

# How to Package Your Espresso Machine for Shipping

Buying an espresso machine is a big investment. To ensure it is running at its best, it may need service, or you may need to send it back to the manufacturer if it is still under warranty. The last thing you want is for your machine to get damaged in the shipping process. Read this article to get tips on how to package your espresso machine to avoid damage and delays during transport.

## Three Steps to Follow for Secure Shipping

There are three steps you must follow to ensure your espresso machine is ready for shipping:

1. prepping the machine.
2. packaging the machine, and
3. choosing the right shipping carrier.

Follow these easy steps and your machine will be safe from damage during transport.

## Prepping the Machine

1. Empty all containers, both internal and external drip trays.
2. "Bleed" the machine. \* Bleeding the machine simply means getting all the water out of the steam. This refers to both the water in the water tank as well as any water trapped in the internal water lines. This is very important during winter months when the water in the machine can freeze causing further damage to internal components. You can bleed the machine by turning on the steam valve, and in the meantime, removing and emptying the water tank. Do this until no more steam exits.
3. Dry off the machine.
4. Vacuum out beans from the bean hopper.
5. Include all accessories (water tanks, drip trays, etc.) and cords so the technicians can test the machine using your original components.

\*This may not be possible if the machine is malfunctioning.

## Packaging the Machine

1. You will need two boxes: one to hold the machine and a second larger box in which the boxed machine can be placed. If you have the original machine box be sure to use it.
2. Choose a sturdy box. A double walled corrugated cardboard box is best.
3. Wrap the machine with bubble wrap.
4. Secure the bubble wrap with tape. Place it in the box.
5. Get a second box. In that box, put some shipping peanuts or bubble wrap on the bottom.
6. Place the box containing the machine into the second box.
7. Fill the box with shipping peanuts so all sides and the top are covered.
8. Tape the box shut.
9. Place the shipping label on top.

## **Choosing a Carrier**

- We recommend shipping using FedEx or UPS choose Regular Ground Shipping option
- Be sure to purchase insurance in case of damage or loss. This very important in case of damage. Your claim may be denied if the carrier believes your packing method was not suitable.