

CAR ACCIDENT INFORMATION

Accident Checklist

- Check for injuries
Call 911 for emergencies if needed
- If damage is minor, move cars to the side of the road to avoid blocking traffic
- Exchange information with other driver
- Collect contact info from witnesses and passengers in vehicles involved
- Take pictures of vehicles, damage, and accident scene from different angles
- Sketch accident scene
- Get police information

Do Not

- Don't leave the scene if police have been called and are on the way
- Don't lose your temper, remain calm
- Don't sign anything from the other party
- Don't discuss details about the accident except with the police
- Don't admit fault or cast blame

Police Info

Name of Officer _____
Department _____
Badge # _____
Phone _____
Police report # _____

ABOUT THE ACCIDENT

Date _____ Time of Day _____
Location _____
Car Make/Model/Year _____
License Plate _____
Note weather conditions, road conditions, or anything out of the ordinary.
What happened? _____

Driver Info

Name _____
Phone _____
Address _____

Email _____
Driver License State _____
Driver License # _____

Insurance Info

Company _____
Policy # _____
Phone _____

Witnesses/Passengers

Name/Number/Email

SKETCH THE ACCIDENT

