

J&B Coffee

Application for Employment

J&B (26th & Boston) 796-1114

J&B (66th & Indiana) 799-1996

CRYSTAL HOLDINGS, LLC. IS AN EQUAL OPPROTUNITY EMPLOYER WITH A STANDING POLICY OF NONDISCRIMINATION. THIS MEANS THAT ALL QUALIFIED PERSONS ARE ACCORDED AN EQUAL OPPROTUNITY FOR EMPLOYMENT OR PROMOTION WITHOUT REGARD TO RACE, RELIGION, COLOR, NATIONAL ORIGIN, ANCESTRY, DISABILITY, MEDICAL CONDITION, MARITAL STATUS, SEX, OR AGE.

PERSONAL INFORMATION			DATE		
LAST NAME		FIRST NAME		SOCIAL SECURITY NUMBER	EMAIL ADDRESS
LOCAL ADDRESS		CITY	STATE		ZIP
PERMANENT ADDRESS		CITY	STATE		ZIP
PHONE NUMBER	ALT. PHONE NUMBER	NICKNAMES (IF ANY)		REFERRED BY	

EMPLOYMENT DESIRED								
POSITION		LOCATION PREFERRED			AVAILABLE START DATE		EXPECTED WAGE OR SALARY	
HOURS AVAILABLE EACH DAY	START TIME	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
	END TIME							

EDUCATION				
	NAME AND LOCATION OF SCHOOL	HIGHEST LEVEL COMPLETED	DID YOU GRADUATE?	SUBJECTS STUDIED/ DEGREES RECEIVED
HIGH SCHOOL				
COLLEGE				
POST GRADUATE				
OTHER				

HOW MANY HOURS PER WEEK WOULD YOU LIKE TO WORK? _____

ARE YOU CURRENTLY A STUDENT? COLLEGE? FULL TIME OR PART TIME? _____

EMPLOYMENT HISTORY	NAME OF EMPLOYER	JOB TITLE	START DATE	END DATE
1				
2				
3				

(TURN OVER AND COMPLETE THE BACK SIDE)

WHAT ABOUT COFFEE DO YOU LIKE? DISLIKE?

HAVE YOU EVER USED AN ESPRESSO MACHINE BEFORE?

DO YOU DRINK ESPRESSO OR ESPRESSO BASED DRINKS? IF SO, WHAT'S YOUR FAVORITE AND WHY?

ARE YOU A MORNING, AFTERNOON OR EVENING PERSON AND WHY?

WHAT HAVE YOU HEARD ABOUT J&B COFFEE ?

WHAT DO YOU KNOW ABOUT J&B COFFEE ?

WHY WOULD YOU LIKE TO WORK FOR OUR COMPANY?

BRIEFLY DESCRIBE A PROBLEM YOU HAD ON A PREVIOUS JOB AND HOW YOU RESOLVED IT.

DO YOU LIKE FAST PACED WORK ENVIRONMENT OR A QUIET ONE AND WHY?

GIVE AN EXAMPLE OF WHEN YOU FEEL YOU EXHIBITED INITIATIVE ON THE JOB, AT SCHOOL OR IN EVERYDAY LIFE.

OUR STAFF PERFORMS A VARIETY OF TASKS RANGING FROM CREATING ESPRESSO DRINKS TO CLEANING BATHROOMS. WOULD YOU HAVE RESERVATIONS REGARDING ANY PARTICULAR TASK?

OUR WORK ENVIRONMENT REQUIRES FREQUENT USE OF ARMS AND HANDS , BEING ON YOUR FEET FOR MANY HOURS AND LIFTING (UP TO FIFTY POUNDS). ARE THERE ANY SPECIAL CONSIDERATIONS WE SHOULD TO KNOW ABOUT?

WHAT ELSE WOULD YOU LIKE US TO KNOW ABOUT YOU - WHAT MAKES YOU SPECIAL?

DO YOU HAVE ANY QUESTIONS FOR US?

ON A SEPARATE SHEET OF PAPER, CREATE A SELF-PORTRAIT OF YOU WORKING FOR OUR COMPANY. (ARTISTIC SKILL (ARTISTIC SKILL IS NOT A DETERMINING FACTOR, BUT COLOR IS A PLUS. IF YOU NEED A SHEET OF PAPER, PLEASE ASK.)