

# **Communications Policy**

### **Objectives**

The Company is committed to regularly communicating with shareholders and other stakeholders in a timely, accurate and clear manner with respect to both procedural matters and major issues affecting the Company.

To achieve this, the Company communicates through a range of forums and publications.

As a company listed on the New Zealand Stock Exchange (NZX), Blis Technologies Limited is bound by continuous disclosure obligations under the NZX Listing Rules and the Financial Markets Conduct Act. The Company is committed to keeping the securities markets informed of Material Information relating to the Company and its shares and promoting investor confidence by ensuring that trade in its securities takes place in an efficient, well-informed market at all times. Material Information means any information that if it were generally available to the market, a reasonable person would expect to have a material effect on the price of Blis Technologies shares. This policy should be read in conjunction with the Company's Continuous Disclosure Policy.

#### **Communication Forums - Electronic and Written**

The Company aims to ensure that its Annual Report provides shareholders with a good understanding of the Company's activities, performance and position for the previous financial year.

Shareholders can elect to receive an electronic copy or a hard copy of the Annual Report. The Company encourages shareholders to elect to receive the Annual Report and other communications electronically.

The Company aims to provide shareholders and other stakeholders with comprehensive and timely access to Company documents and releases through its website.

The Company's website www.blis.co.nz will include:

- copies of the Company's Constitution, Board and Committee charters and key corporate governance policies;
- copies of all material information lodged with the NZX and any other applicable securities regulators;
- copies of all announcements, briefings and speeches made to the market, analysts or the media;
- the last three years of press releases or announcements made by the Company;
- the last three years of financial data for the Company;
- a means for the shareholders to submit enquiries directly to the Company;
- the full text of notices of shareholder meetings and explanatory material;
- the Company's Annual Reports for the last three financial years;
- presentations provided to fund managers and financial analysts; and

Other information and updates may be provided to shareholders via periodic mail-outs.

In addition, the Company allows shareholders to elect to receive email communications where appropriate.

## **Other Information**

Information available publicly through the Companies Office records include the certificate of incorporation, the constitution of the company, the full names and residential addresses of the directors and the registered office and address for service of the company.

The following additional information must be made available for inspection on request:

- minutes of all meetings and resolutions of shareholders;
- copies of all written communications to shareholders during the preceding 10 years, including annual reports and financial statements;
- · certificates given by directors under the Act; and
- the interests register of the Company

# **Communications and Media Release Process**

The Company requires certain senior people (the Chair, CEO, CFO and Audit Committee Chair) to discuss and assess whether information is considered Material prior to its release.

The Company has appointed the CFO as designated disclosure officer responsible for ensuring all Material information is lodged, as soon as practicable with the NZX.

The disclosure officer ensures that such information is published on the Company's website, and where appropriate dissemination through media, news agencies and other market commentators.

# **Share Registry and Company Contact Details**

Blis Technologies Limited shareholders can contact the Company directly using the website.

Shareholders who wish to update personal or contact information, elect to receive communications electronically, or wish to ask a question related to their shareholding in the Company should contact their broker or the Company's share registry, Link Market Services Limited.

The company's share register is also available for inspection on contacting Link Market Services Limited.

The share registry contact details are: Email: enquiries@linkmarketservices.com

Telephone: +64 3 308 8887

Post: PO Box 384, Ashburton, New Zealand Website: www.linkmarketservices.co.nz