



1. Adding Master Password when Initial Use/ Enter Digital Setting

Step 1	Step 2	Step 3	Step 4
<p>Press on “*” and then “#” to enter setting mode.</p>	<p>Verify Admin by entering a new 6-digit password. Once done, you will enter the setting mode</p>	<p>In the setting mode, you will see the following options:</p> <ol style="list-style-type: none"> <li>Admin Setting</li> <li>User Setting</li> <li>System Setting</li> <li>Data &amp; Records</li> </ol>	<p>Press “*” to exit setting mode</p>



## 2. Adding New Admin

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "1" for <b>Admin Setting</b>	Under <b>Admin Setting</b> , you can see the following options:  1. Add Admin 2. Modify Admin 3. Delete Admin 4. Factory Reset	Press "1" in Step 3, and you may add an Admin by entering the Admin number E.g. (001) and press "#" to confirm.

### Step 5

You may register using the following options:

**(1) Password**

Enter 6 pin number and press "#" Repeat the step once more.

**(2) Register Fingerprint**

Scan your preferred fingerprint 3 times to register.

**(3) Setting Up RFID card**

When prompted to input a new key, tap the RFID Card on the number pad area to complete setup.

**(4) Add remote control (Tuya Smart must be installed into your phone in order to use this function)**

The user presses any key of the remote control that needs to be added, and the voice prompt "add successfully"



### 3. Adding New User

Step 1	Step 2	Step 3	Step 4
<p>Press on "*" and then "#" to enter setting mode.</p>	<p>Verify Admin and press "#" to confirm. Press "2" for <b>User Setting</b></p>	<p>Under <b>User Setting</b>, you can see the following options:</p> <ol style="list-style-type: none"> <li>1. Add User</li> <li>2. Modify User</li> <li>3. Delete User</li> <li>4. Manage Wireless</li> </ol>	<p>Press "1" in Step 3, and you may add a User by entering the User number E.g. (010) and press "#" to confirm.</p>

#### Step 5

You may register using the following options:

**(1) Password**

Enter 6 pin number and press "#" Repeat the step once more.

**(2) Register Fingerprint**

Scan your preferred fingerprint 3 times to register.

**(3) Setting Up RFID card**

When prompted to input a new key, tap the RFID Card on the number pad area to complete setup.

**(4) Add remote control (Tuya Smart must be installed into your phone in order to use this function)**

The user presses any key of the remote control that needs to be added, and the voice prompt "add successfully"



## 4. Delete Admin

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "1" for <b>Admin Setting</b>	Under <b>Admin Setting</b> , you can see the following options:  1. Add Admin 2. Modify Admin 3. Delete Admin 4. Factory Reset	Press "3" in Step 3, and you may delete an Admin by entering the Admin number  E.g. (001) and press "#" to confirm. After that, The system will say Successful

## 5. Delete User

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "2" for <b>User Setting</b>	Under <b>User Setting</b> , you can see the following options:  1. Add User 2. Modify User 3. Delete User 4. Manage Wireless	Press "3" in Step 3, and you will see the following options:  1. Delete by ID 2. Delete by Type (Fingerprint, Card and Password)  3. Delete All



## 6. Restore Factory Setting/ Factory Reset

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "1" for <b>Admin Setting</b>	Under <b>Admin Setting</b> , you can see the following options:  1. Add Admin 2. Modify Admin 3. Delete Admin 4. Factory Reset	Press "4" in Step 3, the system will ask you to <b>Please Confirm</b> . Press on "#" and the system will show <b>Initializing</b> . Once done, the system will say Initialize successfully

## 7. Set Date and Time

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "3" for <b>System Setting</b>	Under <b>System Setting</b> , you can see the following options:  1. Set Date/ Time 2. Unlock Mode 3. Open Door Set 4. Language and Volume	Press "1" in Step 3, and enter the details in the following format:  YY : MM : DD    HH : MM  press "#" to confirm




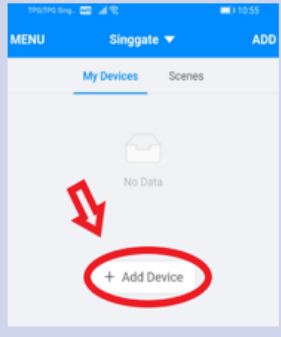
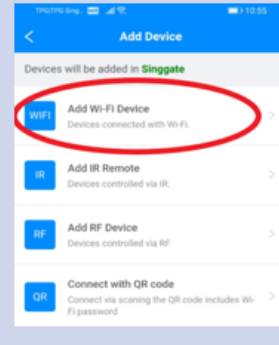
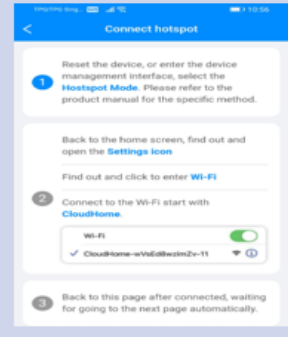
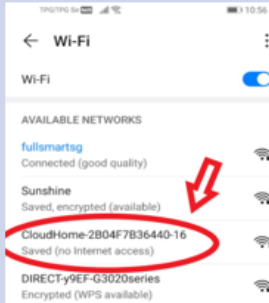
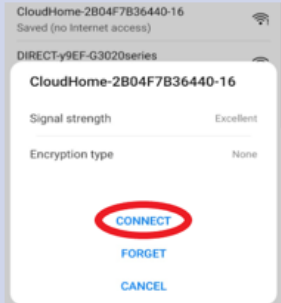
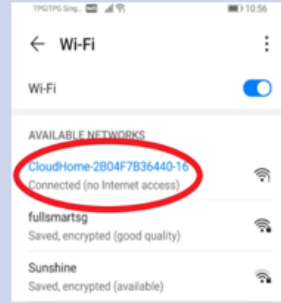
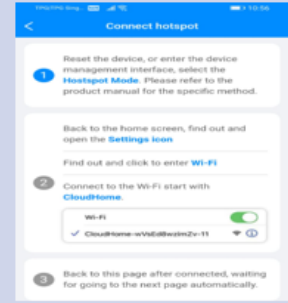
## 8. Set Language and Volume

Step 1	Step 2	Step 3	Step 4
Press on "*" and then "#" to enter setting mode.	Verify Admin and press "#" to confirm. Press "3" for <b>System Setting</b>	Under <b>System Setting</b> , you can see the following options: <ol style="list-style-type: none"><li>1. Set Date/ Time</li><li>2. Unlock Mode</li><li>3. Open Door Set</li><li>4. Language and Volume</li></ol>	Press "4" in Step 3, and you can see the following options: <ol style="list-style-type: none"><li>1. Chinese</li><li>2. English</li><li>3. Volume Low</li><li>4. Volume High</li></ol>


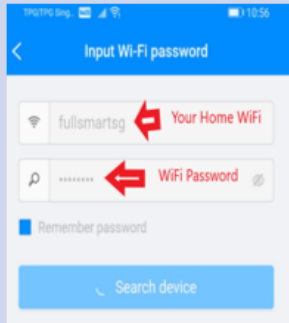
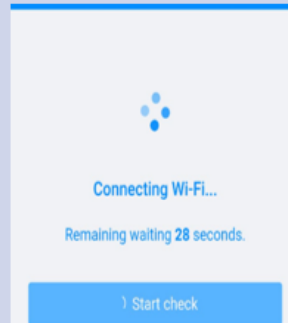
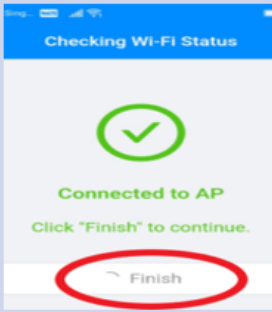
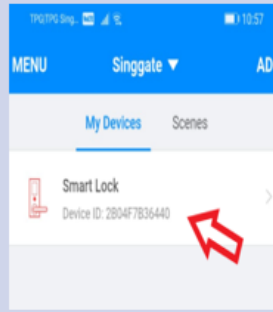
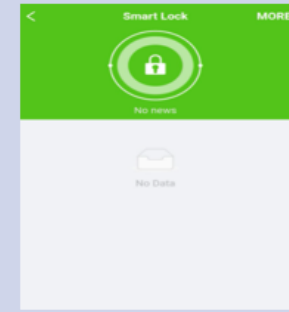
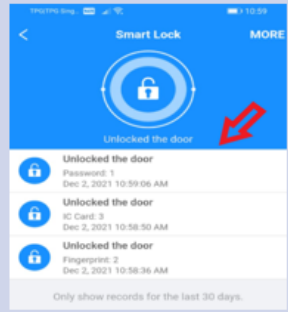




## 9. Connect to Wi-Fi (Please download USmart Go)

Step 1	Step 2	Step 3	Step 4
<p>Press on “*” and then “#” to enter setting mode.</p>	<p>Verify Admin and press “2” <b>User Setting</b></p>	<p>Press “4” <b>Manage Wireless</b> and you will see the following options:</p> <ol style="list-style-type: none"> <li>1. Add WIFI</li> <li>2. Delete WIFI</li> <li>3. Add Remote</li> <li>4. Delete Remote</li> </ol>	<p>Press “1” <b>Add WIFI</b> to connect to Wi-Fi</p>
Step 5	Step 6	Step 7	Step 8
<p>Press <b>Account Registration</b> to register for an account</p> 	<p>Please <b>Register by Email</b></p> 	<p>Press <b>Add Device</b></p> 	<p>Press <b>OK</b> to add a family</p> 

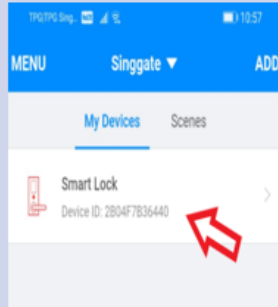
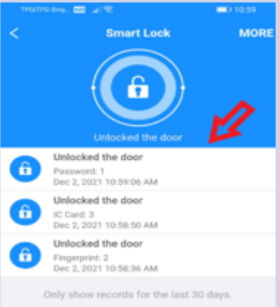
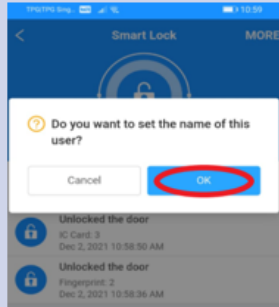
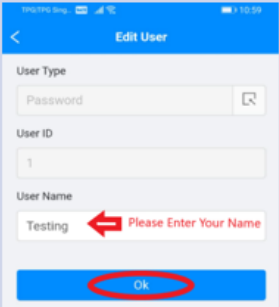
Step 9	Step 10	Step 11	Step 12
<p>Enter <b>Family Name</b> and press <b>OK</b> to proceed</p> 	<p>Press on <b>Add Device</b></p> 	<p>Select <b>Add Wi-Fi Device</b></p> 	<p>Once you have reached this page, go to Wi-Fi list on your phone (<b>Refer to Step 13</b>)</p> 
Step 13	Step 14	Step 15	Step 16
<p>Select the Wi-Fi name starting with <b>CloudHome</b></p> 	<p>Press on <b>Connect</b></p> 	<p>Ensure that the Wi-Fi has been <b>Connected (No Internet Access)</b></p> 	<p>Return to the App and wait for a few second (<b>As shown below</b>)</p> 



Step 17	Step 18	Step 19	Step 20
<p>The app will start to search for Wi-Fi</p> 	<p>Please select your home Wi-Fi (<b>Ensure it is 2.4 GHz</b>)</p> 	<p>Ensure that the Wi-Fi name is correct and enter your Home Wi-Fi <b>Password</b>. Press <b>Search Device</b> to proceed</p> 	<p>The app will show <b>Connecting Wi-Fi</b>. Do wait for 20-30 seconds (<b>Depending on Wi-Fi connection</b>)</p> 
<p>Once it is successfully connected, you may see a photo as shown below. Press <b>Finish</b> to proceed</p> 	<p>Ensure that there is a <b>Smart Lock</b> Added under <b>My Devices</b>. Press on it to enter</p> 	<p>Under <b>Smart Lock</b>, you may see a photo as shown below. Do try using your password, card and fingerprint to unlock the door</p> 	<p>After using your password, card and fingerprint to unlock. You may see the records appeared as shown as the picture below</p> 

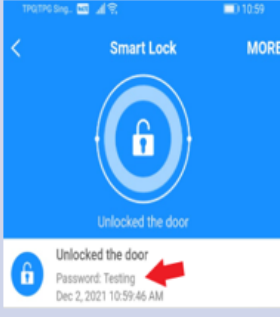
Step 25	Step 26
<p>Press on the <b>Bell</b> on the lock, You will receive a notification for <b>Remote Unlock</b></p>  <p>The image shows a notification for a 'Request for remote unlock'. It features a photo of a green smart lock with a blue bell icon. Below the photo, the notification text reads: 'Request for remote unlock', 'Device Name: Smart Lock', 'Device ID: 2CCE02E13040', and 'Family: 1'. At the bottom, there are two buttons: a red 'Ignore' button and a blue 'Unlock (37%)' button. A red arrow points to the bell icon in the photo.</p>	<p>Enter your <b>password</b> to authorize <b>Remote Unlock</b>. The door will then be unlock</p>  <p>The image shows a 'Security verification' screen. It has a title bar 'Smart Lock' and a close button. The main content includes a 'Verify with security password' field, a note '* Please use account password if you forget security password' with a 'Click to switch &gt;' link, and a notification card for 'Request for remote unlock' with a timestamp 'Dec 6, 2021 6:00:34 PM'. Below this is a numeric keypad and a standard mobile keyboard.</p>

## 10. Change Username in Apps (USmartGo)

Step 1	Step 2	Step 3	Step 4
<p>Press on <b>Smart Lock</b> to enter</p> 	<p>Select on any <b>records (password, IC Card or Fingerprint)</b> as shown from the picture below</p> 	<p>Press on <b>OK</b> to proceed</p> 	<p><b>Enter your name</b> Under User Name and press <b>OK</b> to proceed</p> 

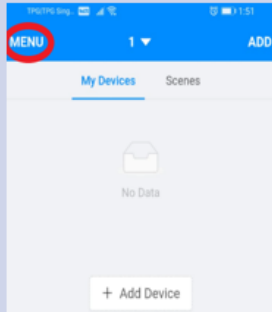
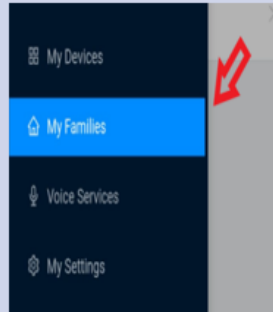
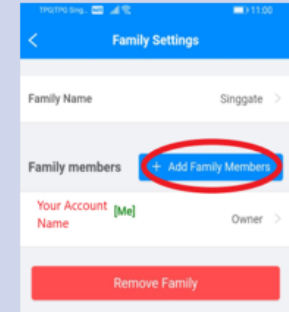
**Step 5**

Use any methods to unlock the door and you can see **Username** on the record





## 11. Add members in Apps (USmart Go)

Step 1	Step 2	Step 3	Step 4
<p>Press on <b>Menu</b> on the top left-hand corner</p> 	<p>Select <b>My Families</b> to proceed</p> 	<p>Ensure that <b>Your Account Name (Email address)</b> is correct. Press on <b>Add Family Member</b> to proceed</p> 	<p>Ensure that your family member have already registered an account. Input His/her <b>Email address</b> and <b>Name</b> to proceed</p> 