter your **ORDER TOTALS** for each item using the information on last column of your **FUNDRAISER WORKSHEET** (this is printed inside of your catalog). After you enter all totals, click **'ADD TO BASKET'** and then proceed to checkout.
Note that this site is used for submitting your order only and you will not be making any payments online. When finished please turn your payment into your school/organization.

Brochures

W2020:57 Items


Qty	
0	1- Milk Chocolate Sponge Candy Item #: 12149 Price: \$14.00
0	2- Orange Milk Chocolate Sponge Candy Item #: 00050 Price: \$14.00
0	3- Dark Chocolate Sponge Candy Item #: 12153 Price: \$14.00
0	4- Chocolate Buffalo Item #: 50200 Price: \$7.50
0	5- Niagara Bar 10-Pack Item #: 12680 Price: \$12.00
0	6- Chocolate Covered Pretzels Item #: 00162 Price: \$11.00
0	7- Pecan Caramel Clusters Item #: 00151 Price: \$10.00
0	8- Cashew Caramel Clusters Item #: 00208 Price: \$10.00
0	9- Almond Butter Crunch Item #: 12150 Price: \$10.00
0	10- Peanut Brittle Item #: 00229 Price: \$15.00
0	11- Hockey Puck Item #: 28003 Price: \$4.00
0	12- Milk Chocolate Crème d'Orange Item #: 15917 Price: \$6.00
2	13- Dark Chocolate Crème d'Orange Item #: 15918 Price: \$6.00
0	14- Dark Chocolate Crème de Menthe Item #: 15928 Price: \$6.00
0	15- Milk Chocolate Crème de Raspberry Item #: 15919 Price: \$6.00
0	16- Born & Raised Metal Magnet Item #: 01501 Price: \$14.00
3	17- Born & Raised Enamel Mug Item #: 01503 Price: \$14.00
0	18- Born & Raised Snowflake Ornament Item #: 01505 Price: \$12.00
0	19- Born & Raised B-LO Keychain Item #: 01507 Price: \$12.00

Add To Basket

Item #:


Qty:

Add To Basket



6- Chocolate Covered Pretzels
Price: \$11.00
Student: Josh Allen

Qty: 5
[Remove](#)



1- Milk Chocolate Sponge Candy
Price: \$14.00
Student: Josh Allen

Qty: 3
[Remove](#)

Order Summary

Subtotal (8 Items): \$97.00

Checkout

Click 'CHECKOUT'

Click 'ADD TO BASKET'

Click on 'W2020' to Expand the Item List

Add totals here

Pricing Note:

If your organization is taxable, the tax amount has been pre-loaded for each item.

5. INDICATE IF YOU ARE PAYING BY CASH OR CHECK


Note that this site is used for submitting your order only and you will not be making any payments online. When finished please turn your payment into your school/organization.

 In Basket: 8 Item(s) | [View Basket](#)



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Catalog Fundraiser Site

[MY ACCOUNT](#) [SHOP NOW](#) [TUTORIAL](#)



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 **SWEETWORKS**


Checkout - Enter Payment Information

[Return to Line Based Entry](#)

[Return to Cart](#)

Enter Payment Information

Your order will be billed to the school/group. Please turn in the cash/check collected with a copy of your receipt to the school/group.

☒ Paid by Cash ☐ Paid by Check

[Next - Review and Submit Order](#)

Shipping To School

Josh Allen : Niagara Test School

Order Summary


Subtotal (8 Items):	\$97.00
Tax:	\$0.00
Grand Total:	\$97.00

Indicate if you are paying by Cash or
Check and then click
'REVIEW AND SUBMIT ORDER'
(Check number is not required)

6. REVIEW AND SUBMIT

Please review your order carefully before you submit to make sure it matches your Order Worksheet. Note that the sequence of items in your cart may not match the sequence of the Order worksheet.

Once your order is submitted it is final and you can not add additional items or place a second order.





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[MY ACCOUNT](#) [SHOP NOW](#) [TUTORIAL](#) [INFORMATION](#) [CONTACT US](#) [SWEETWORKS](#)

In Basket: 8 Item(s) | [View Basket](#)

Checkout - Review and Submit Order

[Return to Line Based Entry](#) [Return to Cart](#)

	6- Chocolate Covered Pretzels Item #: 00162 Price: \$11.00 Student: Josh Allen	Qty: 5
	1- Milk Chocolate Sponge Candy Item #: 12149 Price: \$14.00 Student: Josh Allen	Qty: 3

Shipping To School
Josh Allen : Niagara Test School

Payment Method
Pay School/Group (Paid by Cash)
[Change](#)

Order Summary
Subtotal (8 Items): \$97.00
Tax: \$0.00
Grand Total: \$97.00

Place Order

Click
'PLACE ORDER'

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