

## **NURSERY & GREENHOUSE TEAM POSITION**

### **I. PRIMARY RESPONSIBILITIES:**

This position is responsible for the daily care of all live plants (annual, perennial, trees & shrubs) and maintenance of the Greenhouse/Nursery Area while providing knowledgeable assistance and service to our customers.

### **II. ESSENTIAL FUNCTIONS:**

- To greet and assist customers in the greenhouse/nursery areas providing customer service excellence is the primary purpose of this position.
- Perform daily watering and monitoring of the plant stock in the Greenhouse/Nursery Areas.
- Move plant material as needed within the Greenhouse/Nursery Areas.
- Keep benches and end caps full of fresh, properly spaced plant material and make certain that the overall appearance of this area is clean, attractive and well-tended.
- Become knowledgeable of all plant names and their basic cultural requirements which include size and growth habits, fertilization and watering, light and pH preference ,planting instructions and pruning techniques to help educate and advise customers in the Greenhouse/Nursery Areas.
- Assist with the cleaning, sweeping and hosing down of the Greenhouse/Nursery Areas.
- Organize plant signs and coordinates with the sign maker to provide new signs.
- Assist with the plant labeling, signage and arrangement of point of purchase display materials for the Greenhouse/Nursery Area.
- Responsible for knowing all prices of all items in the Greenhouse/Nursery Areas.
- Become knowledgeable of common plant pests and diseases and the controls offered for sale in the Garden Center.
- Keep aware of all current sales and advertised items in the Greenhouse/Nursery Areas.
- Communicate with the Greenhouse/Nursery Team Leader and Garden Center Manager - to discuss daily schedules and special assignments.
- Assist other departments as needed.
- Attend training meetings when scheduled
- Assume any other responsibilities that the Greenhouse/Nursery Team Leader or Garden Center Manager may assign.

*This position description is not an exhaustive statement of duties or accountabilities. Any individual may be required to perform any other job-related activities or functions requested by his or her manager, subject to reasonable accommodation. Prairie Blossom Nursery has the right to modify this job description to reflect changes in essential job duties made necessary by changing organizational needs.*

### III. QUALIFICATIONS AND REQUIREMENTS:

- Dependable, honest and trustworthy
- Knowledge of plants a plus
- Strong attention to detail
- Excellent communication and interpersonal skills
- Customer service experience a plus
- Patience and ability to take direction
- Willingness to learn and be open minded
- Ability to frequently lift up to 50 pounds
- Constant walking, bending, carrying, lifting, kneeling, pushing, pulling, etc.

*The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.*

### IV. JOB ENVIRONMENT:

- The majority of this job is performed in the greenhouse or outside in all types of weather: heat, high humidity, rain and cold.
- The work environment is occasionally noisy, dusty and dirty.
- There is exposure to packaged soils and soil amendments, packaged chemicals, pollen, seeds and various types of plants.
- The physical demands of this job are moderate to high. While the job requires mostly standing and walking, there is also an equal amount of handling, pulling and pushing.

### V. BENEFITS:

- Stimulating and energizing work environment
- Flexible scheduling for seasonal, part time, and full time positions
- On-the-job training to build gardening and plant knowledge
- Paid Time Off (PTO program)
- Employee discount

*Prairie Blossom Nursery and Garden Center is an Equal Opportunity Employer and all qualified applicants will receive consideration for employment without regard to race, color, national origin, religion, sex, disability status, protected veteran status or any other characteristic protected by law.*

***Applications may be completed at the store or on our website at***

***<https://prairieblossomnursery.com/pages/employment>***