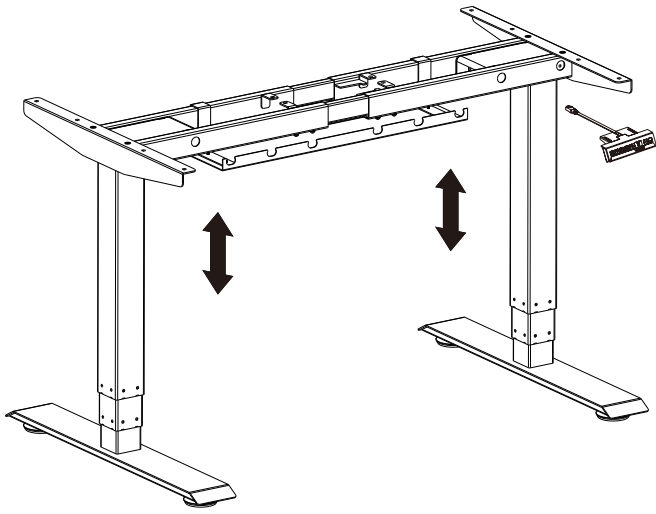


# EFFYDESK

## Instruction Manual



### Technical Data

Segment Column	3	Input Voltage	100-240V
Maximum Load	300 lbs	Speed	35mm/s
Recommend Load	< 240 lbs	Certification	UL
Height Range	600-1250mm		

### Accessory List

<b>Ax16</b> M6X12	<b>Bx4</b> M6X8	<b>Cx12</b> M5X18 or M6X16
<b>Dx5</b> Zip Tie	<b>Ex12</b> Rubber Pad	<b>Fx2</b> M4X12
<b>Hx6</b> M4X4	<b>Ix2</b> Hangers	<b>Jx1</b> Power Bar Holder
<b>Gx8</b> M6X16		

### Tool Required

3mm Allen Key (included)	4mm Allen Key (included)
Tape Measure	Screwdriver

### Parts List

No.	Control Box	Qty
①		1

No.	Power Cable	Qty
②		1

No.	Lifting Column	Qty
③		2

No.	Foot	Qty
④		2

No.	Extension Cord	Qty
⑤		1

No.	Side Bracket	Qty
⑥		2

No.	Keypad	Qty
⑦		1

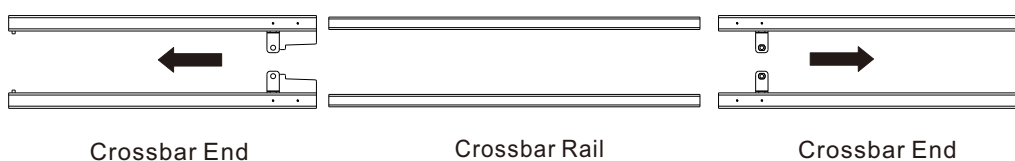
No.	Crossbar	Qty
⑧		1

No.	Cable Tray	Qty
⑨		1

Thank you for your order!  
 If you have any issues with your product, please feel free to contact us via [team@effydesk.ca](mailto:team@effydesk.ca) or [info@effydesk.ca](mailto:info@effydesk.ca). We will help you resolve the issue as soon as possible.  
 For more information, please visit <https://effydesk.ca/pages/how-to-assemble-your-height-adjustable-standing-desk>

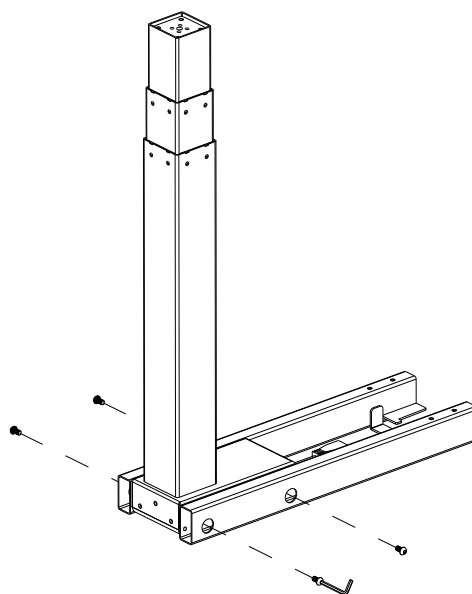
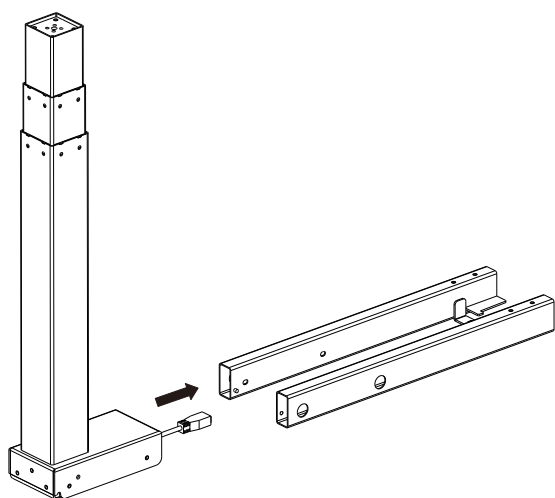
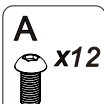
### STEP 1

Separate the Crossbar ⑧ and you will find the Crossbar Rail inside.



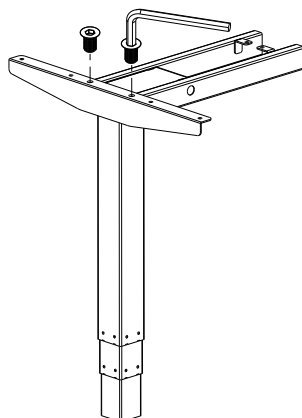
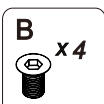
### STEP 2

Insert one of the Crossbar Ends into the one of the Lifting Columns ③ and secure with screws. Repeat the same step for the other Lifting Column.



### STEP 3

Attach the Side Bracket ⑥ to one of the Lifting Columns. Repeat the same step for the other Lifting Column.



## STEP 4

Slide the two Crossbar Ends back into the Crossbar Rail. Please make sure to fit the slots as shown below.



Note: Please make sure the circular holes are facing inwards as shown below.



Slider for Control box

## STEP 5

Attach both Feet ④ to the bottom of the Lifting Columns.

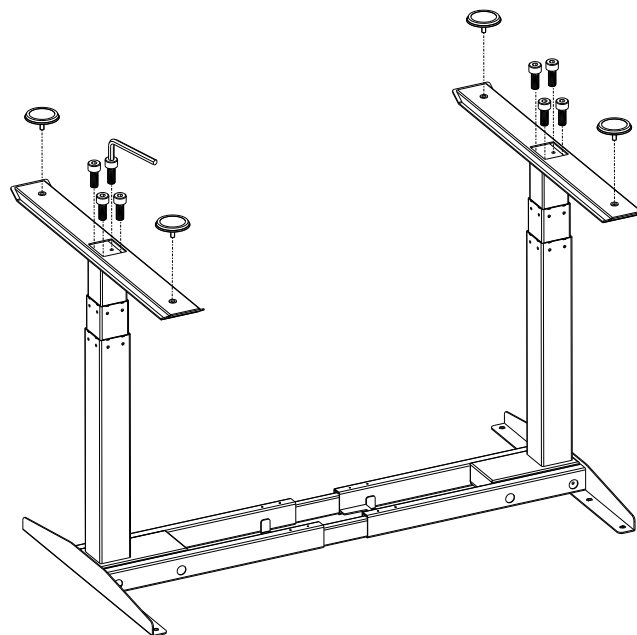
**G**  
x 8



x 8



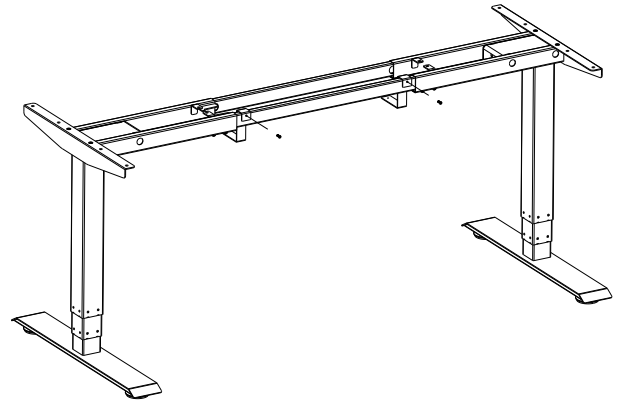
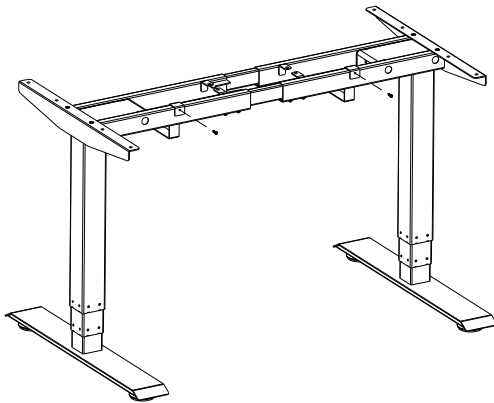
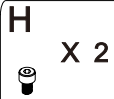
Allen Key  
4mm



## STEP 6

For small/ medium tabletops, use the screws to tighten the Hangers onto the Crossbar.

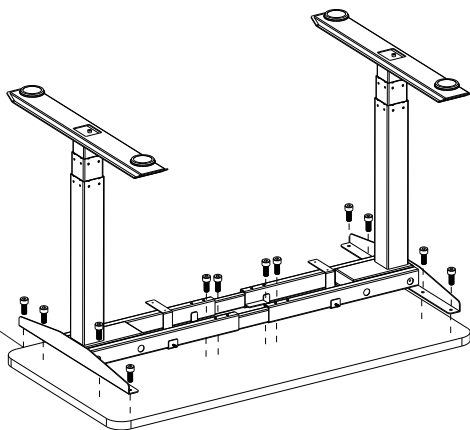
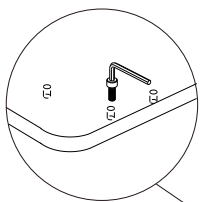
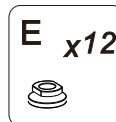
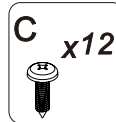
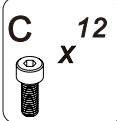
For large tabletops, use the screws to tighten the Hangers onto the Crossbar.



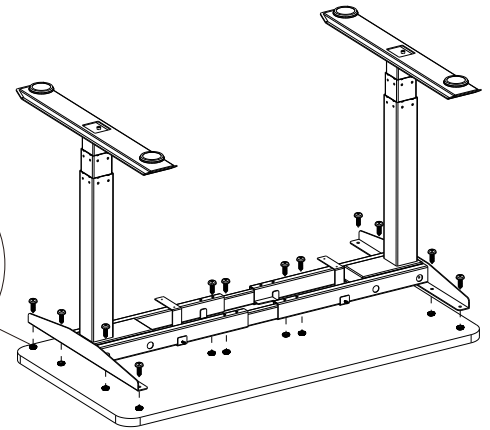
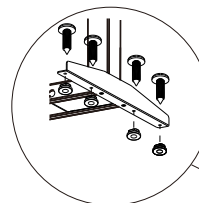
Note: The screws do not go through the Crossbar. Hangers, Allen Key and screws are found in a separate bag.

## STEP 7

Install the tabletop (Predrilled / Non-predrilled).



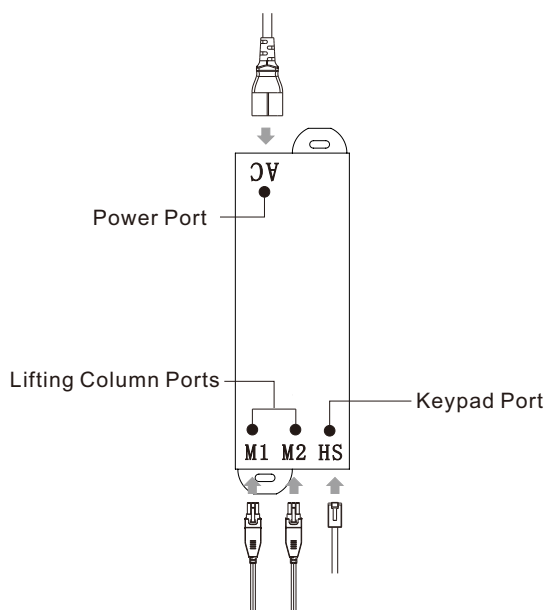
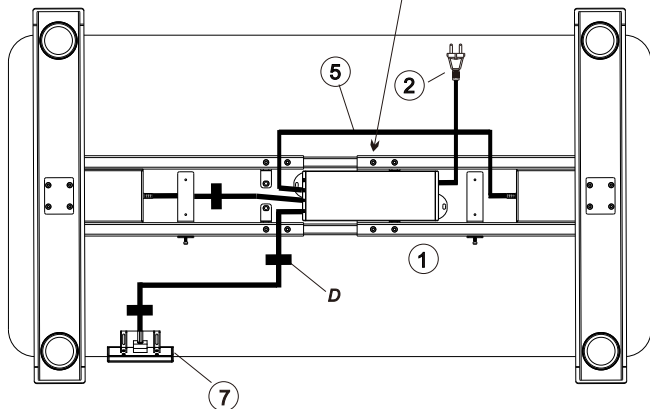
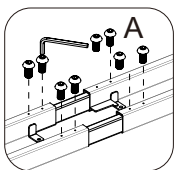
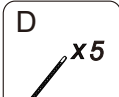
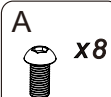
Predrilled



Non-predrilled

## STEP 8

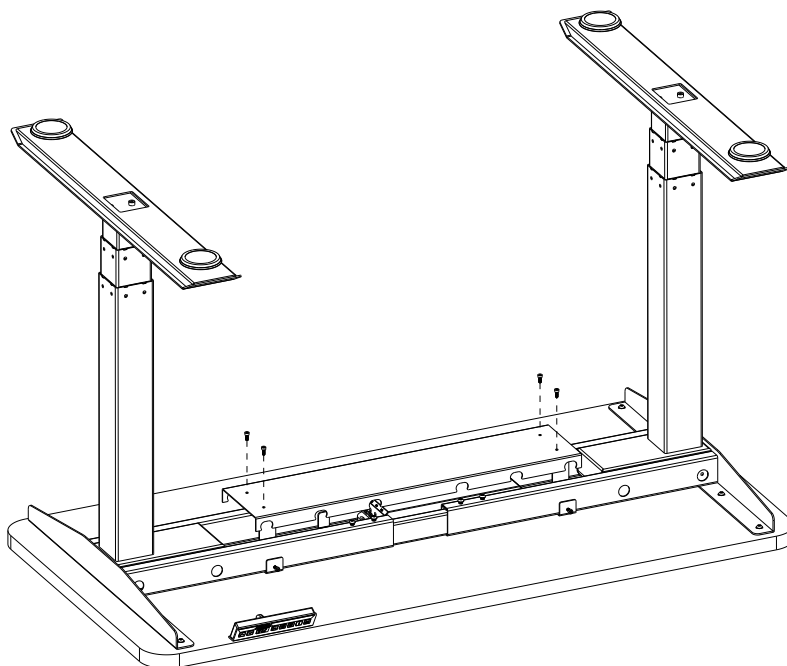
Firmly secure the Crossbar with Screws (A) and connect all the cables to the Control Box ①.



Note : Use Zip Ties (D) to secure cables under the table.

## STEP 9

Attach the Cable Tray ⑨ to the Hangers with screws.



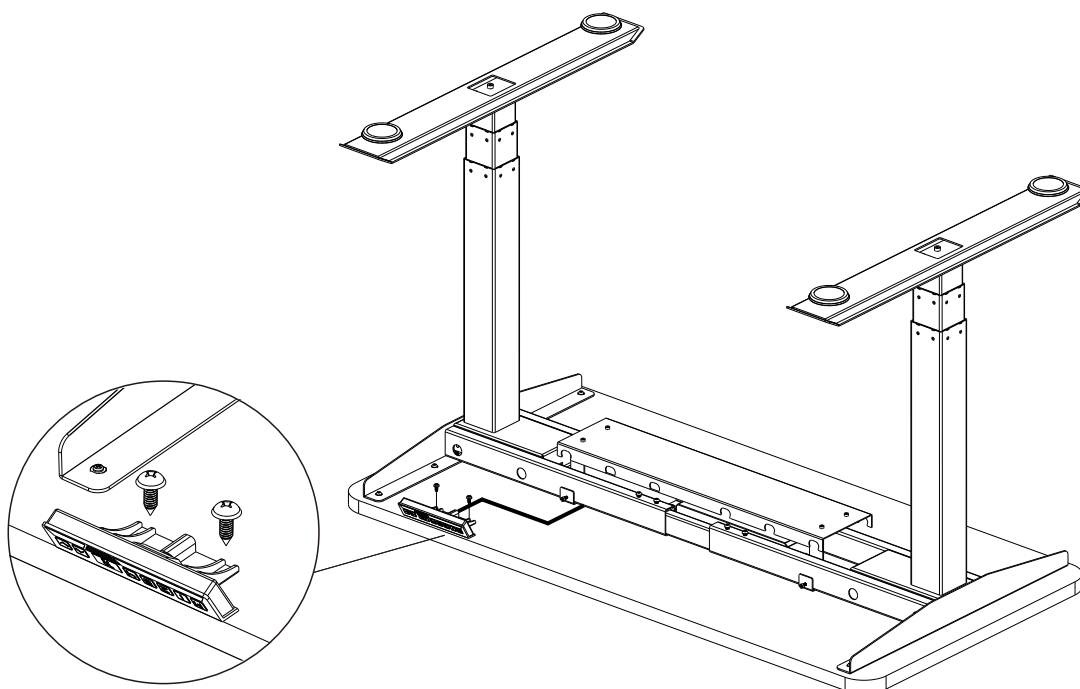
## STEP 10

Attach the Keypad ⑦ with Screws (F) to the tabletop.

F  
x2

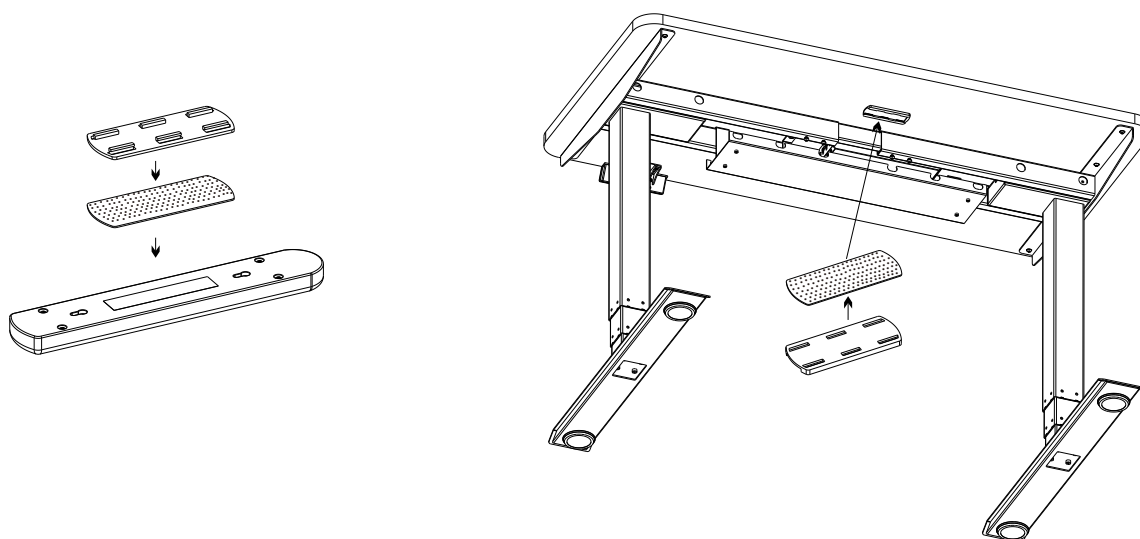


Screwdriver



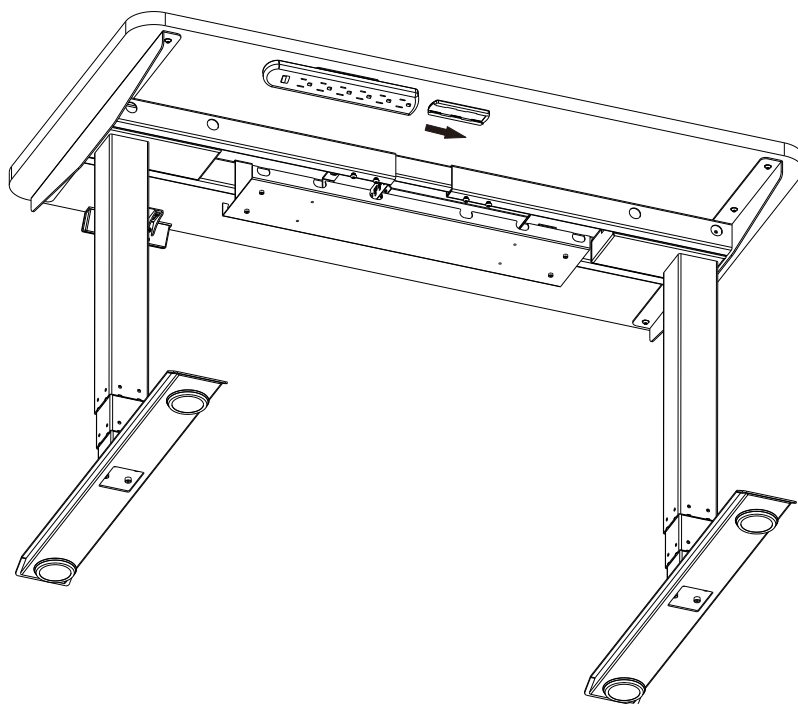
## STEP 11

- Carefully peel the backing on one side of the double-sided adhesive and stick it to the back side of either slider.
- Peel the backing on the other side of the same adhesive and stick it to the back (non-outlet) side of the power bar. Set the power bar aside.
- Find the other double-sided adhesive and carefully peel the backing on one side and stick it to the back side of the other slider.
- Peel the backing on the other side of the same adhesive and stick the slider to any location on the underside of the tabletop.



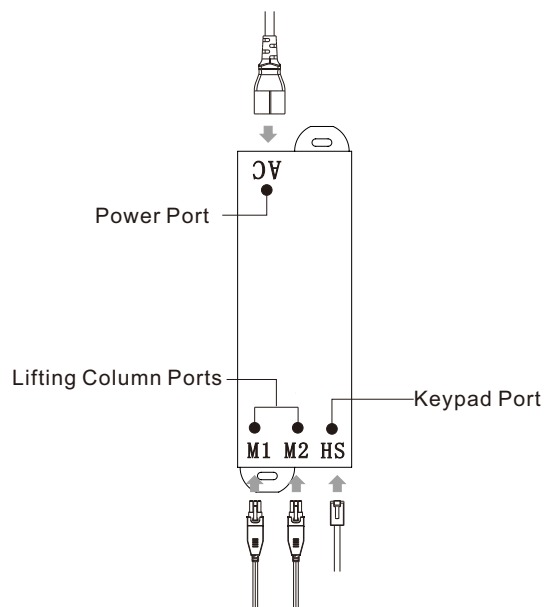
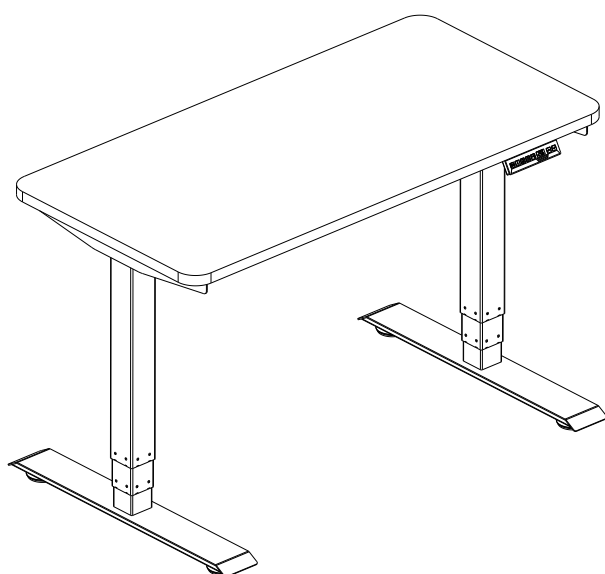
## STEP 12

Slide the Power Bar into the Power Bar Holder as shown below.



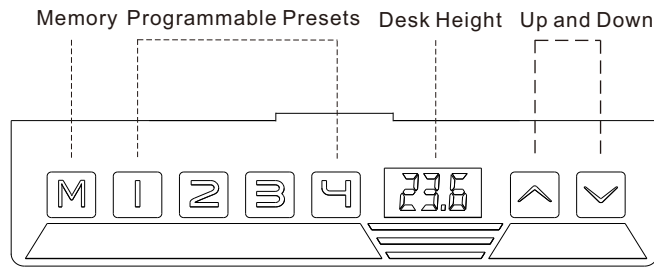
## STEP 13

Plug the cable from the Keypad into the Control Box and flip the table onto its feet.



Note: The Control Box is equipped with a gyro sensor so the table and the Control Box must be level in order to work properly or else it will not move up and down.

# Prepare for First-time Use



## **Before plugging in the table, make sure that**

- The Lifting Columns are level and set at their lowest position.
- All the screws are tightened to avoid the desk becoming wobbly.

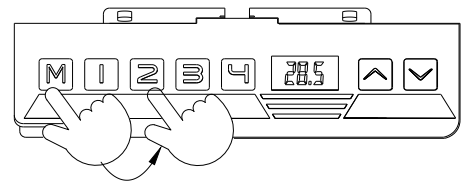
## **Calibrate the desk by following the steps below:**

- Please press the Down button and hold for 10-15 seconds until the table stutters and beeps.
- Release the button. Your desk is ready to use!

# Operation Guide

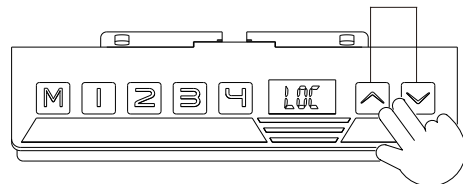
## **Program Presets**

- Adjust the table to the desired height, then press M. "S-" will flash on the display.
- Press a number to set the desired height as a preset.



## **Advanced Safety Feature: Lock and unlock the table**

- Press the Up and Down buttons at same time for 5 seconds, until "LOC" appears on the display.
- All buttons will be inactivated and no change can be made.
- Press the Up and Down buttons together again to unlock the Keypad and all of the table's features.



## **Set Maximum Height Limit**

- Raise the desk to the desired maximum height.
- Press M and the Up button together for 5 seconds until you hear a beep. This sets the maximum height limit.

## **Set Minimum Height Limit**

- Lower the desk to the desired minimum height.
- Press M and the Down button together for 5 seconds until you hear a beep. This sets the minimum height limit.

## **Changing from centimetres to inches**

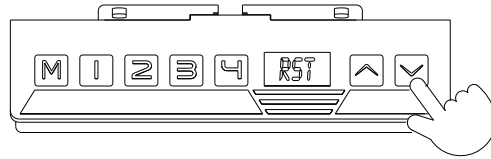
- Press M for 10 seconds, the Keypad will display "1-1".
- Press the Down button and it will change to "1-0".
- Press M for 10 seconds to lock the setting.



## **Reset the table**

**When an error code or “RST” appears on the display, please reset the table.**

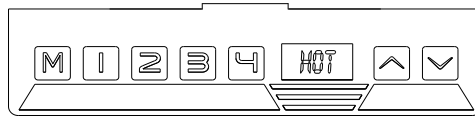
- Unplug the power cord from the Control Box.
- Unplug the cable that connects the Keypad to the Control Box.
- Wait 30 minutes and plug all the cables back in again.
- Press the Down button and hold for 10-15 seconds until the table stutters and beeps.



Press by holding  
10-15 seconds

## **If “HOT” appears on the display**

- Please unplug and replug and let it cool off for a couple of minutes before proceeding.





If you have any questions, please contact us at

[team@effydesk.ca](mailto:team@effydesk.ca) or [info@effydesk.ca](mailto:info@effydesk.ca)

[www.effydesk.ca](http://www.effydesk.ca)