



1-888-380-6420  
info@Carleton1.com

### Kalamazoo

4704 South 29th St.  
Kalamazoo, MI 49048

### Grand Rapids

343 100th St. S.W.  
Byron Center, MI 49315

### Saginaw

3380 Mack Road  
Saginaw, MI 48601

### Livonia

31231 Scoolcraft Rd.  
Livonia, MI 48150

### Chesterfield

48135 Gratiot Ave.  
Chesterfield, MI 481051

### Howell

948 North Old US Hwy. 23  
Brighton, MI 48114

### Coldwater

688 East Chicago Road  
Coldwater, MI 49036

March 24<sup>th</sup>, 2020

***At Carleton Equipment, Safety is our highest priority, so we are taking precautionary measures to help insure the safest experience for all.***

Our Parts, Service, Rental and Sales Departments continue to be open for business. However, due to current COVID-19 concerns we are asking that the public limit foot traffic into our facilities. The following information is intended to help you understand more about how we can continue to support you during the coming weeks in light of the most current circumstances

### Parts

***We are offering curbside service.*** To keep all parties safe, we are asking to keep inside traffic to a minimum. Please call us before you arrive or while you are at one of our locations and we will assist you to identify the parts you need and then provide curbside service for delivery of the parts. We will be glad to place the parts outside or bring them to your car.

**You can view our parts catalog at:** <https://carltonequipment.com/pages/parts>

***If you must enter the dealership, please limit it to 1 person.***

### Service & Rental

Our normal pick-up and delivery services are in operation. We ask however that you keep a safe distance from our drivers when they are on site at your home or place of business. Please call in advance if you are picking up a piece of equipment that has been repaired/rented so that we can confirm your payment and have it ready when you get here. If you would like to drop off an item for repair or rental return, please call during regular business hours and we will be glad to take essential information and get the equipment worked into our schedule.

Our team of technicians/drivers will continue to make service calls for essential services needed on agricultural and commercial equipment. Call your local service/rental manager to schedule a time that is convenient for you. For your safety and that of our technicians/drivers, we respectfully request that you avoid being present while they work or drop off your equipment. On the service/rental tab of our website you can also submit a Request form and a representative will contact you promptly.

**Click here for Service Access:** <https://carltonequipment.com/pages/service>

**Click here for Rental Access:** <https://carltonequipment.com/pages/carleton-equipment-rents>

### Sales

Our sales department is also ready to serve you but will not be available on site at our stores. If you call your nearest location, we will gladly forward you to the cell phone of a representative who will be able to assist your remotely. Our website also contains a variety of tools that can be used to get information about the products we carry. Under the Sales tab, click the Get A Quote link and we'll return a call or email promptly.