



Job Title: *Part-Time Sales Associate*

Monarch Market, Shoppes to Inspire, a boutique marketplace that inspires your lifestyle is NOW HIRING! We are a locally owned boutique that is growing and hiring a year-round ***Part-Time Sales Associate***. We are looking for just the right person who is not only trendy and has a keen sense for fashion, home decor and client relations but who also has had previous retail sales & team lead experience.

Main Responsibilities:

- Greet customers and create a unique welcoming shopping experience for clientele
- Main duties include opening/closing store procedures & daily POS management
- Inventory entry & tag printing for over 80 merchants (shoppe owners) that have shoppe space inside the store
- Assist in tasking duties to merchants and part time associates working on the sales floor
- Weekly communication related to product needs and low inventory to Merchants
- Main go to person on the floor for questions related to refresh of inventory, barcoding & sales/specials notices
- Track supply needs and maintain notification to Shoppe Manager with supply orders necessary
- Strong ability to sell and goal driven
- Ability to work independently, stay on task, be self-driven and motivate to help shoppe succeed
- Merchandising experience either with clothing or home furnishings is a plus
- We require the candidate be hard working, trustworthy, reliable and loyal with a positive attitude who leads a team by example. Candidate must have a genuine passion for the customer service industry and enjoys client engagement and relationship building, as we are an experience-based boutique and that begins when they walk in the door.
- This position will grow around your abilities and your drive to take it to the next level

Skills Summary:

- Enjoys connecting with customers and demonstrates a positive and enthusiastic attitude
- Demonstrates knowledge of store product to help customers make purchases
- Strong computer and POS system skills desired, but our system can be taught with a good foundation of windows/computer knowledge
- Ability to communicate effectively with customers, co-workers, and management is a must
- Ability to work a flexible schedule, including weekend and holiday availability

Salary: Competitive industry wage for similar positions DOE / Hourly

Job Type: *Part-Time*

Hours Needed: *Wednesday – Saturday 9:45-8:00PM*, some flexibility required and special events with notice may be necessary. Approximately 20-30 hours a week, may increase seasonally.