



A step-by-step guide to placing and paying for your CSD order

Accessing your Team Store

CS DIRECT is a unique team store ordering portal that allows team members to place orders and pay directly giving you complete control over the kit you want to buy.

Your team Kit Manager would have sent you a URL link which will give you access to your team store. Simply copy and paste the URL into your web browser search bar and press enter.

It will look similar to this: https://custom2.champ-sys.com/Login/en-CA/



1. On your Team Store home page you will be presented with all the garment design proofs that you can order your kit from. Your Kit Manager has already been busy approving the designs so all you need to worry about is selecting which garments you wish to purchase.



3. You will then be presented with the products available to order against this proof. Hold the cursor over the item you wish to order and select.



2. Hold the cursor over the proof that you wish to order your garment from and select the **click to order button**. In this case we have selected the bib short proof.



4. You will then see the proof in closer detail and be presented with options on tailoring your garment. Select the option you desire.





Choosing your garment



5. Continue with the product tailoring by choosing an option presented.



7. You then have the option to review the order and go to Check Out or Continue Shopping to order more garments.



9. Once you have finished adding products select Review/Checkout.



6. Once the details are refined select the **size** you want to order by typing in the **quantity** in the relevant empty box. Then select **Add to Cart.**



8. Continue Shopping will lead you back to the Team Store home page where you will need to repeat the process on a different garment proof.

	Shopping Cart	
200	CYCLING / APEX Aero Jersey	Update Quantity/Price
	Full Length Concealed Zipper, Short Sleeve	opoace quantity mice
	XS S M L XL 2XL 3XL 4XL Qby Price SubTotal	Continue Shopping
20	Men's Race 1 1 GBP92.00 GBP92.00	Checkout
	Cut	
273 (3	CYCLING / TECH	
NH HHHH	Bib Shorts Granfondo Chemois, Long Length, Silicone Gripper	
AR AR A		
	XS S M L XL 2XL 3XL 4XL Qby Price SubTotal Men's 1 1 GBP60.00 GBP60.00	
DISCOUNT CODE	TOTALS	
ENTER YOUR COUPON CO		

10. You will then see an overview of your order with the subtotal. If you are happy to confirm the order select **Checkout** to proceed to payment.

continued next page



Making payment

SIGN IN	📞 NEED HELP?) (2)
A Login / Sign up		
LOGIN	SIGN UP	
Email:	First name	
Password	Last name	
Log In	Email	
Forgot Password?		
	Password	
	Confirm Password	
	OK I'm done	
	OK 111 done	
Back		

11. At this point you are required to **sign up** (or sign in if you're returning) with your personal details.

A Shipping address		
	Group Shipment Drder will ship to team manager address	
	Ship To (Recipient's Name)	
	John Smith	
	Company / Drganization	
	Address	
	Oby	
	County	
	Greater London	
	POstcode	
	Country	
	GB	
	Phone Number	
		Next
Billing address		
D Payment information		

12. Your order will be consolidated into one package for you and delivered with the rest of the teams orders to your Kit Manager. Therefore the delivery address is automated and nothing needs to be entered by you here. Click Next.

Shipping address		
B Billing address		
	Bill To	
	John Smith	
	Company / Organization	
	Team Champ Sys	
	Address	
	123 Street Name	
	City	
	London	
	County	
	Greater London	
	POstcode	
	AB1 2CD	
	Country	
	G8	
	Phone Number	
	0208 915 1070 ×	

13. Your Billing Address correlates to the address your card is registered to that you intend to pay with on the next page. Please input the correct details.



14. Finally, input your card details and select **Process Payment** to finalise and confirm the transaction.

15. Kick back relax...your order will be delivered in just 4 weeks!



If you require further assistance with artwork please contact the friendly office staff contact us at email : **infouk@champ-sys.com** or Phone **0208 915 1070**.



www.champ-sus.ca



